


Percentage of full-time teachers against sanctioned posts of five years

Sr. No	Years	Sanctioned Post	Filled Post	Percentage
1	2017-18	12	09	75%
2	2018-19	12	08	66.66%
3	2019-20	12	09	75%
4	2020-21	12	08	66.66%
5	2021-22	12	08	66.66%
TOTAL		60	42	70%




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



Rajasthani Sammelan's

**Ladhidevi Ramdhar Maheshwari
night college of commerce**

RSET Campus, S. V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2227 / 2233
www.lrmc.org.in
info@lrmc.org.in

The following posts are sanctioned for the academic year 2017-2018 by the management.

SR. No	Departments	No. of Sanctioned Posts
1	Accounts	4
2	Economics	2
3	Commerce	3
4	Mathematics & IT	1
5	Business Communication	1
6	Environmental Studies	1
TOTAL		12

**Shri. Kailash Kejriwal
Hon. Secretary
RSET**

**Mr. Ajay Agrawal
Manager- HR**

RSET



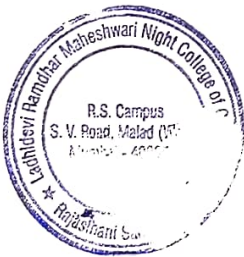


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Faculty Details of Academic Year 2017-18

Sr.No.	Name of the full time teachers	Designation	Department
1	Dr.Rambhau Mahadu Badode	Principal	Business Communication
2	Mr. Kalichand Goverdhan	Assistant Professor	Law
3	Mr. Suryabhushan Mishra	Assistant Professor	Accountancy
4	Mr. Siddharth Apte	Assistant Professor	Business Communication
5	Ms. Ruchi Pandey	Assistant Professor	Mathematics & IT
6	Prof. .Kamini Thakur	Assistant Professor	Environmental Studies
7	Mr. Bipin Sharma	Assistant Professor	Economics
8	Mr.Sunny Mondal	Assistant Professor	Accountancy
9	Mr.Mohammed Haroon	Assistant Professor	Accountancy



SK
PRINCIPAL
Rajasthani Sammelan's
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Night College of Commerce
Malad (W), Mumbai - 400 064

24th May 2016

Dr. Rambhau Badode
A/2402, Hyde Park,
Apana Bazaar Post Office,
Thane (West),
Thane – 400610.

Subject: Appointment Letter as Principal of Ladhidevi Ramdhar Maheshwari College

Dear Dr. Badode,

We have pleasure in appointing you as '**Principal**' of '**Ladhidevi Ramdhar Maheshwari College**' and with effect from **18th April 2016**. This period as '**Principal**' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for '**Ladhidevi Ramdhar Maheshwari College**'

- 1) **Medical Fitness:**
Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).
- 2) **Reporting:**
You will report daily to the Chairman/Hon. Secretary, or any person that the Management may ask you to do from time to time.
- 3) **Remuneration Package**
Your annual CTC (Cost to Company) monthly will be as per the attached sheet. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.
- 4) **Leave:**
You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

②

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 42 hrs. per week. You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. In any case you will not leave the services during the academic year.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation you will be required to serve a notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Duties and Responsibilities:

Your duties will be as Annexure - B

Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Retirement Age:

You will automatically retire from the service of the institution as per the government rules. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.



9) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

10) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

11) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

12) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

13) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

14) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

15) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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Ramdhar Maheshwari
college of commerce

16) Acceptance of our offer:

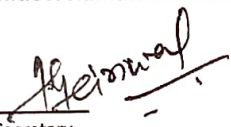
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

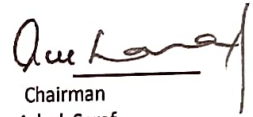
We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For **Ladhidevi Ramdhar Maheshwari College**


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Rambhau Badode, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 25.5.2016



13th June 2017.

Mr. Kalichand Govardhan
197/A Wing, Room No. 7746,
4th Floor, Kannamwar Nagar - 2,
Vikhroli (East)
Mumbai - 400083.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Mr. Govardhan,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

- 1) **Medical Fitness:**
Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).
- 2) **Reporting:**
You will report daily to the Principal, or any person that the Management may ask you to do from time to time.
- 3) **Remuneration Package**
You will be paid a monthly salary of Rs 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.
- 4) **Leave:**
You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.
- 5) **Working Hours**
You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.
- 6) **Service termination Clause:**
Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.


We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Kalichand B. Govardhan have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Kalichand B. Govardhan

Date: 30/06/2017



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17th May 2017.

Mr. Suryabhushan Mishra
1401, Nakshatra Tower,
Behind Balaji Hospital,
Near Golden Nest Circle,
Mira Road (East)
Thane – 401107.

Subject: Appointment Letter as Asst. Professor – Temporary Basis

Dear Mr. Mishra,

We have pleasure in appointing you as 'Asst. Professor' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co-terminus with the academic year. This period as 'Asst. Professor' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs 22,000/- (Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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night college of commerce

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14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.
Thanking you,

Sincerely,

② For Ladhidevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hbn. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Punjabhushan M. Misra, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 05-07-2017



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College of Commerce

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13th June 2017.

Mr. Siddharth Apte
06/17, Jaykar Smruti,
Aarey Road,
Goregaon (West),
Mumbai

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Apte,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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14) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

SIDDHARTH APTE, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 30-6-2017

1027

13th June 2017.

Ms. Kamini N. Thakur.
168, Kegaon,
Aweda,
Uran Raigad,
Navi Mumbai - 400702.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Thakur,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 6.5 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

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Ladhidevi Ramdhari Maheshwari
College of Commerce

R.S. Campus, S.V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 6681 2345 / 6681 2350
Ext. No.: 2233
www.lrmc.org.in
info@lrmc.org.in

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.


We welcome you, and look forward to a fruitful collaboration.

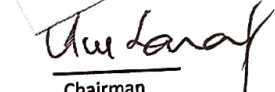
Thanking you,

Sincerely,

For Ladhidevi Ramdhari Maheshwari College



Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Kamini N. Thakur, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 30/06/2017

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Ladhidevi Ramdhar Maheshwari
night college of commerce

R.S. Campus, S.V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 6681 2345 / 6681 2350
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info@lrmc.org.in

13th June 2017.

Mr. Bipin Sharma
17/B, Deepak Nagar,
Cabin Road,
Bhayander (East)
Mumbai – 401105.

