



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**RAJSTHANI SAMMELAN'S LADHIDEVI RAMDHAR  
MAHESHWARI NIGHT COLLEGE OF COMMERCE**

**RSET CAMPUS, SUNDER NAGAR, S.V. ROAD MALAD WEST  
400064**

**[www.lrmc.org.in](http://www.lrmc.org.in)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

Rajsthani Sammelan Education Trust was established in 1948 at Malad in Mumbai, with the aim of promoting the cause of education. In the words of our President Shri Ashok Saraf, “At RSET, we are driven by the belief that every child deserves high-quality education regardless of his socio-economic status. Providing ample educational opportunities is one of the most fundamental obligations every generation owes to the ones that follow". Driven by this core philosophy and the dedicated efforts of its trustees and members, RSET today is in its 72nd year and has more than 16 thousand students studying in its various institutions on its campus.

Rajsthani Sammelan’s Ladhidevi Ramdhar Maheshwari Night College was established in June 2014, is affiliated to the University Of Mumbai. The College houses more than 1100 students. It has qualified and experienced faculty. It is located on the 6th floor of Ghanshyamdas Saraf College of Arts and Commerce. The institution offers a three year B.COM Degree program and M.COM in Accountancy was introduced in the year 2021-2022. The objective of the institution is to provide good education to all the students who are working during daytime and want to study in the evening.

The institution is making an attempt to live up to its Motto – “Enlightening Future” by not only providing them with good Academic Environment, but also by providing them with ample number of platforms in the form of various Competitions to showcase their Co-Curricular Talent, which helps in shaping of a student’s personality.

In these 9 years, the institution has not only conducted various co-curricular events through Various Departments like Cultural Association, Department of Lifelong Learning and Extension (DLLE), and National Service Scheme (NSS) , Women's Development Cell (WDC) have been initiated right from the first year of the College and are doing well since then. These departments have proved to be a great success in drawing students' participation.

Our strong commitment to value-based education, emphasis on discipline, forward-looking policies, dedicated faculty, extension and extracurricular activities – all have contributed to our reputation as an educational institution of a high standard.

### **Vision**

To cater to the educational needs of working, economically backward and underprivileged sections in particular in a society through quality, affordable and sustainable education.

### **Mission**

1. To provide progressive, affordable and relevant education to the learners

**2. To provide stimulating environment for learner centric education**

**3. To develop self-discipline among students**

**4. To shape better future citizens.**

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College focuses on those students who are not financially strong and who work during daytime and seek education during evening.
- The college is easily accessible by road and railway.
- The college has dedicated, energetic and responsible faculty. The college has a student centric approach. It believes in the overall development of students.
- The college is supportive towards differently abled(Weak,Slow Learners) students.
- ICT enabled teaching.
- The college focuses on the holistic development of students.
- It believes in efficient utilization of resources.
- Management is dynamic pro active and forward looking

### **Institutional Weakness**

- Expansion of building is not possible.
- Being a commerce college there is a Limitation on core research and patents.
- Lack of academic autonomy.

### **Institutional Opportunity**

- Existing Alumni network to be formalized into a Registered Alumni Association.
- To establish, strengthen and expand the scope and activities of the Research Cell through decentralization of the organization.

- The College can establish more industry academic linkages so as to create competencies that would increase the employability of students and enhance Social Development as far as institutional governance with its short term and long term perspective plan is concerned.
- Implementing NEP as per the guidelines issued by Government of Maharashtra and University of Mumbai..

### **Institutional Challenge**

- Family background is economically and socially very poor.
- A large number of our students are first generation learners, the parents have no education or low educational background which is sometimes a hindrance for students in making career decisions.
- Since the curriculum is fiscal and the evaluation pattern is also predetermined it is a challenge to correlate the course industry.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

#### **Curricular Aspects**

Under the guidance of Quality Assurance Cell, effective curriculum delivery through maintenance of academic calendar, Time-Table Committee focuses on student-centric approach at our institute.

#### **Planning:**

##### **College Level Planning:**

- General Time-Table
- Academic Calendar
- Plan of Curricular, Co-curricular and Extra-Curricular activities.
- Time-Table (Theory and Practical)
- Individual Teacher Level Planning
- Individual Time-Table
- **Teacher's Diary**

### **Monitoring:**

- Periodical assessment of Teacher's Diary.
- Syllabus Completion Reports.
- Remedial coaching and extra lectures.

### **Contribution of Teachers in Curriculum Design and Assessment Work:**

- All teachers contribute in assessment and evaluation at internal (College Exams) and external(University Exams) work.

### **Academic Flexibility**

- The college offers a wide range of academic flexibility with UG programmes and PG Programmes.
- As per the CBGS pattern of the affiliating university, the students are free to choose any subject for UG and PG programmes offered by the college.

### **Value Added and Skill Oriented Courses:**

- Introduced and conducted 30 add-on, certificate, skill-oriented Short-Term Courses for UG, addressing the issues like: human rights and ethical values, personality development, communication skills, life skills, tourism, social responsibility, etc.
- Total 30 courses have been conducted for skill development during the last five years.

### **Value Addition Courses through Industry-Academia Partnership:**

- We have undergone 4 MoU(s) with industries to strengthen the skills development, personality development and to judge how to balance work and life.

### **Feedback Mechanism:**

- The feedback mechanism consists of the following aspects of academic components:
- Academic Curriculum
- Attainment of POs, PSOs and COs
- Short Term Courses

- Evaluation Process (Internal and External)

### Teaching-learning and Evaluation

The process of teaching, learning and Evaluation (TLE) are given topmost priority with student centric approach by the college. The whole process of TLE is monitored by IQAC, Quality Council is executed and implemented effectively at different departments.



### Teaching-learning

- Admission strategy implemented adopting rules of affiliating University and State Government.
- **Transparency** during admissions is maintained, stream-wise induction programmes are arranged for students.
- Teachers are well-qualified. Few of them have qualified **SET/NET** and completed **Ph.D.**

- All teachers use **ICT for effective execution and content delivery in teaching- learning and evaluation.**
- Our college has **tie-ups with few industries and with other colleges for skill development, personality development, entrepreneurship.**
- We have run add-on courses for **soft skill, communication, ICT, taxation, environment,etc.**
- Our teachers are using different methods such as **experiential learning, participative learning , problem-solving techniques and suzan learning methods for enhancing learning experience.**
- **Outcome based learning** is enhanced with proper mapping of attainment of POs & COs.

### **Continuous Internal Evaluation (CIE)**

- With optimum use of ICT, the Exam Committee ensures effective CIE.
- At the institutional level, we give question banks, prelims for effective CIE.
- At the departmental level, we conduct unit tests, open book tests, quiz, surprise tests, group discussions, seminars, presentations, project writing to ensure effective CIE.
- Exam reforms are adopted in CIE.
- Implementation of online and offline evaluation systems.
- Timely redressal of grievances related issues pertaining evaluation.

### **Research, Innovations and Extension**

**The college management and IQAC continuously try to improve research culture through organizing various activities, innovative practices, extension and outreach activities.**

#### **Initiatives are as follows:**

- Innovative practices in teaching-learning process and incubation for students.
- The **students are encouraged to participate** in competitions like Avishkar Research competition, Poster competitions, Elocution and quiz competitions, etc.
- College has 12 MoU(s) with industries and different colleges to strengthen the skills development, personality development and to judge how to balance work and life.

#### **Extension and Outreach Activities:**

- College has organized Blood donation camps.
- **Free vaccination drives** for students and staff, **Flood relief fund,etc** were arranged.
- Adoption of villages through NSS under extensive extension activity.

## **Infrastructure and Learning Resources**

### **Physical Facilities:**

- Expansive campus of 5180 sq. Meters.
- Fully equipped Departments with computers and internet connectivity.
- Spacious and fully equipped classrooms. Research centre. Assembly Hall. Bloomberg Lab.
- Meeting Room for teachers. Exam, NAAC and NCC rooms.
- Clean Canteen. Girls common room.
- Well-furnished, air-conditioned and well equipped Staff Room (with pantry) , offices for Principal.
- Girls' and boys' hostel. Playground and Indoor game facilities. 10 % Classrooms are ICT Enabled.
- 41.52 % of the total expenditure for Infrastructure (Excluding Salary)

### **Library as a Learning Resource:**

- Fully air conditioned and automated library with KOHA – ILMS, Books +E-books , CDs, Journals and Magazines .
- Subscribed to N-List Database and E- Shodhganga.
- Access to databases like EBSCO and DELNET subscribed by sister institutes.
- Book Bank Scheme. Book exhibitions.

## **Student Support and Progression**

**The vision and mission statement of the college reflects concern in providing quality education to all. Accordingly institute administration strives to cater the needs and requirements of students and stakeholder belonging to diverse backgrounds. The initiatives include offering scholarships, financial support.**



- Training for preparation and participation in **Cultural activities**.
- Organization of **training programmes and participation in sports**.
- Participation in different **inter-collegiate competitions**.
- Concessions in **tuition fees and hostel fees**.