Subject: Appointment Letter as Asst. Professor – Temporary Basis

Dear Mr. Sharma,

We have pleasure in appointing you as 'Asst. Professor' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co-terminus with the academic year. This period as 'Asst. Professor' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs 22,000/- (Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



Ladhidevi Ramdhari Maheshwari
night college of commerce

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www.lrmc.org.in
info@lrmc.org.in

14) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhari Maheshwari Night College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I BIPIN SHARMA, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: B. Sharma

Date: 5/7/17

17th May 2017.

Mr. Sunny Mondal
42/B-3, B-Highway View,
Kurar Village, Shantaram Talao,
Malad (East)
Mumbai - 400064.

Subject: Appointment Letter as Asst. Professor - Temporary Basis

Dear Mr. Mondal,

We have pleasure in appointing you as 'Asst. Professor' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co-terminus with the academic year. This period as 'Asst. Professor' will be governed by the terms and conditions as detailed below.

- 1) **Medical Fitness:**
Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).
- 2) **Reporting:**
You will report daily to the Principal, or any person that the Management may ask you to do from time to time.
- 3) **Remuneration Package**
You will be paid a monthly salary of Rs 22,000/- (Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.
- 4) **Leave:**
You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.
- 5) **Working Hours**
You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.
- 6) **Service termination Clause:**
Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the Institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the Institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the Institution from enforcing its rights and remedies.

13) Changes In Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

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Ladhidevi Ramdhar Maheshwari
College of Commerce

R.S. Campus, S.V. Road,

R.S. Campus, S.V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 6681 2345 / 6681 2350
Ext. No.: 2233
www.lrmc.org.in
info@lrmc.org.in

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Sunny Mondal, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Sunny Mondal

Date: 5/7/2017



Ladhidevi Ramdhar Maheshwari
night college of commerce

1021

R.S. Campus, S.V. Road,
Malad (W), Mumbai – 400064.
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Ext. No.: 2233
www.lrmc.org.in
info@lrmc.org.in

1021

13th June 2017.

Mr. Mohammad Haroon.
Room No.20,Sai Baba Nagar,
Marol Pipeline,
Andheri (East)
Mumbai – 400059.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Haroon,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2017 on temporary basis for period ending on 30th April 2018, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) **Medical Fitness:**

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) **Reporting:**

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) **Remuneration Package**

You will be paid a monthly salary of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) **Leave:**

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) **Working Hours**

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) **Service termination Clause:**

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the Institution of you abruptly leaving the services.
Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.
You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Mohammad Hanam, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: _____



17th May 2017

Ms. Ruchi Pandey
Room no: 20,
Shreya apartment,
Sunder ground
Andheri (East),
Mumbai - 400069

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Ms. Ruchi Pandey

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College of Commerce' and with effect from 17th May 2017 on temporary basis for a period of one year ending on 31st May 2018 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthan Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 21,300/- (Rupees Twenty one Thousand Three Hundred Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 45 hrs. Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthan Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthan Sammelan even if held on the weekends.



6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthan Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthan Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





Ladhivevi Ramdhar Maheshwari
night college of commerce

PSET Campus, S.V. Road,
Malad (W), Mumbai - 400064
Tel No. : +91 22 4520 1788
Ext. No. 2233
www.lrnc.org.in
principal@lrnc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

④ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'

Hon. Secretary
Kailash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Ruchi Pandey, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Pandey

Date: 30/6/2017



Rajasthani Sammelan's

**Ladhidevi Ramdhar Maheshwari
night college of commerce**

RSET Campus, S. V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2227 / 2233
www.lrmc.org.in
info@lrmc.org.in

The following posts are sanctioned for the academic year 2018-2019 by the management.

SR. No	Departments	No. of Sanctioned Posts
1	Accounts	4
2	Economics	2
3	Commerce	3
4	Mathematics & IT	1
5	Business Communication	1
6	Environmental Studies	1
TOTAL		12

Shri. Kailash Kejriwal
Hon. Secretary
RSET

Dr. Ajay Agrawal
Manager- HR
RSET

5/





Rajasthani Sammelan's


Ladhidevi Ramdhar Maheshwari
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info@lrmc.org.in

Faculty Details of Academic Year 2018-19

Sr.No.	Name Of The Full Time Teachers	Designation	Department
1	Dr. Vijay Prasad Kulkarni	Principal	Economics
2	Mr. Suryabhushan Mishra	Assistant Professor	Accountancy
3	Mr. Siddharth Apte	Assistant Professor	Business Communication
4	Ms. Shweta Chawda	Assistant Professor	Accountancy
5	Ms. Ruchi Pandey	Assistant Professor	Mathematics & IT
6	Mr. Ketan Sutaria	Assistant Professor	Commerce
7	Mr. Anilkumar Chaubey	Assistant Professor	Economics
8	Mr. Chetan Bose	Assistant Professor	Commerce




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



17th June 2018

Dr. Vijay Prasad Kulkarni
Pawanbagh,
Malad (West),
Mumbai - 400064

Subject: Appointment Letter as Principal of Ladhidevi Ramdhar Maheshwari College

Dear Dr. Vijay Prasad Kulkarni,

We have pleasure in appointing you as Principal" of "Ladhidevi Ramdhar Maheshwari College' and with effect from 01st June 2018. This period as 'Principal will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for achiev Ramdhar Maheshwari College

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Chairman/Hon. Secretary, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

Remuneration Package Your annual CTC (Cost to Company) monthly will be as per the attached sheet. This amount will be subject to deduction of income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time Leave cannot be claimed as a matter of right and can only be availed with prior approval Approval of leave will depend on requirements of the Institution and the discretion of the Management. Except in unavoidable circumstances, applications. for leave must be submitted in advance, stating reasons



5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 42 hrs. per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the Institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. In any case you will not leave the services during the academic year.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation you will be required to serve a notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Duties and Responsibilities:

Your duties will be as Annexure - B

Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Retirement Age:

You will automatically retire from the service of the institution as per the government rules. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.



9) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

10) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

11) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

12) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

13) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

14) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

15) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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Malad (W), Mumbai - 400064.
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info@lrmc.org.in

Ladhidevi Ramdhar Maheshwari
college of commerce

16) Acceptance of our offer:

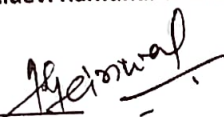
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Dr. Vijay Prasad Kulkarni have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 18/06/18



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night college of commerce

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principal.lrmc@rajasthan.org.in

17th July 2018.