**The college has developed a transparent and time-bound mechanism for redressal of grievances. This is practiced by grievances redressal cell, anti-ragging committee, Internal Complaint Cell. IQAC takes feedback on different services from students and gives suggestions for quality improvement.**

### **Governance, Leadership and Management**

**Governance, Leadership and Management of the college give priority to participative management through decentralized decision making committees/ bodies at all levels.**

- The administration of curricular, co-curricular and extra-curricular activities are monitored through various committees and cells with active participation and representation of all stakeholders.
- Five - years perspective plan of IQAC consists of seven parameters of NAAC, expectations and attainment of vision & mission of the college.
- E - governance is implemented in all core areas of planning and administration, admission, student activities and finance management.
- Policies , rules and regulations of UGC, the affiliating university and state government of Maharashtra are strictly followed.
- Faculty attended 13 FDP(s) during the last five years.
- Finance and accounting standards for the college are led down in the audit and financial assistance policies.
- The college conducts financial audits at 3 levels: Pre-payment, internal and External.
- Collaborations with industries to strengthen the skills development, personality development and to judge how to balance work and life.
- Group insurance scheme for students.

### **Institutional Values and Best Practices**

- Sensitization towards promotion of gender- equity, national integration is ensured through activities by

the Internal Complaint Committee, Women Development Cell, Grievance Redressal Cell.

- Organization of programmes for inclusive environment, celebration of national and international days.
- Solar panels for electricity generation and use of LED bulbs minimize the light bill charges.
- Recharging of borewell through rain- water harvesting for total campus.
- Consistent activities about environment protection and conservation under beach cleaning projects, tree-plantation, etc.
- Provisions for disabled- friendly facilities like ramps, wheelchairs, lifts and special sitting arrangement in the library.

### **Ist Best Practice : -**

#### **Title: Empowering Voices: The Learner's Council at Ladhidevi Ramdhar Maheshwari Night College of Commerce (LRMC)**

The Learner's Council of LRMC focuses on empowering students and fostering their active participation in college governance and overall development. It aims to provide a platform for student representation, engagement, and contribution to the decision-making processes within the college.

#### **Outcomes:**

- Increased student engagement and participation in college activities and decision-making processes.
- Improved communication and collaboration between students and college authorities.
- Positive feedback from students regarding the representation and support provided by the council.

### **IInd Best Practice:**

#### **Title: Igniting Dreams: Strategic Teaching to Ignite Student Passion for Education**

In a college where the majority of students come from middle or lower economic backgrounds, striking a balance between work and education becomes a daunting challenge. Often, students prioritize earning for their families, leaving education. To overcome this obstacle, our college has implemented a strategic, student-centric teaching approach.

**Outcomes:**

- The results of our students have shown remarkable improvement from 64.48% to over 90%.

**Institutional Distinctiveness:**

- GOLD Academy, is an online platform that offers a wide range of programs related to commerce. With its focus on excellence and innovation, GOLD Academy has gained recognition for its unique approach to education.
- GOLD Academy offers a **diverse catalog of courses in fields of commerce such as marketing, economics, taxation and personal development.**
- **A vibrant and supportive learning community is another distinctive aspect of GOLD Academy.** It provides opportunities for learners to connect with fellow students, instructors, and industry professionals.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Rajsthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College Of Commerce
Address	RSET Campus, Sunder Nagar, S.V. Road Malad West
City	Mumbai
State	Maharashtra
Pin	400064
Website	<a href="http://www.lrmc.org.in">www.lrmc.org.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shripad H. Joshi	022-45027788	9821899494	-	info@lrmc.org.in
IQAC / CIQA coordinator	Shweta Chawda	022-45207788	8108327571	-	shweta.chawda@lrmc.org.in

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Evening

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">minority.pdf</a>
If Yes, Specify minority status	
Religious	
Linguistic	Hindi
Any Other	

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	University of Mumbai	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	RSET Campus, Sunder Nagar, S.V. Road Malad West	Urban	1.28	483.34

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom, Commerce	36	HSC	English	1251	1081
PG	MCom, Commerce	24	Graduation	English	88	39

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				12			
Recruited	1	0	0	1	0	0	0	0	7	5	0	12
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	5	0	8
UG	0	0	0	0	0	0	0	0	0	0



Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	617	5	0	0	622
	Female	459	0	0	0	459
	Others	0	0	0	0	0
PG	Male	16	0	0	0	16
	Female	23	0	0	0	23
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	18	20	31	22
	Female	12	15	27	22
	Others	0	0	0	0
ST	Male	36	28	22	12
	Female	26	21	20	12
	Others	0	0	0	0
OBC	Male	100	95	77	56
	Female	71	71	70	54
	Others	0	0	0	0
General	Male	483	478	399	317
	Female	365	346	340	295
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1111</b>	<b>1074</b>	<b>986</b>	<b>790</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The Vision of National Education Policy, is an extensive framework for both rural and urban India's primary and secondary education, as well as higher education and vocational training. By 2030, the plan wants to completely overhaul India's educational system. Our Institute takes serious effort to achieve the Vision of NEP. The key NEP principles, including variety for all curricula and pedagogy with technology breakthroughs in teaching and learning, supporting rational decision-making and innovation, critical thinking and creativity, have been the subject of a discussion among the faculty members along with students' elective courses. Our Institute follows the adaptable and cutting-edge curricula developed</p>
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	by the University of Mumbai, which offers all the programs to adopt the Choice Based Credit System (CBCS) and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education.
2. Academic bank of credits (ABC):	The readiness of our institution to adopt Academic Bank of Credits complies with Mumbai University's regulations. The National Academic Depository, a government initiative to provide an online archive for all academic awards under the Digital India Programme, counts the University as an official participant. Mark sheets and degree certificates from MU students will be uploaded through its affiliated institutions' use of the nad.digitallocker.gov.in platform starting January 2020.
3. Skill development:	In order to encourage students to start their own businesses and work for themselves, the institution. All of the students get access to the institution's soft skill training initiatives. In order to address society's most important problems and difficulties, the institution encourages staff and students to participate in research projects. A practice of the school is to mentor students in order to assist them make the most of their education and give them the opportunity to explore potential career paths after graduation.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution teaches in both English and local languages and emphasises Indian ancient traditional knowledge, the arts, culture, and traditions. The institute promotes language acquisition since it incorporates national and regional languages into many of its offerings. At the institute, it is standard procedure for all NSS programmes carried out in adopted areas to be conducted in the local Marathi language.
5. Focus on Outcome based education (OBE):	With a personalized syllabus completion manual, the Institution already practices outcome-based education (OBE). Through the curriculum and orientation programme, students are informed about the numerous course outcomes and program-specific outcomes. At the program's conclusion, achievement of the outcome is examined and evaluated.
6. Distance education/online education:	The institution promotes teaching-learning through virtual platforms. Faculty members have sufficient experience in e-content development and the use of

technological tools for the teaching-learning process
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### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	This year we have formed under the convenorship of Prof. Shweta Chawda.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Our coordinating faculty members are Prof. Jitendra Gupta & Prof Sandhya Shrivastav. Who had taken creative efforts to educate our students as far as ELC is Concerned.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	We have informed the students it get registered for electoral voters list our college. Where election commission members had launched the camp for a week in 2022-23
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	NOT YET.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	We are going to render voters registration camp once again in A.Y 2023 -24.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1111	1074	986	790	961

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	9	9	12

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
65.36	69.71	81.88	77.82	44.30

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

The institute is affiliated to the Mumbai University, Mumbai. It follows a curriculum designed by the said university which has adopted CBCS Pattern. The curriculum of the programmes in the institution is implemented and followed to provide a holistic education reflecting the institution's vision of positive change in society through educational excellence. Effective curriculum delivery is ensured through the following process:

- 1. Mechanism of preparing Academic Calendar:** An academic calendar is prepared at the beginning of every academic year which includes planning of lectures, examinations, assessment, scheduling of extra-curricular activities etc.
- 2. Academic Planning:** For each academic year, the institution holds a meeting to discuss the previous year's performance and establish goals for the upcoming one.
- 3. Relevance of CIA and its inclusion in Academic Calendar:** The institution has a CIA system to ensure that the Academic Calendar is adhered. We follow an organized procedure for smooth conduct of examinations. Notices pertaining to examination are communicated. These are circulated in every class and displayed on the notice board. Examination attendance is taken and analyzed, and a separate absent report is prepared. We conduct an additional examination for students who could not appear due to participation in NSS, Sports, or medical reasons. Timetable for additional exam is communicated to students beforehand. The Institution uses methods to assess students' performance in internal examination via Projects, assignments, etc. Students of Semester I-IV are given projects for internals and its marks are awarded. Institution follows University Guidelines for assessment of answer books, awarding grace marks and grades to the students. Semester-wise ATKT exams are also conducted to improve students' performance. We conduct remedial lectures for ATKT students. Institution also follows a practice of conducting regular tutorial lectures.
- 4. Implementation of Academic Calendar:** The institution ensures that the Academic Planner is implemented in the way it needs to be done. A report from the conveners of the activities is obtained.
- 5. Appointment of Qualified Faculty:** The Institution follows UGC standards and conducts an interview that complies with University regulations. The interview will be conducted by a panel that consists of the vice chancellors nominee, a topic expert, the principal, and members of management.
- 6. Distribution of Workload and Teaching Plan (as per UGC and DHE norms)** The lecture schedule

and task allocation are framed accordingly. The academic diary is where the faculty members keep track of the specifics of their lectures and activities.

**7. Teaching Methodology:** To ensure successful curriculum delivery, teachers use cutting-edge teaching-learning techniques in addition to the conventional chalk-and-board approach, including live examples, class activities, group discussions, project work, and ICT. We have a well-stocked library that serves as an e-Learning reservoir. One of the e-learning platforms created is Gold Academy, where students can access e-content.

**8. Completion of Syllabus:** All the Professors update their completion of syllabus in their respective Academic diaries.

**9. Examinations:** Regular class tests, midterm exams, regular assessment, remedial classes, and tutorial sessions are all used to continuously evaluate.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 30

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 59.26



1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
698	634	599	478	508

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**

### Response:

The Institution believes in enlightening and sensitizing students through its curriculum in the areas of Gender Equality, Environment Awareness, Human values, Sustainability and Professional Ethics. The objective is to create a Human force of students which has the highest amount of social awareness and which is proactive. The institution believes in organizing various co-curricular activities which are in sync with the areas mentioned.

#### 1. Professional Ethics:

- **Professional ethics** are introduced among students through POs, PSOs and Cos of all courses.
- It plays a vital role in both career development and professional growth.
- The add-on and professional courses address issues related to professional ethics.
- Code of conduct is displayed on the college website for all stakeholders which helps in imbibing professional ethics and work culture in the institute.
- These ethical principles are a product of education. Subjects like Business Communication, Commerce and Advertising, Business Ethics and Corporate Social Responsibility are introduced for the students. Subjects like Financial Accounting elaborates ethical behavior for future accountants.

#### 2. Gender:

- Through committees like the Women Development Cell, we deal with gender, environment issues and human values.

- It organizes activities which focus around Gender Sensitization.
- **Gender Sensitization** is distinctively observed in subjects like Foundation Course.
- In the subject Foundation Course, from Sem I to Sem IV gender specialization, through various topics like Eco – **feminism, constitutional and legal rights of women, forms of violence and redressal mechanism, role and gender disparity , role and significance of women in Indian politics is observed.**

### 3. Human values:

The colleges introduce following courses which integrate human values through their curriculum:

- Human Rights and ethical values, communication and personality development skills are taught at UG level.
- Subjects like FC, Business communication and Business ethics and Corporate social responsibility have taken special initiative to develop human **values among students for inculcating values like tolerance, peace, communal harmony, dignity, equality** etc. .
- NSS undertakes residential camps and DLLE gives opportunities to the students to experience empathy towards **weaker sections of the society.**

### Following activities and initiatives reflects towards human values:

- On 30th January, Martyr Day and Mahatma Gandhi Death anniversary is observed. To pay respect to soldiers and Rashtrapita respectively.
- Voters registration and awareness programmes for casting of votes are conducted through NSS & DLLE.
- Worth contribution from our institution through NSS & DLLE in **Swachh Bharat Abhiyaan.**

### 4. Environment and Sustainability:

- Subjects like Environmental studies, Foundation Course and Commerce primarily provide understanding about the **relationship between environment and human health, quality of life, work life balance, concept of environment as a natural capital, interrelationship between business and environment.**
- To initiate **environmental consciousness and eco-friendly behavior** among students; **tree plantation drives, beach cleaning programmes, cleanliness drives** etc. are organized by our college committees like **NSS and DLLE.**
- Subjects like Environmental studies and Foundation Course play a vital role in developing

understanding about sustainable practices and its development.

- To develop **eco-friendly practices among students, the college organizes paper bag making projects, cloth bag distribution campaigns, reuse of plastic bottles, e-waste collection campaigns etc.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 66.7

#### 1.3.2.1 Number of students undertaking project work/field work / internships

**Response:** 741

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 96.93

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
436	359	407	378	349

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
470	360	410	390	360

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 46.13

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
101	87	80	83	84

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
218	179	183	189	174

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:** 138.88**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The institute promotes experiential and participative learning with the use of ICT to foster global competencies and use of technology among the students and teachers.

- The efforts are taken to enlarge horizons of multiple **student centric activities** to make education process very interactive by using **different pedagogies or teaching methods**.
- The faculty adopt ICT to boost the use of technology in **experiential, participative and problem-solving methodologies** and provide ample opportunities to students to utilize ICT.
- The blended teaching learning methodology is used under **Gold Academy** for our working

students.

### **Experiential Teaching:**

- Our college has MoU(s) for promoting **industry-based learning**.
- Students have experiential through **co-curricular, extra- curricular** and inter-collegiate activities.
- Career and placement cell also organizes various lectures on **how to face interviews, resume writing, role paly, etc.**
- Our college has also organized yoga workshop and lectures on soft skill under **skill-development**.

### **Participative learning**

- **Group discussion** though tutorials develop team-spirit and communication skills as learning outcomes.
- Institute has adopted **project work** method as a **critical and analytical thinking** for learning outcome.
- Institute has arranged **quiz competitions** so that students can be well versed with knowledge of subjects.
- To develop **creative writing** among students, college has yearly magazine named “Disha”.
- Exhibitions of individuals talent, role play activities are undertaken through cultural committee.

### **Problem- Solving Methodologies:**

- Under problem-solving methodologies, we conduct **surveys** so that students can develop **report writing skills**.
- **Societal issues** are also addressed by teachers during lectures and tutorials so as to inculcate **progression to ideal citizenship** as a learning outcome.

### **Miscellaneous Methodologies:**

- **Learning by teaching** is one of the methods adopted by teachers to develop learning by experience.

### **ICT enabled tools for effective-learning process:**

- **ICT enabled** tools for effective teaching-learning process
- The college is well equipped with modern ICT tools to enhance the **quality of teaching- learning process.**
- All classrooms are furnished with **advanced projectors, smart/interactive boards, laptops/computers, and Wi-Fi.**
- Use of other platforms like **Google meet, google classrooms and Gold academy.**
- Use of IT enabled learning tools such as **PPT, audio-visual aids, online sources** to expose students for advanced knowledge, practical and participative learning.
- Use of One Drive application of **Cloud Computing Service** for the access of notes prepared by faculty through which students can get access to notes and study material at one click.
- The library offers **e-learning resources** through computers, the online access of e-journals and e-books.
- Library organizes user orientation programs on the use of **OPAC (Open Public Assess Catalog) and digital library.**
- Library has special terminals for Web- OPAC, wherein anyone can access its content from anywhere.
- **Wi-Fi facility** is provided on individual laptop which help the students to fulfil their academic needs as and when required.
- Learning becomes more **participative and experiential through ICT.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 76.67

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12



File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 30.43

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	2	1	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Students are assessed on formative and summative evaluation methods. Under guidance of IQAC, professors prepare academic calendars which include planning curriculum, enrichment and delivery, continuous evaluation process and co-curricular.

**Mechanism of internal/external assessment:**

**Planning:**

- Continuous evaluation process is monitored by the **Examination Committee**.
- The internal process consists of **objective, difficult level, diagnostic unit, surprise test**.
- The Assessment system is carried out in a systematic manner and it is transparent. Theory subjects and required project works are evaluated for F.Y and S.Y students as per the guidelines of the University of Mumbai.
- F.Y Students are oriented by the Principal, examination in-charge regarding evaluation system through **induction programme**. Changes made by the University in the evaluation system are properly communicated from time to time.
- An evaluation of answer scripts is done within stipulated period and as per norms of University of Mumbai.
- Apart from the usual pattern of evaluation, the college promotes extra-curricular activities such as Sports, NSS, DLLE etc. Evaluation through all these approaches give a lot of information about **students' achievements and enrichment**.
- Remedial lectures, tests, etc. have created genuine interest for academics among students, which have further helped in evaluating the students periodically.

#### **Execution:**

- Examination committee conducts internal/ external examinations **adhering** to the academic calendar.
- Display of exam timetable, related process, rules and declaration of results are done in the stipulated time.

#### **Grievance Redressal System:**

- All mechanisms to deal with grievances related with examinations are **transparent, time-bound and effective and well-organized**.
- All exam related grievances are addressed to the unfair means committee.
- After the declaration of results students are given an opportunity to apply for grievances related to exams. This practice helps in bringing transparency in the result declaration system.
- As per the norms led down by University of Mumbai additional examination is conducted for the students.
- Overall in the evaluation system there is **zero tolerance policy** for the malpractices carried out by the students. CCTV cameras monitor the examination process and students can also use suggestion

box to communicate dissatisfaction with the evaluation.

**Variety of options provided under External evaluation:**

- Unit tests are conducted regularly for improving results.
- Guest lectures, experts guidance, remedial lectures are conducted from time to time which helps our working students.

Working students can also use the **Gold academy facility** which is a **unique one** to learn from the recorded lectures.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**2.6 Student Performance and Learning Outcomes**

***2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

1.The curriculum for each semester is provided by University of Mumbai. Our College follows outcome based education and outcomes are defined for all courses by all the subjects

2. Programme outcomes are defined by the college and are to be fulfilled by all the programmes in POs, PSOs and COs which are disseminated to all the stakeholders through following modes.