Mr. Suryabhushan Mishra
1401, Nakshatra Tower,
Behind Balaji Hospital,
Near Golden Nest Circle,
Mira Road (East)
Thane - 401107.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Mr. Mishra,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st June 2018 on temporary basis for period ending on 30th April 2019, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) **Medical Fitness:**

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) **Reporting:**

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) **Remuneration Package**

You will be paid a monthly salary of Rs. 22,000/- (Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) **Leave:**

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the Institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) **Working Hours**

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthan Sammelan Education Trust even if held on the weekends.

6) **Service termination Clause:**

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthan Sammelan
Educational Endeavour



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

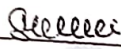
14) Acceptance of our offer:

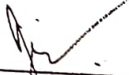
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

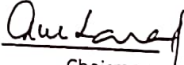
We welcome you, and look forward to a fruitful collaboration.
Thanking you.

Sincerely,

For Ladhivevi Ramdhar Maheshwari College


Principal
Dr. V. S. Kulkarni


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Suryabhushan M. Mishra have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S. M. Mishra

Date: 18/6/18



Ladhivevi Ramdhar Maheshwari
night college of commerce

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principal.lrmc@rajasthani.org.in

17th July 2018.

Mr. Siddharth Apte
06/17, Jaykar Smruti,
Aarey Road,
Goregaon (West),
Mumbai

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Apte,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhivevi Ramdhar Maheshwari College' with effect from **01st June 2018** on **temporary basis** for period ending on 30th April 2019, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of **Rs. 28,000/- (Twenty Eight Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of **Ladhivevi Ramdhar Maheshwari College** being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of **05 hrs.** per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan
Educational Endeavour

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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night college of commerce

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14) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.


We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhivevi Ramdhar Maheshwari College


Principal
Dr. Rambhau Badode


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

SIDDHARTH APTE, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date : 30-6-2017



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09th June 2018.

Ms. Shweta Chawda
6/78, Laxmi Kripa Chawl,
Janta Colony,
Jogeshwari (East),
Mumbai – 400060.

Subject: Appointment Letter as Asst. Professor – Temporary Basis

Dear Ms. Chawda,

We have pleasure in appointing you as '**Asst. Professor**' of '**Ladhidevi Ramdhar Maheshwari College**' with effect from **18th June 2018** on **temporary basis** for period ending on 30th April 2019, or co- terminus with the academic year. This period as '**Asst. Professor**' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of **Rs 22,000/- (Twenty Two Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of **Ladhidevi Ramdhar Maheshwari College** being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of **05 hrs.** per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan
Educational Endeavour

Received
Shweta Chawda
16/7/18

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

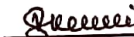
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhivevi Ramdhar Maheshwari College


Principal
Dr. V. S. Kulkarni


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Shweta. Chowda, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S.K. Chowda

Date: 18/6/2018



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9th June 2018

Ms. Ruchi Pandey

Room no: 20,
Shreya apartment,
Sunder ground
Andheri (East),
Mumbai - 400069

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Ms. Ruchi Pandey,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College of Commerce' and with effect from 18th June 2018 on temporary basis for a period of one year ending on 30th April 2019 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 23,500/- (Rupees Twenty Three Thousand Five Hundred only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 45 hrs. Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.

6) Probation Period:

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You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

Ⓒ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'

Hon. Secretary
Kailash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Ms. Ruchi Pandey, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Pandey

Date: 18/6/2018



Ladhidevi Ramdhar Maheshwari
night college of commerce

R.S. Campus, S.V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 6681 2345 / 6681 2350
Ext. No.: 2233
www.lrmc.org.in
principal.lrmc@rajasthan.org.in

09th June 2018.

Mr. Ketan Sutarla
E/19, 202, Yogi Nagar,
Eksar Road,
Borivali (West),
Mumbai – 400091.

Subject: Appointment Letter as Asst. Professor – Temporary Basis

Dear Mr. Sutarla,

We have pleasure in appointing you as '**Asst. Professor**' of '**Ladhidevi Ramdhar Maheshwari College**' with effect from **18th June 2018** on **temporary basis** for period ending on **30th April 2019**, or co- terminus with the academic year. This period as '**Asst. Professor**' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs 22,000/- (Twenty Two Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of **Ladhidevi Ramdhar Maheshwari College** being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of **05 hrs.** per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of **01 months** from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of **01 months**, without any pay in lieu of the notice period.

A Rajasthan Sammelan
Educational Endeavour

K.N. Sutarla
②



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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principal.lrmc@rajasthani.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

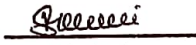
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

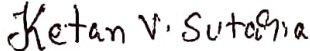
Sincerely,

For Ladhivevi Ramdhar Maheshwari College


Principal
Dr. V. S. Kulkarni


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf



Acknowledgement and Acceptance

I, Anil Kumar, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: K.V. Sutaria

Date: 18/6/2018



09th June 2018

Mr. Anilkumar Chaubey
205, Avenue Appartment,
MHB Colony,
Borivali (West),
Mumbai - 400097.

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Anilkumar Chaubey,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College of Commerce' and with effect from **18th June 2018** on **temporary basis** for a period of one year ending on **30th April 2019** or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthan Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 21,000/- (Rupees Twenty One Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthan Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthan Sammelan even if held on the weekends.

6) Probation Period:





You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthanian Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthanian Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





Ladhidevi Ramdhar Maheshwari
night college of commerce

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principal.lrmc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

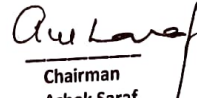
Thanking you,

Sincerely,

① For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kailash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

Mr. Anilkumar Choubey, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 09/06/2018



17th July 2018

Mr. Chetan Bose

16/B, Siddheshwari Wel. Society,
Hanuman Lane,
Bharat Singh Nagar 1,
Goregaon (West),
Mumbai - 400104

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Chetan Bose,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce' and with effect from 01th June 2018 on temporary basis for a period of one year ending on 31st May 2019 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 22,000/- (Rupees Twenty Two Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 45 hrs. per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.





6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





Ladhidevi Ramdhar Maheshwari
night college of commerce

KSEET Campus S. V. Road,
Malad (W), Mumbai - 400064
Tel No. +91 22 4520 1788
Ext. No. 2233
www.lrmc.org.in
principal.lrmc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

Ⓟ For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kailash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Chetan Bose, have read and understood the above terms and conditions and hereby signify my acceptance of the same

Signature: 

Date: 09/6/2018



Rajasthani Sammelan's

**Ladhidevi Ramdhar Maheshwari
night college of commerce**

RSET Campus, S. V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2227 / 2233
www.lrmc.org.in
info@lrmc.org.in

The following posts are sanctioned for the academic year 2019-2020 by the management.

SR. No	Departments	No. of Sanctioned Posts
1	Accounts	4
2	Economics	2
3	Commerce	3
4	Mathematics & IT	1
5	Business Communication	1
6	Environmental Studies	1
TOTAL		12


**Shri. Kailash Kejriwal
Hon. Secretary
RSET**

**Dr. Ajay Agrawal
Manager- HR
RSET**

Faculty Details of Academic Year 2019-20

Sr.No.	Name Of The Full Time Teachers	Designation	Department
1	Dr. Vijay Prasad Kulkarni	Principal	Economics
2	Mr. Suryabhushan Mishra	Assistant Professor	Accountancy
3	Mr. Siddharth Apte	Assistant Professor	Business Communication
4	Mr. Jitendra Gupta	Assistant Professor	Commerce
5	Ms. Shweta Chawda	Assistant Professor	Accountancy
6	Ms. Ruchi Pandey	Assistant Professor	Mathematics & IT
7	Mr. Ketan Sutaria	Assistant Professor	Commerce
8	Mr. Anilkumar Chaubey	Assistant Professor	Economics
9	Mr. Satish Pawar	Assistant Professor	Environmental Studies




PRINCIPAL
 Rajasthani sammelan's
 Ladhidevi Ramdhar Maheshwari
 Night College of Commerce
 Malad (W), Mumbai - 400 064



Ladhidevi Ramdhar Maheshwari
night college of commerce

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17th June 2018

Dr. Vijay Prasad Kulkarni
Pawanbagh,
Malad (West),
Mumbai - 400064

Subject: Appointment Letter as Principal of Ladhidevi Ramdhar Maheshwari College

Dear Dr. Vijay Prasad Kulkarni,

We have pleasure in appointing you as Principal" of "Ladhidevi Ramdhar Maheshwari College' and with effect from 01st June 2018. This period as 'Principal will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthan Sammelan from time to time for achiev Ramdhar Maheshwari College

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Chairman/Hon. Secretary, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

Remuneration Package Your annual CTC (Cost to Company) monthly will be as per the attached sheet. This amount will be subject to deduction of income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time Leave cannot be claimed as a matter of right and can only be availed with prior approval Approval of leave will depend on requirements of the Institution and the discretion of the Management. Except in unavoidable circumstances, applications. for leave must be submitted in advance, stating reasons



5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 42 hrs. per week. You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthanl Sammellan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthanl Sammellan even If held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the Institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. In any case you will not leave the services during the academic year.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation you will be required to serve a notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Duties and Responsibilities:

Your duties will be as Annexure - B

Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Retirement Age:

You will automatically retire from the service of the institution as per the government rules. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.



9) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

10) Outside Interest:

You will devote your entire time to the work of the Institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

11) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee. You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the Institution, or after duty hours, or off days or holidays without the written permission from the management.

12) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

13) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

14) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

15) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the Institution.



Ramdhar Maheshwari
college of commerce

R.S. Campus, S.V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 6681 2345 / 6681 2350
Ext. No.: 2233
www.lrmc.org.in
info@lrmc.org.in

16) Acceptance of our offer:

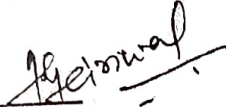
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari College


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Dr. Vijay Prasad Kulkarni have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27/9/19



Ladhivevi Ramdhar Maheshwari
night college of commerce

RSET Campus, S. V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2233
www.lrmc.org.in
principal.lrmc@rajasthani.org.in

17th July 2019.

Mr. Siddharth Apte
06/17, Jaykar Smruti,
Aarey Road,
Goregaon (West),
Mumbai

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Apte,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhivevi Ramdhar Maheshwari College' with effect from 05th June 2019 on temporary basis for period ending on 30th April 2020, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 31,500/- (Thirty One Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhivevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan
Educational Endeavour





Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside Interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.
Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College

Principal
Dr. V. S. Kulkarni

Hon. Secretary
Kailash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

Siddharth S. Apte have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S.S. Apte

Date: 27-09-2019



Ladhidevi Ramdhar Maheshwari
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17th July 2019.

Mr. Suryabhushan Mishra
1401, Nakshatṛa Tower,
Behind Balaji Hospital,
Mira Road (East)
Thane - 401107.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Mr. Mishra,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 05th June 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 25,500/- (Twenty Five Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthan Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthan Sammelan
Educational Endeavour

@



In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside Interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the Institution.

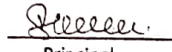
14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.
Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College


Principal
Dr. V. S. Kulkarni


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Punjabhushan M. M. M. M. have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27/09/2013



17th June 2019

Mr. Jitendra Gupta
2/3, Jai Bhawani Chawl,
S.N. Dube Chawl, Kokani Pada,
Dahisar (East),
Mumbai - 400068

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Jitendra Gupta,

We have pleasure in appointing you as '**Assistant Professor**' of '**Ladhidevi Ramdhar Maheshwari Night College Of Commerce**' and with effect from **17th June 2019** on **temporary basis** for a period of one year ending on **31st May 2020** or co-terminus with academic year. This period as '**Assistant Professor**' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for '**Ladhidevi Ramdhar Maheshwari Night College of Commerce**'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. **22,500/- (Rupees Twenty Two Thousand Five Hundred Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.





6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhivevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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night college of commerce

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17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

① For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'

Hon. Secretary
Kailash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Mrs. Jitendra Gupta, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27/9/19



17th June 2019

Ms. Shweta Chawda
6/78 Laxmi Krupa Chawl,
Janta Colony, St. Rohidas Nagar,
Jogeshwari (East),
Mumbai - 400060

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Ms. Shweta Chawda,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce' and with effect from 17th June 2019 on temporary basis for a period of one year ending on 31st May 2020 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 45 hrs. per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.





6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.