- 1.POs PSOs are displayed on the college website. COs are discussed and explained by concerned teachers during their lectures.
- 2.College always encourages teachers to attend meetings, workshops organized by the board of studies of the University of Mumbai for better understanding of course outcomes.
- 3.Principal and faculties informed and updated F.Y students through orientation programmes.
- 4.Special lectures/ Guest lectures are organized by various departments to help students to understand the outcome.
- 5.College library is well- equipped with text books, reference books, e-books, journals,magazines, daily newspapers etc.,which helps students to understand community development through self reading.

6. There is access to an uninterrupted internet facility in the library and previous years question papers are also available to help the students to prepare for their examination in a better way.
7. Book exhibition of library books, various cultural and sports activities and departmental competitions helps students to gain knowledge as well as practical experience.

## **Bachelor of Commerce (B.Com)**

### **Programme Outcome (POs)**

1. To impart knowledge about commercial and managerial aspects for business and trade along with social and ethical issues.
2. To give practical and working knowledge in respect of financial accounting , cost accounting, management accounting, auditing and taxation.
3. To make students aware about various aspects of micro and macro economics.
4. To acquire the learners about various environmental issues through environmental studies and ecosystem
5. To acquaint learners with business law and various processes about company formation, code of conduct of meeting, registration under IPR and make them aware about consumer rights and its redressal systems.
6. To provide fundamental knowledge about Indian financial systems and money market and recent development in finance.

### **Programme Specific Outcomes (PSOs):**

1. To provide and ensure basic understanding and application about the core subjects and human values.
2. To inculcate skills and knowledge of trade and commerce.
3. To imbibe among the learners ethics and moral values
4. To ensure students growth through emotional quotient, intelligence quotient and spiritual quotient.
5. To motivate students for active participation in the community in a positive manner.
6. To ensure individual and society development through constant teaching and learning

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### **2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words**

#### **Response:**

The Curriculum for every semester is provided by the University of Mumbai. College follows outcome based education, course outcomes are defined and discussed for all the courses by concerned teachers.

#### **Following process is followed for evaluation of POs & Cos by the college:**

1. POs, PSOs, and COs. are disseminated to all the stakeholders through various modes, these are displayed on the college website.
2. Following are the way to disseminate POs & PSOs to the stakeholders
  - a. Induction programmes for the students
  - b. Alumni meet
1. Cos are evaluated through tests, quizzes, small questionnaires, case study etc.
2. Attainment of Pos is measured through the teaching learning process during the lectures through programmes, meetings etc
3. Attainment of Cos is measured through result analysis, apart from these it is also measured through their continuation of higher education and employment.

#### **Attainment of POs is observes is as under:**

1. Continuous interaction of the students and its evaluation.
2. Evaluation of students is through class tests and various departmental activities.
3. Giving constant encouragement to the students for participation in various intra-collegiate and intercollegiate competitions.
4. Result Analysis helps in understanding students attainment levels
5. Mentor - Mentee systems help the teachers to understand and explain the outcomes to the students individually.
6. Remedial and revisionally lectures are taken for the benefit of students

**Fulfillment of Course Outcome (COs) are monitored as under:**

- 1.Regular staff meetings
- 2.Personal guidance by teacher to student
- 3.Interaction during the teaching learning process and through performances.
- 4.Students participation and their evaluation through curricular and co-curricular activities.
- 5.Project works
- 6.Interactive session conducted by principal during Off -lectures.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**2.6.3 Pass percentage of Students during last five years (excluding backlog students)****Response:** 80.64**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
319	306	217	118	194

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
347	336	234	183	331

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response:</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The college is always keen to inculcate innovative spirit among students and it is one of the core objectives of the institution. The institution has been imparting knowledge of the vibrant field of commerce for the last 06 years. The students enrolling in the institution basically arrive from economically backward backgrounds and seek to obtain quality education. As an established institution, the college has tried to develop its ecosystem to enhance such skills that will lead to self-reliant, value-based education in modern society.

**The ecosystem of the college has taken following steps in this direction:**

- The institution has established an Incubation and Innovation Center named “**Learning Council**”
- The Learner's Council of LRMC focuses on **empowering students** and fostering their active participation in college governance and overall development.
- It aims to provide a platform for **student representation, engagement, and contribution to the decision-making processes** within the college.
- We ensure **inclusive representation of students** from diverse backgrounds and disciplines.
- To establish **effective communication** between students and college authorities.



- For addressing **students welfare concerns** and **supporting various student initiatives**.
- Encourage active participation of students in college governance and decision-making processes.
- Promote a **culture of learning, creativity, and community engagement** among students.
- LRMC recognizes the importance of involving students in the decision-making processes and creating a **conducive environment** for their **holistic development**.
- The Learner's Council was established to **bridge the gap between students and the college administration**, ensuring that students' voices are heard and considered in shaping college policies, programs, and initiatives.
- Such type of **incubation enhances students' growth, confidence, patience** and in turn students' feel that our parental institution ie.our college strongly supports our well-being.
- The college has taken initiatives to arrange some **workshops and lectures on IPR** for staff and students.
- To promote interdisciplinary research on all aspects of **“Indian Knowledge Systems”**, preserve and disseminate “Indian Knowledge Systems” for further research and societal applications, we are trying to inculcate IKS into our curriculum.

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response: 6**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	2	1	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.54**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	7	2	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.3**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	0	1	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

**3.4 Extension Activities**

### **3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

#### **Response:**

In pursuit of its services to the community & society, Rajsthani Sammelan's Ladhidevi Maheshwari night college commerce has a committed NSS unit which carries extension activities.

#### **Extension activities are undertaken by NSS:**

1. Conducted yoga guidance for students by sister Nirjaji at Bajaj Hall
2. Tree Plantation at DAV high School Malad west.
3. Rally on plastic ban.
4. Beach cleaning activity at marve beach.
5. Malad railway station cleaning
6. Helped in construction of Bandhara at Khavali dam, Uddhav (Pali District raigad)
7. Students create awareness among locals for quitting Tobacco.
8. Students prepare posters & slogans for appealing to people for blood donation
9. Poster making competition was done on Kargil Vijay diwas to sensitize the students for defense staff.
10. Online meet was organized for students on voter awareness, to create awareness in their locality.
11. NSS residential camp was organized every year in the village area.

#### **Students Holistic Development & impact of activity during last five years**

College has organized many awareness programmes on health, environment & Social consciousness. The impact of these activities has resulted in inculcating awareness amongst students on social issues like pollution, environmental problems, health & hygiene issues, and disposal of waste. Importance of good citizenship, gender equality etc. the NSS residential camp has established connections with rural & tribal people & awareness programmes have improved about sensitization of various social issues. during covid-19 pandemic period virtual guidance sessions were conducted by teachers related to health issues & socio-economics issues thereby we could rich a large numbers of learners by sensitization them on the social problems.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

**Response:**

### 3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

**Response:** 15

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	7	7	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

**Response:** 11

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

Being a Night College, the college always endeavors to provide quality education to needy and working students. Keeping this in mind the institute has an expansive campus of 5180 sq. meter of which 483.34 sq. meter is used for building and infrastructure. State of the art infrastructure has been built to provide an effective teaching –learning environment. It has adequate no. of smart class, laboratories and library.

#### **Teaching-Learning:**

#### **Classroom Facilities:**

There are 13 spacious classrooms of adequate size with proper light and ventilation, it includes-

- 13 classrooms with ICT facilities like internet connectivity with **Wi-Fi/ LAN and LCD projectors.**
- Two ICT enabled seminar halls for multi-purpose activities.
- 1 conference hall for conduct of meetings.
- 1 auditorium for organizing major events.

#### **Laboratory Facilities:**

The college has equipped, spacious labs with the latest instruments and advanced softwares.

#### **ICT Facilities:**

- IT facilities comprise 176 desktops and 3 laptops loaded with licensed application/ customized software's, Quick Heal Antivirus.
- All systems are connected to 100 Mbps broadband and internet through LAN connections.
- We have 06 printers and 13 LCD projectors.

### **Infrastructure Facilities for Cultural activities:**

- **1 Auditorium** with 400 seating capacity, is well equipped with appropriate light, sound and other properties for cultural activities.
- **Seminar hall** is used for training programs as well as for meetings.
- For skits, mime and street plays open space is used in the college campus.

### **Gymnasium:**

The College has initiated major enhancements to strengthen sports facilities. A state of the art outdoor game facilities have been installed on the campus which include facilities for :

- Basketball .
- Throw ball & Volleyball .
- Play area for box cricket and badminton .
- Sports equipments like badminton rackets , shot-puts, javelin and discus.
- Indoor game facilities are provided in Gymkhana.
- This include facilities for :
- Table Tennis (02 tables) .
- Carrom (04 boards)

### **Sports events and training**

- We have a spacious ground Pravinchandra Shah Sports academy, where all sports activities except running takes place.
- Annual Athletic meet takes place every year in the generally in the month of February where all the Students actively participate in events such as 100 meters , 200 meters ,400 meters , shot put , Javelin throw, Discuss throw etc are held.

### **Other facilities**

- Open-Air Ground (1200 capacity) – College Annual Day is held.
- Ground floor foyer used for exhibitions, sales, event promotions.

- Canteen.
- Medical centre.
- NCC office.
- Cabin for security guard.

### Library

Library caters to the students, teachers, administrative staff, and alumni. Total area of the library is 158.93 square meters divided into Open access, Reading area, Internet section, administrative and staff reading room.