10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

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You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

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17) Changes in Service Condition:

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18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

Ⓞ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kailash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

Ms. Shweta Chawda have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S.K. Chawda

Date: 27/9/19



17th June 2019

Ms. Ruchi Pandey
Room no. 20,
Shreya apartment,
Sunder Ground
Andheri (East),
Mumbai - 400069

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Ms. Ruchi Pandey,

We have pleasure in appointing you as '**Assistant Professor**' of '**Ladhidevi Ramdhar Maheshwari Night College Of Commerce**' and with effect from **17th June 2019** on **temporary basis** for a period of one year ending on **31st May 2020** or co-terminus with academic year. This period as '**Assistant Professor**' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for '**Ladhidevi Ramdhar Maheshwari Night College of Commerce**'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

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6) Probation Period:

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7) Service termination Clause:

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However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

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Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

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During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

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11) Changes in address/Other information:

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12) Outside interest:

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13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

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16) Legal Right:

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17) Changes in Service Condition:

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18) Acceptance of our offer:

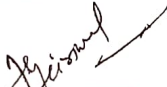
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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

@ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kallash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Ms. Puchi Pandey, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Pandey

Date: 27/9/19



17th June 2019

Mr. Ketan Sutaria
E-19, Flat No.202, Yogi Nagar,
Eskar Road,
Borivali (West),
Mumbai - 400091

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Sutaria,

We have pleasure in appointing you as '**Assistant Professor**' of '**Ladhidevi Ramdhar Maheshwari Night College Of Commerce**' and with effect from **17th June 2019** on **temporary basis** for a period of one year ending on **31st May 2020** or co-terminus with academic year. This period as '**Assistant Professor**' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for '**Ladhidevi Ramdhar Maheshwari Night College of Commerce**'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.





6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

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However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

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8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

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12) Outside interest:

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You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

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17) Changes in Service Condition:

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18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

ⓐ For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'

Hon. Secretary
Kailash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Mrs. Ketan Sutaria, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: K.N. Sutaria

Date: 27/9/19



17th June 2019

Mr. Anilkumar Chaubey
Siddharth Nagar,
Borivali (West),
Mumbai - 400092

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Chaubey,

We have pleasure in appointing you as '**Assistant Professor**' of '**Ladhidevi Ramdhar Maheshwari Night College Of Commerce**' and with effect from **17th June 2019** on **temporary basis** for a period of one year ending on **31st May 2020** or co-terminus with academic year. This period as '**Assistant Professor**' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for '**Ladhidevi Ramdhar Maheshwari Night College of Commerce**'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

④ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kailash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Mr. Anil Kumar Chawbey have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27/9/19



17th June 2019

Mr. Satish Pawar
Aanand Nagar,
Kandivali (East),
Mumbai - 400068

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Pawar,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce' and with effect from 17th June 2019 on temporary basis for a period of one year ending on 31st May 2020 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for 'Ladhivevi Ramdhar Maheshwari Night College of Commerce'

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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

④ For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kallash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Mr. Satish Pawar, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S. Pawar

Date: 27/9/19



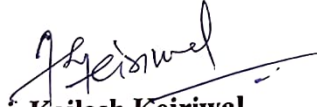
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**Ladhidevi Ramdhar Maheshwari
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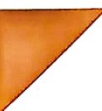
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The following posts are sanctioned for the academic year 2020-2021 by the management.

SR. No	Departments	No. of Sanctioned Posts
1	Accounts	4
2	Economics	2
3	Commerce	3
4	Mathematics & IT	1
5	Business Communication	1
6	Environmental Studies	1
TOTAL		12


Shri. Kailash Kejriwal
Hon. Secretary
RSET



Dr. Ajay Agrawal
Manager- HR
RSET



Faculty Details of Academic Year 2020-21

Sr.No.	Name Of The Full Time Teachers	Designation	Department
1	Mr. Suryabhushan Mishra	I/C Principal	Accountancy
2	Mr. Siddharth Apte	Assistant Professor	Business Communication
3	Mr. Jitendra Gupta	Assistant Professor	Commerce
4	Ms. Shweta Chawda	Assistant Professor	Accountancy
5	Ms. Ruchi Pandey	Assistant Professor	Mathematics & IT
6	Mr. Ketan Sutaria	Assistant Professor	Commerce
7	Mr. Anilkumar Chaubey	Assistant Professor	Economics
8	Mr. Satish Pawar	Assistant Professor	Environmental Studies




PRINCIPAL
 Rajasthani sammelan's
 Ladhidevi Ramdhar Maheshwari
 Night College of Commerce
 Malad (W), Mumbai - 400 064



Ladhivevi Ramdhar Maheshwari
night college of commerce

RSET Campus, S. V. Road,
Malad (W), Mumbai - 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2233
www.lrmc.org.in
principal.lrmc@rajasthan.org.in

Date : 06th June 2020.

Prof. Suryabhushan Mishra
Asst. Professor
Ladhivevi Ramdhar Maheshwari Night College Of Commerce
Malad West
Mumbai - 400 064.


Dear Sir,

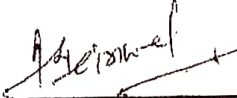
The college Extra Ordinary Governing Council is pleased to appoint you as In-charge Principal for a period of SIX Months or till appointment of regular Principal, w.e.f. 08th June 2020 as decided in its meeting held on 06th June 2020.

You are requested to please give your acceptance.

Thanking you,

@ Ladhivevi Ramdhar Maheshwari Night College Commerce


Chairman


Hon. Secretary



Ladhidevi Ramdhar Maheshwari
night college of commerce

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www.lrmc.org.in
principal.lrmc@rajasthani.org.in

Date : 08th June 2020.

Shri Ashokji Saraf
Ladhidevi Ramdhar Maheshwari Night College Of Commerce
Malad West
Mumbai - 400 064.

Respected Sir,

With reference to the letter dated 06th June 2020, I am appointed as 'In-charge Principal' with effect from 08th June 2020.

As per the above letter, I have joined my duties from today, 08th June 2020.

Thanking You,

Yours faithfully,

Mr. Suryabhushan Mishra



Copy of Resolution passed at the Extra Ordinary Governing Council Meeting Held On 06.06.2020.

RESOLUTION

“Resolved that the appointment of Prof. Suryabhushan Mishra, Asst. Professor, be appointed as the In-charge Principal w.e.f. 08th June 2020 for a period of Six month to till a new Principal is appointed, whichever is earlier.

Prof. Suryabhushan Mishra, is appointed on the basis of he is pursuing Ph.D., designated as Asst. Professor, having administrative experience of LRMC for last 03 years.

Prof. Suryabhushan Mishra be and is hereby authorized to sign the necessary documents and papers as required by the University and all statutory bodies as also shoulder the responsibility of an In-charge Principal”

Date : 06.06.2020.

Place : Malad (West)
Mumbai – 400 064.

For Ladhidevi Ramdhar Maheshwari Night College of Commerce

Hon. Secretary



Ladhidevi Ramdhar Maheshwari
night college of commerce

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17th July 2020.

Mr. Siddharth Apte
6/17, Jaykar Smruti,
Aarey Road,
Goregaon (East),
Mumbai - 400 062.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Apte,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st July 2020 on temporary basis for period ending on 30th June 2021, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of Rs. 32500/- (Rupees Thirty Two Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan
Educational Endeavour

@



In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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night college of commerce

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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

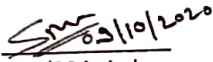
We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

② For Ladhivevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hgn. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Siddharth S Apte have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: SSApte

Date: 27-01-2021



17th July 2020.

Mr. Jitendra Gupta
2/3, Jai Bhawani Chawl,
S. N. Dube Chawl, Kokani Pada,
Dahisar (East),
Mumbai - 400 068.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Gupta,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st July 2020 on temporary basis for period ending on 30th June 2021, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 23000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.
Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' In the case of reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





Ladhidevi Ramdhar Maheshwari
night college of commerce

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www.lrmc.org.in
principal.lrmc@rajasthani.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

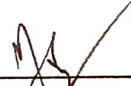
We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Jitendra S. Gupta, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27/01/2021



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17th July 2020.

Ms. Shweta Chawda
6/78, Laxmi Krupa Chawl,
Janta Colony, St. Rohidas Nagar,
Jogeshwari (East),
Mumbai - 400 060.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Ms. Chawda,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhivevi Ramdhar Maheshwari College' with effect from 01st July 2020 on temporary basis for period ending on 30th June 2021, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of Rs. 23000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhivevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthanian Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthanian Sammelan
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Received..

S.K. Chawda



Ladhdevi Ramdhar Maheshwari
night college of commerce

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside Interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the Institution from enforcing its rights and remedies.



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13) Changes In Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhivevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Shweta K Chaudhary have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S.K. Chaudhary

Date: 29/09/2021



17th July 2020

Ms. Ruchi Pandey

Room no: 20,
Shreya apartment,
Sunder ground
Andheri (East),
Mumbai - 400069

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Ms. Ruchi Pandey,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College of Commerce' and with effect from **01st July 2020** on **temporary basis** for a period of one year ending on **30th June 2021** or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthan Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 26,500/- (Rupees Twenty Six Thousand Five Hundred)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthan Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthan Sammelan even if held on the weekends.

6) Probation Period:

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Educational Endeavour



You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthan Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthan Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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night college of commerce

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www.lrnc.org.in
principal@lrnc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

Ⓐ For 'Ladhivevi Ramdhar Maheshwari Night College Of Commerce'

Hon. Secretary
Kallash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

Ms. Ruchi Pandey have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Pandey

Date: 27-1-2021



Ladhidevi Ramdhar Maheshwari
night college of commerce

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17th July 2020.

Mr. Ketan Sutaria
E-19, Flat No.202, Yogi Nagar,
Eksar Road,
Borivali (West),
Mumbai - 400 091.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Sutaria,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st July 2020 on temporary basis for period ending on 30th June 2021, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 23000/- (Rupees Twenty Three Thousand Only)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthan Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthan Sammelan
Educational Endeavour



Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.
Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



Ladhidevi Ramdhar Maheshwari
night college of commerce

RSET Campus, S. V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2233
www.lrmc.org.in
principal.lrmc@rajasthani.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College

Sms
09/10/2020
I/C Principal
Suryabhushan Mishra

[Signature]
Hgn. Secretary
Kailash Kejriwal

Ashok Saraf
Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Mr. Ketan Sutaria, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: K.V. Sutaria

Date: 27-1-2021



17th July 2020

Mr. Anilkumar Chaubey
205, Avenue Appartment,
MHB Colony,
Borivali (West),
Mumbai - 400097

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Anilkumar Chaubey,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhivevi Ramdhar Maheshwari Night College of Commerce' and with effect from 01st July 2020 on temporary basis for a period of one year ending on 30th June 2021 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthan Sammellan from time to time for 'Ladhivevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRM, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 23,000/- (Rupees Twenty Three Thousand). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhivevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 45 hrs. Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthan Sammellan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthan Sammellan even if held on the weekends.





6) Probation Period:

You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhivevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive.

You shall be informed about them from time to time and you shall perform them.

Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthani Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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night college of commerce

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principal.lrmc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.
Thanking you,

Sincerely,

For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Anilkumar Chauhan have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 27-1-2024



17th July 2020

Mr. Satish Pawar
301, Siddhi City Apartment,
Badlapur (West),
Mumbai - 421503

Subject: Appointment Letter as 'Assistant Professor'-Temporary Basis.

Dear Mr. Satish Pawar,

We have pleasure in appointing you as 'Assistant Professor' of 'Ladhidevi Ramdhar Maheshwari Night College of Commerce' and with effect from 01st July 2020 on temporary basis for a period of one year ending on 30th June 2021 or co-terminus with academic year. This period as 'Assistant Professor' will be governed by the terms and conditions as detailed below. As also by the rules and regulations framed by Rajasthani Sammelan from time to time for 'Ladhidevi Ramdhar Maheshwari Night College of Commerce'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal LRMC, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of **Rs. 23,000/- (Rupees Twenty Three Thousand)**. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari Night College of Commerce being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **45 hrs.** Per week. You will be expected during your working hours to render your services for any of the institutions run by the Rajasthani Sammelan or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan even if held on the weekends.

6) Probation Period:





You will be on probation for a period of **06 months** from your date of joining the institution, which could be extended or reduced at the sole discretion of the management. In case if your performance is not found satisfactory, your services will be terminated any time during the probation and you will not be entitled to any notice/termination benefit. If your performance is found satisfactory you will by a letter in writing, be confirmed in the employment of the Ladhidevi Ramdhar Maheshwari Night College of Commerce after the completion of the probation period.

7) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter. You shall not be permitted to avail any leave during the notice period for whatsoever reason may be.

However in case of avoidable / or unforeseen circumstances leave can be availed after seeking or written approval from the management. This may also result in extension of your notice period by the number of days of leave availed during the notice period as deemed fit by the management.

On satisfactory completion of the probation period and after your confirmation in writing except for the reasons mentioned in the appointment letter, your services can be terminated by giving notice of 03 months.