- Scanner and printer facility.
- Barcode reader
- INFLIBNET Database subscription
- Free Internet facility.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 1.82

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1.82	3.33	1.02



File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

### Response:

- **ILMS : Koha**

Library has a book collection of 1547 books, 29 Journal, Magazines and Newspaper and for proper organization of the library material, the library has purchased software, 'KOHA' Library Software which is a cloud hosting on Microsoft azure. Software is upgraded time to time against the regular Annual Maintenance Contract. Three terminals are reserved for Users to search information of availability and issue of Books. Web based Library Software with WebOPAC, Email & SMS Alert etc. (Online Public Access Catalog-OPAC) and Single Window Where Complete Information about the Users Along With Circulation Status, Fine Status, Contact Details, Reading & circulation History etc. Various types of reports can be generated with the use of above mentioned software which is useful for various committees and inspections from time to time. Book database is created along with the user's database. Issue return process is fully automated and manual cards are kept as supporting documents for students and faculty.

### Features:

Circulation is automated with a barcode system.

Each book and user's borrower card is bar coded.

Statistical reports can be generated easily.

Customization in formats is possible.

Web OPAC is an active Easy search for books and its accompanying material .

### Additional Equipment:

1. Barcode scanners - 1

2. Printer to generate Bar code - 1

3. Computers for users - 7

4. Computers for staff - 2

**Details are as follows:**

A. Y.	KOHA Version	Agency
2017-18	16.11.16.000	In-house ERP
2018-19	16.11.16.000	In-house ERP
2019-20	16.11.16.000	In-house ERP
2020-21	16.11.16.000	First Ray
2021-22	16.11.16.000	First Ray

- **E-Resources-**

LRMC is sharing e-resources subscribed by sister institutions on campus. We have access to N-List, Ebsco and Delnet Databases. The library Web OPAC has provided links to various Open access Books, Open access Journals, Digital Libraries and Theses repositories. The page has also provided links to MOOCs.

- **Library Usage -**

The library is optimally used by the faculty and students. We worked on internet bandwidth of 32 Mbps . The total Foot Fall in the year 2017-18 was 11,484 and in 2018-19 it was 10,577. In the year 2019-20 Foot Fall was 8,550 later on Foot Fall Data shows decrease in numbers as a result of Covid-Pandemic from the year 2019-20 to 2020-21.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words**

**Response:**

**About onsite IT infrastructure:**

LRMC continues to strive towards maintaining a sustainable ICT enabled environment and serve to provide the resourceful means of infrastructure for the benefit of the student community and their academic and research activities to realize the potential it holds.

**Faculty attendance:**

In 2019 a face reading biometric machine was also installed.

**Computer laboratory details:**

The College has three state of the art Computer Labs. All the computers are provided with the latest updated software and hardware.

Processor: Core I36100.3.70GHZ

RAM:8GB

HardDisk:1TB

Operating Systems: Windows 10

Antivirus: Kaspersky

**Currently the lab facilities include the following:**

Number of Computers:41

Processor: Core I3

RAM:4GB

HardDisk:160GB to 1TB

Operating Systems: Windows 10

Antivirus: Kaspersky

**Last 5 years major changes/upgradation of Internet Bandwidth:**

<b>YEAR</b>	<b>MAJOR CHANGES ON IT SETUP</b>
<b>2017</b>	We upgraded internet bandwidth up to 8 Mbps till August 2017 after that we have upgraded to 16 Mbps and we have worked on that speed till December 2017 for the rest period we upgraded to 32 Mbps We enabled file and folder quota management to prevent unwanted data getting stored on the servers
<b>2018</b>	We worked on internet bandwidth of 32 Mbps. We set up a CCTV server through which we can monitor all the areas of college.
<b>2019</b>	We worked on internet bandwidth of 32 Mbps and procured a new firewall i.e. sonicwall for internet

	access security purposes.
<b>2020</b>	We worked on internet bandwidth of 32 Mbps till July 2020 after that we upgraded internet bandwidth up to 50 Mbps. We set up a thin client server on which many of our staff can work through remote desktop connection. We started using the Gmail, G suite platform as the primary medium for email communication.
<b>2021</b>	We worked on internet bandwidth of 50 Mbps till July 2021 later we upgraded internet bandwidth up to 65 Mbps due to online Lecture during lockdown. The internet bandwidth was reduced to 50 Mbps from January 2022, due to the startup of offline lectures We made koha library software web based so all the students and staff can access it over the internet. We started using google classroom and google meet for online teaching purposes. We shifted our premise ERP system to a cloud computing platform for better performance.
<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

<b>4.3.2 Student – Computer ratio (Data for the latest completed academic year)</b>	
<b>Response:</b> 6.31	
<b>4.3.2.1 Number of computers available for students usage during the latest completed academic year:</b>	
Response: 176	
<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)****Response:** 43.55**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
30.81	30.53	35.84	36.37	14.11

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 0.47

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	7	9	7

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 43.01

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
691	434	824	77	91

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 24.18

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
98	65	68	25	23

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
319	306	217	118	194



File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**Response: 0**

#### **5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

## **5.3 Student Participation and Activities**

### **5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 0**

#### **5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)****Response:** 13.6**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	32	14	15

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

We do have our alumni's official group consisting of 1,004 students registered till date.

Alumni cultivate and foster friendly and cordial relations between ex-students and the past and present employees of the college. We frequently meet and call some of the alumni to give guidance to our students for future career, insights of work life and speak to our students regarding outer corporate world. Some students of night college have a guilt of losing out on opportunities, which is an important topic of discussion between alumni and current year students as they can clear and present their experiences with practical scenarios.

In general, we meet and keep rapport with other stakeholders. We are expecting our association to actively contribute to academic events and programs with trustees and our present staff members.

There is a special web portal for alumni associations through which alumni can register.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### Vision

To cater to the educational needs of working, economically backward and underprivileged sections in a society through quality, affordable and sustainable education.

#### Mission

1. To provide progressive, affordable, and relevant education to the learners
2. To provide stimulating environment for learner centric education
3. To develop self-discipline among students
4. To shape better future citizens

#### SWOC

#### Institutional Strength

? Our college focuses on students who are not financially strong and who work during daytime and seek education during evening

? The college has dedicated, energetic and responsible faculty. The college has a student centric approach.

? The college is supportive towards differently abled (Weak, Slow Learners) students.

? ICT enabled teaching.

? Management is dynamic proactive and forward looking

#### Weakness

? Expansion of building is not possible.

? Being a commerce college there is a Limitation on core research and patents.

? Lack of academic autonomy.

### **Opportunity**

? Existing Alumni network to be formalized into a Registered Alumni Association.

? To establish, strengthen and expand the scope and activities of the Research Cell through decentralization of the organization.

? The College can establish more industry academic linkages

? Implementing NEP as per the guidelines issued by Government of Maharashtra and University of Mumbai.

### **Challenge**

? Family background of students is economically and socially very poor.

? Difficulty for the students in career decisions.

? Challenge to cope up with NEP.

### **Quality Policy:**

? Quality education through skill development programmes and courses at UG and PG level.

? Decentralization for planning and decision making

? Faculty empowerment through various development programmes with the use of ICT and e-content development

? Imparting social and cultural value among students through student centric activities.

? Promotion of presentation and acting skills through strong cultural units.

? Learns council and their inputs for overall development of college

? Provision of physical fitness facilities

### **Accomplishments:**

? **Since its establishment RSET concentrated on reforms in constantly changing education systems with priorities to skill development, placement, output oriented teaching and learning process.**

? **Collective efforts of Rajesthani Sammelan (Parent body) and our college witness fruitful achievements by students and faculties through research, cultural activities,sports and extension activities.**

**Decentralization and participative management through institutional governance:**

? **The college strictly adheres to the rules of UGC, state government ,university of mumbai and parents institution for admission, administration, governance and management.**

?Representation and involvement of students in different **Participating, Expreresial, Project based learning.**

? Shape of the leadership , research and qualities in students through various drives and programmes such as NSS ,NCC, WDC, DLLE and Placement Cell.

? College has an Examination Cell, Grievance Redressal Cell,Cultural committee, Alumni Association,Discipline Committee,Placement Cell for effective **implementation of areas of governance.**

? As a college is going for NAAC Assessment for the first time, collaborative intensified work had been distributed among the seven criteria.

? For this frequent meetings,orientation,discussions were convoked at institutional level involving all faculties this decentralized work gives constructive inputs,maintains democrats and participative leadership and management

File Description	Document
Upload Additional information	<a href="#">View Document</a>

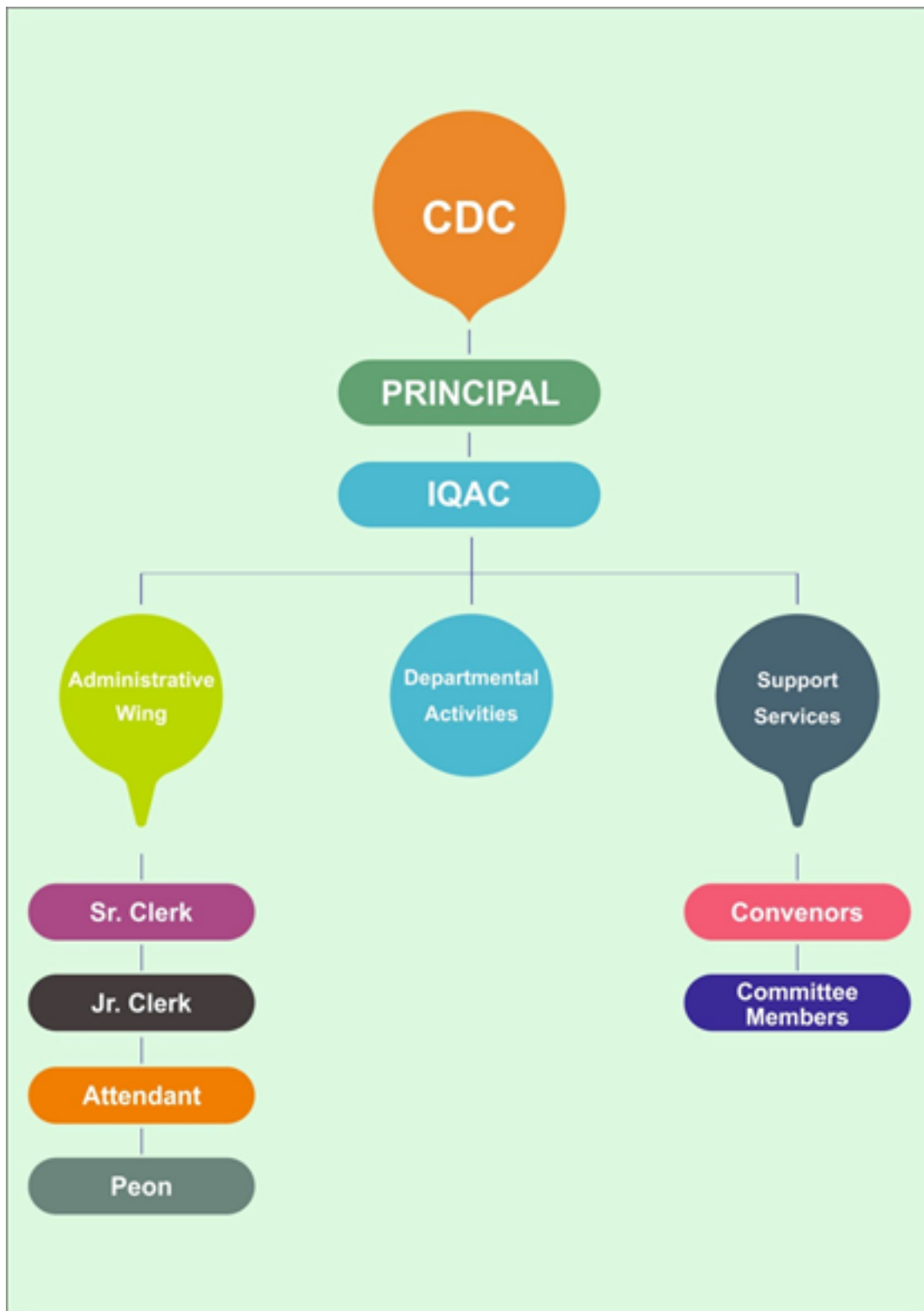
**6.2 Strategy Development and Deployment**

**6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc***

**Response:**

The effective and efficient functioning of the institution is visible through administrative policies, administrative setup , appointment and service rules and procedures,

Organogram:



**Organizational Structure of the management:**

- The college is multi- faculty with Governing Body of Rajasthani Sammalen and CDC as apex body.
- The CDC plans, approves and monitors the policies and functioning.
- For smooth functioning, the authorities like Principal, varies departments, Convenor of different committees are decentralized and have powers for decision making.

- For effective execution of curricular, co-curricular and extra-curricular activities, annual plan of activities is prepared by IQAC
- The administrative staff looks after the admission process, college and university examinations, eligibility, scholarships and other related work.

#### **College Development Committee:**

- The CDC has 13 members and is constituted as per rules.
- It comprises of members from education sector, industry, social worker, research, student representation and management trustee.
- CDC recommends for the improvement of teaching – learning methods, CDC always gives concrete suggestions.

#### **Principal:**

- Principal as the head of the institution monitors and directs curricular, co-curricular, extra-curricular and administrative activities in the campus with the assistance of faculty in-charge.
- The process of decision making involves opinions about various faculties.

#### **Deployment of institutional Strategic/ perspective/development plan|;**

**The perspective plan reflects vision and mission of the college. The IQAC designed strategic plan of five years after discussions held in CDC, IQAC and Staff meetings and incorporated inputs from different stakeholders. Long-term decisions regarding college development are given prime importance. It comprises of wide array of components like curriculum enrichment, faculty development, holistic student**

**development, augmentation of academic and infrastructural facilities, ICT enabled teaching, learning and evaluation, support services, effective administration, etc. . the strategic plan has been successfully implemented**

**The strategic plan has been successfully implemented during the last five years. It reflects infrastructural development, provision of better academic facilities, additional classrooms, automated library services, enhancement of computer laboratory, gymnasium and sports, effective execution of online curriculum delivery.**



File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

**Response:**

The college conducts performance appraisal of the teaching and non-teaching staff where it evaluates and provides feedback on the employee job performance, including steps to improve or redirect activities as needed. The performance appraisal is conducted in the following ways:

#### **For Teaching Staff:**

**1. Student feedback:** The skill, competency and potential of the teaching staff is reviewed through a digital feedback system (Google form) from the students. This feedback is communicated to individual teachers by the Principal which helps in improving the learning and teaching excellence.

**2. Self-appraisal:** College allows faculty members to identify their strengths, weaknesses, and development needs by conducting self-appraisal. Having the faculty members complete a self assessment allows the college to have better insight into the faculty members performance as well as their perceptions about their performance. This self-appraisal form is then evaluated by the Head of the Department and scores marked by the Teacher are verified. Whenever necessary, the concerned faculty is called and the

matter/feedback is given. Corrective measures are suggested and the same is reviewed subsequently.

**3. Academic Diary:** The academic diary is used by the faculty members to record subject syllabus, details of lectures conducted, teaching methods and material used, examination and assessment details, remedial lectures conducted, organization and participation in various co-curricular and field-based activities and contribution in management of institute through various committees by virtue of being a member of that committee. The faculty members also record up-gradation of qualification, participation in any professional development activities, publication/presentation of articles/papers in conferences.

**For Non - Teaching Staff: Self-assessment:** The performance of the non-teaching staff is reviewed once in every three years. The employee is prompted to think about all of the components of performance, from the job description to goals accomplished and to include professional development in the mix. This self appraisal form is then evaluated by the Head of the Institution and scores marked by the non-teaching staff are verified. Whenever necessary, the concerned staff is called and the matter/feedback is given. Corrective measures are suggested and the same is reviewed subsequently.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

**Response:** 23.91

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	6	1	1	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

Our management has maintained a very transparent financial system in the institution. There is a well setup procedure for sanctioning budget and expenditure.

- College has accounts and a finance department headed by Finance In-charge, who controls the data related to all financial transactions of the college by carrying out annual budget allocation. Financial data is recorded on a day-to-day basis. All vouchers & bills of Expenses and receipts are checked on a regular basis. The budgets are approved by the Governing Council in their meetings.
- As an Affiliated institution, the College conducts its internal and statutory external audit process transparently in accordance with the extant guidelines on a regular basis. Accordingly, auditing of the annual financial statements is done by an internal auditor who is duly appointed by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the University of Mumbai.
- The aim of conducting an audit is to keep a check on the working of educational institutions and to strengthen the governance system in the institution. Audit helps to provide valuable suggestions and improve the working of the institution. Aim of conducting an audit is to prevent and safeguard the institution from any financial fraud.
- Resource Mobilization Policy and Procedure: The College is an unaided College and offers 2 courses. The main source of fund for college is tuition fees, which is received from admitted students as per the guidelines by University of Mumbai. The college accepts the funds through the

Cheque, Online Banking, RTGS or NEFT mode. Institute generates sundry income by sale of scrap, old newspapers, double sided used answer sheets / papers and project viva books. At least three quotations are called by college and normally the lowest quotation is accepted by the college while performing various types of expenditures. Educational Receipts and other Income includes Admission forms fees, Admission Processing fees, Tuition fees, Admission canceled charges, Computer fees (Unaided Subject), Development fees, Direct and indirect unaided subject fees, Examination fees, Gymkhana fees, ID card fees, Library fees, Laboratory fees, Magazine fees, Project Fees, Orientation workshop fees, National Conference Income, Extra Curricular Activities fees, Utility fees, University Exam / Convocation & Form fees, Miscellaneous fees, etc. Optimal Utilization of Resource to provide and maintain proper infrastructure facilities, required changes in infrastructure are done by the college from time to time. Budget is prepared every year well in advance as per the needs and requirements of various departments. College always focuses on effective implementation of plans and policies and using the resources optimally.

- Expenses on Education includes Admission forms and Prospectus, Affiliation fees, Events / Function expenses, E-Connectivity Expenses, Examination Expenses, Magazine expenses, NSS expenses, Prize Expenses, Salary and Allowance for Teaching and Non-Teaching Staff, Sports Expenses, Orientation / workshop / Seminar / conference expenses, Honorarium to Guest Lecturers, Membership Fees, Students Expenses, Professional Fees (Visiting Faculties), etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Response: The IQAC was established in the college with the aim of quality enhancement and sustenance by using different strategies.