However, in the event of your resignation (during probation or otherwise) you will be required to serve a Notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without Being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of Reasonable suspicion of misconduct , disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

8) Duties and Responsibilities:

You will be responsible for imparting education to the students as per the standards set by the concerned board and Management, from time to time. You will also be responsible for overall development of students (academic as well as extra – curricular) as per the concerned board requirements.

The above duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them. Coaching our students privately is strictly against our rules.

9) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.





10) Retirement Age:

You will automatically retire from the service of the institution on attaining the superannuation age of 55 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

11) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

12) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

13) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

14) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Transfer Clause:

You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthan Sammelan or sister institutions the Management deems fit or can you be transferred to any other institution run by Rajasthan Sammelan or sister institutions that Management deems fit.

16) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



Ladhidevi Ramdhar Maheshwari
night college of commerce

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www.lrmc.org.in
principal lrmc@rajasthan.org.in

17) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

18) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

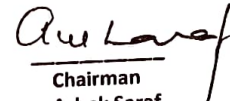
Thanking you,

Sincerely,

② For 'Ladhidevi Ramdhar Maheshwari Night College Of Commerce'



Hon. Secretary
Kallash Kejriwal



Chairman
Ashok Saraf

Acknowledgement and Acceptance

Satish Pawar have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: S. Pawar

Date : 27-01-2024




Rajasthani Sammelan's

**Ladhidevi Ramdhar Maheshwari
night college of commerce**

RSET Campus, S. V. Road,
Malad (W), Mumbai – 400064.
Tel No. : +91 22 4520 7788
Ext. No.: 2227 / 2233
www.lrmc.org.in
info@lrmc.org.in

The following posts are sanctioned for the academic year 2021-2022 by the management.

SR. No	Departments	No. of Sanctioned Posts
1	Accounts	4
2	Economics	2
3	Commerce	3
4	Mathematics & IT	1
5	Business Communication	1
6	Environmental Studies	1
TOTAL		12


Dr. Shripad Joshi
Principal
LRMC


Dr. Ajay Agrawal
Manager- HR
RSET





Rajasthani Sammelan's


**Ladhidevi Ramdhar Maheshwari
night college of commerce**

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Faculty Details of Academic Year 2021-22

Sr.No.	Name of the full time Teachers	Designation	Department
1	Dr. Shripad Joshi	Principal	Commerce
2	Mr. Suryabhushan Mishra	Assistant Professor	Accountancy
3	Mr. Siddharth Apte	Assistant Professor	Business Communication
4	Mr. Jitendra Gupta	Assistant Professor	Commerce
5	Ms. Shweta Chawda	Assistant Professor	Accountancy
6	Ms. Sandhya Shrivastav	Assistant Professor	Commerce
7	Ms. Aarti Gupta	Assistant Professor	Mathematics & IT
8	Ms. Neha Kothari	Assistant Professor	Law




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



Ladhidevi Ramdhar Maheshwari
night college of commerce

15
Rajasthani Sammelan
Educational Endeavour
Trust
Goregaon (East),
Mumbai - 400063

14th July 2021

Dr. Shripad Joshi
24/B, Adinarayan CHS.,
12- Naikwadi, Aarey Road,
Goregaon (East),
Mumbai – 400063.

Subject: Appointment Letter as 'Principal' of Ladhidevi Ramdhar Maheshwari College

Dear Dr. Joshi,

We have pleasure in appointing you as '**Principal**' of '**Ladhidevi Ramdhar Maheshwari College**' with effect from **06th July 2021**. This period as '**Principal**' will be governed by the terms and conditions as detailed below and also by the rules and regulations framed by Rajasthani Sammelan Education Trust from time to time for '**Ladhidevi Ramdhar Maheshwari College**'

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report to the Chairman/Hon. Secretary, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

Your annual CTC (Cost to Company) monthly will be as per the attached sheet. This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

A Rajasthani Sammelan
Educational Endeavour





5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **42 hrs.** per week. You will be expected during your working hours to render your services for any of the Institutions run by the Rajasthani Sammelan Education Trust or Sister Institutions that the Management deems fit.

You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 03 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. In any case you will not leave the services during the academic year. Your services can be terminated by giving notice of 03 months.

However, in the event of your resignation you will be required to serve a notice of 3 months or pay salary in lieu of notice. In case if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Duties and Responsibilities:

Your duties will be as Annexure – B

8) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

9) Retirement Age:

Your appointment is for a tenure of five years from 06.07.2021 or your superannuation, whichever is earlier.





10) Changes in address/other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

11) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

12) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

13) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

15) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

16) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



Ladhidevi Ramdhar Maheshwari
night college of commerce

29/7/2021
Ladhidevi Ramdhar Maheshwari
College of Commerce
B-1, Sector-14, Gurgaon
Haryana-122002

17) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,


For Ladhidevi Ramdhar Maheshwari College


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

Dr. Shripad Joshi. have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 29/7/2021



ANNEXURE -B

- 1) You will strive continuously to obtain highest standard of education in our College which includes substantial increase in the passing percentages in all the course and further increase in the enrollment of the number of students to the college.
- 2) You will ensure to place before the Governing Council the attendance reports of both teaching and non-teaching staff at all its meetings.
- 3) You will strengthen the existing system and also further inculcate discipline in both, teaching and non-teaching staff. You will introduce a devise to monitor both the reporting and departing time of teaching and non-teaching staff to ensure discipline, punctuality and to make sure that they remain in the college at least five hours or more, which time will be utilized fruitfully to promote teaching /learning process.
- 4) You will prepare monthly report of all the existing activities of the college during that particular month, plan the schedule for the next month and thereafter sent it to the Chairman and the Hon. Secretary of the Governing Council and the Main Donor.
- 5) You will coordinate with the respective Departments to collect periodic reports and forward the same to the Governing Council.
- 6) You will ensure that the details of the payments and receipts of the month is sent every month to the Chairman and the Hon. Secretary of the Governing Council and the Main Donor within ten days of the next month.
- 7) Necessary steps to increase the educational standard in the college by putting the students through demanding schedules , by regularly conducting necessary remedial lectures for academically weak students , to encourage advanced learners by giving proper career guidance etc.