- The IQAC is consistently working to nurture the quality culture in its all spheres of activities by channelized efforts towards promoting holistic academic excellence.
- The IQAC monitors the implementation of the vision and mission of the college.
- IQAC prepares a Perspective Plan of development for the college and executes it in a strategic plan for every year.

- It has been trying to institutionalize a number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc.
- such initiatives are as follows: IQAC has been promising the quality culture in overall activities of the college. All the efforts were taken to upgrade the quality of teachers. Therefore, every year IQAC takes a review of the status of the teacher's research work, PhD, research publication, seminar participation conducting various workshops and faculty development programmes for upgrading the quality among the teachers.
- Academic diary is designed to plan and record all academic engagements - curriculum transaction methodology, references used and recommended, remedial and advanced learner programmes conducted, seminars and workshops attended, research output, examination duties, member of committees at College and University level. The Logbook (Academic Diary) is reviewed on a monthly basis by HOD and the Principal.
- Practice – 2 - Quality Enhancement and Sustenance through Academic Audit. The mission statement of the college states, "Enlightening future". IQAC has always been trying to enhance and sustain the quality culture. It is always expected that the institution should keep up their pace with recent happenings in the field of education and learn new things from the best resources.
- Institute follows two level of reviews and implementation of teaching learning reforms as under

1. Continuous assessment system

2. Students feedback on teaching and learning process

### **Continuous assessment system**

We have started maintaining Teachers academic Diary. It helps in continuous assessment to progressive assessment for success to teachers. In the beginning of the academic year, it is distributed. It provides an excellent way of describing all policies described for students and staff performance monitoring. It also gives an idea of periodical reformation that occurred in assessment tools techniques and methodologies used for evaluating faculty and students' performance.

- Students feedback on teaching and learning process
- Students feedback has been collected from students once in a year
- This feedback has two categories of skills as under

1. Specific skills of the teachers such as subject knowledge, communication skills preparation, and use of ICT tools.

2. The overall approach of the teacher toward institution and students with respect to providing the right environment, interpersonal relationship, representing responsiveness Etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** D. Any 1 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

**For the promotion of gender equity the special facilities provided for women in terms of :-**

- **Installation of sanitary napkin vending machine:** For the girls students , female faculties members; the primary aim is to provide hygiene-related basic facilities within the campus.
- **Safety and Security Mentoring system:** - Every class/division is assigned to a faculty member at the beginning of each year. Students are encouraged to be in constant touch with the class facilitator and any issues related to safety and security can be addressed through a proper channel. Anti-ragging committee.
- **Gender equity in education:**one crucial aspect of gender equity lies in education.efforts to promote gender equity in education involve ensuring equal access to quality education for all genders,combating gender stereotypes in curricular at the same time we are organizing activities such as poster making competition on the themes like save the girls child, women a multitasking person and education in relation to girl child and guest lecture cum martial arts training session was organized by WDV .
- **The College has an Anti-ragging Committee** to attend to the complaints regarding ragging. The students are therefore directed to strictly desist from any kind of ragging. The discipline also plays a big role in preventing ragging and creating harmony between the junior students and the senior students. C.C.TV cameras, security systems installed
- **Security of the College is ensured by the Security Personnel Agency 24X7:**CCTV surveillance systems are installed in the campus in order to keep away any mischief-mongering activities. Regular maintenance of the CCTV system is carried out through Annual Maintenance Contract (AMC). The CCTV video footage is stored and tracked later for ensuring discipline within the college campus. Counsel is given to parents by female teachers on issues of physical discomfort during menstrual cycles and they are also informed of the facilities available at the college such as sanitary pad vending machines. Ramdhar Maheshwari counseling center
- **The institution has a full-fledged counseling center** which offers help on overcoming stress and personal problems among others. Ramdhar Maheshwari Career Counseling Centre [RMCC], an initiative undertaken by the more than six decade old Trust - Rajasthani Sammelan Educational Trust. RMCC center aims to be a one point stop for all the educational guidance to every aspiring student. Students would get assistance from professional and experienced counselors of the town to make correct decisions for their envisioned careers. Separate Common Rooms for boys and girls are available on the 5th Floor of the LRMC Building. DLLE, NSS, WDC organize various activities, competitions, seminars to acquaint the students on gender equality.

**Activities on Gender Sensitization beyond campus:**

- Social awareness programmes through rallies, padayatra are organized on the occasion of **Azadi ka Amrut Mahotsav** and **Sunder Mumbai-Swachh Mumbai**.
- Lectures on health and hygiene, rights for women health checkup camps are organized in NSS camps especially in adopted villages.
- Following national days for integrity and boosting patriotism are conducted:
  - Independence Day- 15th August & Republic Day- 26th January
  - August Kranti Din - 09th August.
  - Hiroshima Day - 06 August.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**7.1.2 The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**



1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**Organized lectures on constitutional law as it has several benefits. Here are some of the key advantages such as it help to:**

- Enhanced Understanding
- Clarification of Ambiguous Concepts
- Practical Application
- Networking Opportunities
- Skill Development
- Awareness and Civic Engagement

**The various extension activities, extra-curricular activities and almost every programmed/project or function held in LRMC College would bear testimony to its culture of inclusiveness.**

- Conscious and deliberate efforts have been made over many years to cultivate an atmosphere where

tolerance, equality, linguistic, harmony towards cultural, communal socio economic and social responsibility become the natural outcome of all our endeavors.

- The activities vary but the underlying objective is always to promote a sense of good citizenship and a participative social role. Themes like discouraging use of plastic, Blood donation camps, cleaning up beaches and lakes, etc. Independence Day is celebrated by interacting with and showing our gratitude to policemen, sweepers, security personnel and auto drivers.
- Campaigns to create awareness about environment conservation, sexual harassment and its challenges and solutions, social media and its pros and cons all these activities and many more, serve to create an atmosphere where the core values of equality, inclusiveness and harmony are promoted in a natural and healthy manner.
- The Mission of the College is to provide value based education as we empower and lighten students by imparting knowledge of values, rights, duties and responsibilities of a citizen.

**Activities conducted:** Institute conducts various activities like Tree Plantation Drive, Slum Cleanliness Drive, Community Based Project, Donation Drive, Patriotism Event, Rallies, Mission on Swachhta activities. Events like Gurupurnima are also celebrated to make the students aware about the importance of teachers in their life. Independence Day is celebrated by college. Institute also conducts social activities to spread the message of 'Social Equality'.

Preserving the composite culture, to protect and preserve the natural environment, safeguard public property, and respect the national flag are the fundamental duties of citizens of the country. Various activities help to inculcate such discipline among the students and teachers. Providing help to the poor, keeping the environment clean by undertaking Swachhta activities and tree plantation drives on a continuous basis to protect and preserve the natural environment. Such activities are also conducted to create awareness among people about the importance of nature. The Patriotism Event takes place to give respect to the national flag and also to create awareness among people. Blood Donation Camp is conducted from time to time which helps in saving the lives of people. While conducting different programmes and activities in the institute, the National Anthem is played. It reflects the strong attachment of the students, employees towards the values of the Indian Constitution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

## **Ist Best Practice : -**

### **Title: Empowering Voices: The Learner's Council at Ladhidevi Ramdhar Maheshwari Night College of Commerce (LRMC)**

#### **1.Introduction:**

The Learner's Council of LRMC focuses on empowering students and fostering their active participation in college governance and overall development. It aims to provide a platform for student representation, engagement, and contribution to the decision-making processes within the college.

#### **2.Objectives:**

- To ensure inclusive representation of students from diverse backgrounds and disciplines.
- To establish effective communication between students and college authorities.
- To address student welfare concerns and support various student initiatives.
- To encourage active participation of students in college governance and decision-making processes.
- To promote a culture of learning, creativity, and community engagement among students..

#### **3.The Context:**

LRMC recognizes the importance of involving students in the decision-making processes and creating a conducive environment for their holistic development. The Learner's Council was established to bridge the gap between students and the college administration, ensuring that students' voices are heard and considered in shaping college policies, programs, and initiatives.

#### **The Practice:**

The Learner's Council follows a structured and democratic approach for student engagement. It includes:

- **Inclusive Leadership:** The council conducts a transparent process for elections, ensuring equal opportunities for students to elect their representatives.
- **Communication Channels:** It establishes effective communication channels, like regular meetings, feedback mechanisms, and open forums, to facilitate the exchange of ideas, concerns, and feedback.
- **Student Welfare Initiatives:** The council initiates and supports various student welfare programs, addressing academic, extracurricular, and well-being needs of students.
- **Active Participation:** Student representatives are involved in college governance and decision-

making bodies, allowing them to contribute their perspectives and insights on matters that affect their educational experience.

- **Academic and Non-Academic Initiatives:** The council organizes and promotes a range of academic and non-academic initiatives, including events, workshops, seminars, and community engagement activities, to foster a culture of learning, creativity, and social responsibility among students.

#### **4.Evidence of Success:**

- Increased student engagement and participation in college activities and decision-making processes.
- Improved communication and collaboration between students and college authorities.
- Positive feedback from students regarding the representation and support provided by the council.
- Successful implementation of student-led initiatives leading to holistic development.

#### **5.Problem Encountered and Resources Required:**

The Learner's Council faced challenges in ensuring active student participation, addressing diverse student needs, and managing effective communication channels initially and the soft skills of the students were not up to the mark.

The council may require adequate resources such as administrative support, dedicated meeting spaces, technological infrastructure for communication, and faculty/staff guidance to overcome challenges and sustain the best practice effectively.

Implementing this best practice of the Learner's Council demonstrates LRMC's commitment to student empowerment, representation, and overall development. By providing students with a platform for active engagement and participation, the college fosters a vibrant learning community and contributes to the growth and success of its students.

#### **Ind Best Practice:**

**Title: Igniting Dreams: Strategic Teaching to Ignite Student Passion for Education**

##### **1. Introduction:**

In a college where the majority of students come from middle or lower economic backgrounds, striking a balance between work and education becomes a daunting challenge. Often, students prioritize earning for their families, leaving education. To overcome this obstacle, our college has implemented a strategic, student-centric teaching approach.

## 2.Objectives of the Practice:

- Sensitize and boost students morale towards the value of education.
- Recognize and reward the sincere efforts of students.
- Foster a competitive spirit among students.

## 3.Context:

We recognize the unique challenges faced by our students, including working students, high dropout rates, and the importance of inclusive education. To address these issues, we have implemented several initiatives:

**1.Working Students Support:** Acknowledging that many of our students work during the day, we offer flexible class timings and scheduling options. This enables working students to balance their work and education effectively.

**2.Dropout Prevention Programs:** We have established comprehensive programs to address the high dropout rate among our students. It includes counseling services, and financial aid opportunities, aiming to remove barriers and provide necessary support to students who may be at risk of dropping out.

**3.Inclusive Education:** We are committed to providing equal opportunities to all students, regardless of their socio-economic background or any other diversity factor. We promote inclusive practices by offering scholarships, grants, and fee waivers for economically disadvantaged students. Additionally, we have implemented accessibility measures to ensure students with disabilities have a barrier-free learning environment.

**4.Student Engagement Initiatives:** To foster a sense of belonging and promote student engagement, we organize extracurricular , student-led events.This encourages students to actively participate in the college community, building connections and enhancing their overall educational experience.

In addition to the above, rewarding the students is the aim of this practice.

## Practice

### It comprises of the following initiatives:

- **Motivation Drive:** By rewarding students who excel in class tests and exams with prizes, we celebrate their achievements and inspire others to strive for academic excellence.
- **Remedial Lectures:** We conduct specialized lectures to provide extra support for students who may be struggling academically, ensuring that no student is left behind.
- **Rank Holders:** Cash prizes are awarded to the top-ranking students during our college's annual day, acknowledging their hard work and motivating others to aim higher.

- **Scholarships:** We provide scholarships to economically disadvantaged students, giving them the opportunity to pursue their education without financial barrier

**Evidence of Success:**

Since the implementation of our strategic teaching approach, the results of our students have shown remarkable improvement. In the academic year 2018-19, our overall result was 64.48%, a significant 15 percent increase from the previous year. In subsequent years, 2019-20, 2020-21, and 2021-2022, our performance has consistently exceeded 90%.

**5.Problem Encountered and Resources Required:**

While our initiatives have been successful, we have encountered challenges in satisfying all students with our reward policy, as it is limited to a few. To address this, increased budget allocation is necessary.

By strategically nurturing our students' passion for education and providing them with support and incentives, our college remains committed to uplifting students from all backgrounds and empowering them to pursue their dreams through quality education.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The KunjBihari S. Goyal Online Academy for Learning and Development (**GOLD Academy**) is a distinctive initiative that aims to provide high-quality education and foster holistic development in learners. The academy, known as GOLD Academy, is an online platform that offers a wide range of programs related to commerce for individuals of all ages and backgrounds. With its focus on excellence and innovation, GOLD Academy has gained recognition for its unique approach to education.

GOLD Academy offers a **diverse catalog of courses in fields of commerce such as marketing, economics, taxation and personal development.** These courses are designed by experienced educators to ensure that learners receive comprehensive and up-to-date knowledge in their chosen subjects.

Utilizing cutting-edge technology, GOLD Academy delivers its courses effectively. It provides interactive learning materials, multimedia resources, and virtual classrooms to enhance the learning experience. This allows learners to engage actively with the course content, collaborate with their peers, and receive personalized feedback from instructors. The use of technology also enables flexible learning, allowing

students to access courses at their convenience and pace. **GOLD Academy's Android app and web portal** are designed with a user-centric approach, ensuring a seamless and intuitive experience for learners. The app and portal feature a clean and modern interface, making navigation easy and efficient. Learners can quickly browse through the course catalog, access their enrolled courses, and track their progress.

By using the instructional resources and comprehensive tests on this site, the user can raise his test and exam scores at his place of higher study. Courses and academic subjects are the same. The educational content of a **course is divided into modules, which are comparable to the chapters in the topics**. The chapter- and course-level assessments would help the user more accurately assess himself and his performance. To determine his level of comprehension, the user can take knowledge tests at the chapter and course levels. If not satisfied with the outcome, user can retake the test for practising. The course materials are always accessible.

The Android app offers the convenience of learning on the go. Learners can download the app on their mobile devices and access their courses anytime, anywhere. The app optimizes the learning experience for smaller screens, providing a responsive and visually appealing interface. Learners can view graphical, textual, animated contents directly through the app.

The web portal provides a comprehensive platform for learners to access the full range of features and resources offered by GOLD Academy. With its user-friendly interface, learners can seamlessly switch between courses, and access additional learning materials. The web portal also allows for a larger screen experience, enabling learners to dive deeper into course content and engage in interactive elements. Both the Android app and web portal of GOLD Academy offer a range of features to enhance the learning experience. The platforms also facilitate communication and collaboration among learners, allowing for peer-to-peer interaction. Instructors can provide timely feedback and support through messaging features or virtual office hours.

GOLD Academy follows a learner-centric approach to education. It acknowledges that each learner has unique strengths, interests, and learning styles. To cater to individual needs, the academy provides personalized learning pathways and supports differentiated instruction. Learners have the freedom to choose courses based on their interests and aspirations, and they can explore different subjects in the disciplines. This approach empowers students to take ownership of their learning journey and fosters a lifelong love for learning.

GOLD Academy is committed to accessibility and inclusivity. It aims to make education available to learners from all backgrounds, regardless of their geographical location or socioeconomic status. The platform is designed to be user-friendly and accessible to individuals with disabilities, ensuring that no learner is left behind.

**A vibrant and supportive learning community is another distinctive aspect of GOLD Academy.** It provides opportunities for learners to connect with fellow students, instructors, and industry professionals. This community-driven approach encourages collaboration, peer learning, and the exchange of ideas. It also facilitates mentorship and career guidance, enabling learners to seek advice and support from experienced professionals in their chosen fields.

In summary, the KunjBihari S. Goyal Online Academy for Learning and Development (GOLD Academy) stands out as a distinctive initiative in the realm of online education. With its diverse course catalog, innovative use of technology, emphasis on skill development, learner-centric approach, holistic

development focus, commitment to accessibility and inclusivity, and vibrant learning community, GOLD Academy aims to provide a transformative educational experience that prepares individuals for success in the ever-evolving world. Through its commitment to excellence and innovation, GOLD Academy aspires to empower learners to reach their full potential and contribute positively to society.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce, Malad West, Mumbai the only night college in the vicinity is imparting education solely in the field of Commerce. There is much vogue among students for Commerce education from different strata of the society especially weaker sections of the society along with working class of students. The students enrolled in the institution are from heterogeneous social groups. Many of the students enrolled are from the nearby suburbs and moficial areas. The institution works for the betterment and upliftment of these students from weaker sections of the society. Several of the students enrolled in the institution are earning and learning by taking care of the family and being self-reliant along with getting their graduation degrees. In this connection the institution encourages 'learning by doing' policy to transform them into self- reliant, self- employable citizens.

The girl student enrollment is remarkable in the institution. The achievement of the girl students in sports, culture and university merit list is distinctively noticeable. Institution tries to cater to such a heterogeneous group. Due to its disciplined and quality education mechanism it has created its reputation as a prime institution providing Commerce education in the vicinity.

Our main pillars are dedicated and efficient management and well qualified staff members enriching our human resource for holistic development.

### **Concluding Remarks :**

Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce, Malad West, Mumbai has been imparting quality education since 2014. With the moderate number of enrollment at its inception (175 students) it has now increased to accommodate 1,111 students at present. It has modified its policies according to the need of the time and has incorporated the change visible in its teaching learning methods, developing infrastructure, themes discussed in various seminars and workshops organized by the college, new Degree Programmes and new skill based courses introduced over the years for strengthening students' knowledge. A defined organogram, participative and supportive management, experienced and dedicated staff and enthusiastic learners have collaboratively heightened the merit of the institution. The institution has acquired a goodwill in the society and has been leading ahead with new sets of goals, plans and perspectives to achieve its vision with the motto of "ENLIGHTENING FUTURE".