- 8) To arrange on regular basis academic seminars and workshops in the college on relevant topics, to invite educationalists, multi-skilled professional to speak on the various topics.
- 9) The necessary co-curricular and extra-curricular activities are to be conducted in the College on the regular basis.
- 10) Teachers' training and orientation if necessary should be undertaken.
- 11) To ensure proper co-ordination with the University of Mumbai, State Government and UGC.
- 12) To ensure that you and other teachers of our college to try and become members of important academic bodies of the University of Mumbai such as Management Council, Academic Council, Senate, Board of Studies, etc.
- 13) To ensure that the office work is further streamlined and routine application forms to the University are sent in the stipulated time.
- 14) To carry out improvements of our college for achieving 'A' grade by NAAC
- 15) To conduct lectures as per the rules.
- 16) To make sure that the salaries of all the staff members are deposited in time.
- 17) To maintain strictness in attendance of the students as per the University Rules and defaulters to be debarred from final examination
- 18) We should follow the University Guidelines which requires students attendance records are compiled on monthly basis and put before the Attendance Committee and the Attendance Committee's findings are put before the Governing Council. By doing this, the attendance code made compulsory by the University be achieved.

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- 19) Sports Department should be developed by promoting various sports activities in our college and due encouragement should be given to our students interested in sports.
- 20) The college library to be further expanded by adding new books, articles, magazines, so that a fully computerized facility be made available to our students.




ANNEXURE - A
REMUNERATION PACKAGE (COST TO COMPANY FOR THE YEAR)

<u>Cost Head</u>	<u>Dr. Shripad Joshi</u>	<u>AMOUNT (Rs.)</u>
✓ CONSOLIDATED MONTHLY SALARY (12*112633.00)		1351596.00 ✓
✓ HRA (%) (12*50.00% of 112633.00)		675804.00 ✓
✓ LOCAL CONVEYANCE (AMOUNT) (12*1600.00)		19200.00 ✓
✓ CHILD EDUCATION ALLOWANCE (12*200.00)		2400.00 ✓
✓ MEDICAL ALLOWANCE (12*1250.00)		15000.00 ✓
✓ TELEPHONE ALLOWANCE (12*1500.00)		18000.00 ✓
✓ PETROL ALLOWANCE (12*6000.00)		72000.00 ✓
✓ DRIVER ALLOWANCE (12*20000.00)		240000.00 ✓
✓ ACADEMIC ALLOWANCE (12*500.00)		6000.00 ✓
	TOTAL COST PER YEAR Rs. 2400000.00	
	TOTAL COST PER MONTH Rs. 200000.00	

Note :

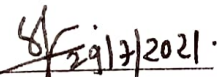
- 1) The above salary, benefits, perquisites and allowances payable to you, shall be subject to deduction of taxes and other deductions as applicable.
- 2) The above cost is based on an employee having worked for full year. In case if the employee does not work for full year, pro - ratio cost will be reduced. In case if the employee joins in the middle of the year, pro rata cost to the company will be reduced.
- 3) For eligibility of quarterly/yearly payments, employee has to work minimum 60days in the company.

For Ladhivevi Ramdhari Maheshwari College


Chairman

Acknowledgement

I have read and understood the remuneration package given above and agree for the same.


(Dr. Shripad Joshi)



Ladhidevi Ramdhar Maheshwari
night college of commerce

KCET Campus, S. V. Road,
Mumbai (W), Mumbai - 400054
Tel No. : +91 22 4520 7788
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principal.lrmc@rajasthan.org.in

16th July 2021.

Mr. Suryabhushan Mishra
1401, Nakshatra Tower,
Behind Balaji Hospital,
Mira Road (East),
Thane - 401 107.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Mishra,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 06th July 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of Rs. 26,500/- (Rupees Twenty Six Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthan Sammellan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthan Sammellan
Educational Endeavour

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



Ladhidevi Ramdhar Maheshwari
night college of commerce

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Tel No. : +91 22 4520 7788
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www.lrmc.org.in
principal.lrmc@rajasthani.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.


14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.
Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College

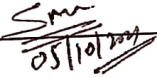

Principal
Dr. Shripad Joshi


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Suryabhusan M. Mishra have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date : _____



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16th June 2021.

Mr. Siddharth Apte
6/17, Jaykar Smruti,
Aarey Road,
Goregaon (East),
Mumbai - 400 062

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Apte,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhivevi Ramdhar Maheshwari College' with effect from 15th June 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 32,500/- (Rupees Thirty Two Thousand Five Hundred Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhivevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of Indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside Interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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principal.lrmc@rajsthani.org.in

13) Changes In Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhivevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Siddharth S. Apte have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: SSApte

Date : _____



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16th June 2021.

Mr. Jitendra Gupta
2/3, Jai Bhawani Chawl,
S. N. Dube Chawl, Kokani Pada,
Dahisar (East),
Mumbai - 400 068

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Mr. Gupta,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 15th June 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthan Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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www.lrmc.org.in
principal.lrmc@rajasthani.org.in

Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I, Jitendra D. Gupta, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 09/10/21



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principal.lrmc@rajasthani.org.in

16th June 2021.

Ms. Shweta Chawda
6/78, Laxmi Krupa Chawl,
Janta Colony, St. Rohidas Nagar,
Jogeshwari (East),
Mumbai - 400 060

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Ms. Chawda,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 15th June 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes In address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





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principal.lrmc@rajasthan.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

 For Ladhivevi Ramdhar Maheshwari Night College


I/C Principal
Suryabhushan Mishra


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Chawda Shweta K have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: Shchawda

Date : _____



Ladhidevi Ramdhar Maheshwari
night college of commerce

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15th September 2021.

Ms. Aarti Gupta
603/C, Krisha Koyna Bldg.,
Jawahar Nagar, Road No.1,
Goregaon (West)
Mumbai - 400 104.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Ms. Gupta,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 15th September 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 22,000/- (Rupees Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.





Ladhidevi Ramdhar Maheshwari
night college of commerce

RSET Campus, S. V. Road,
Malad (W), Mumbai - 400064
Tel No.: +91 22 4520 7788
Ext. No.: 2233
www.lrmc.org.in
principal.lrmc@rajasthani.org.in

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:


We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.


Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College


Principal
Dr. Shripad Joshi


Hon. Secretary
Kallash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I Aarti Gupta have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: 

Date: 4/5/21



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09th September 2021.

Ms. Neha Kothari
701, Ram Smruti,
Liberty Garden X Road No.1,
Malad West
Mumbai - 400 064.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Ms. Kothari,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 01st September 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of Rs. 22,000/- (Rupees Twenty Two Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Rajasthani Sammelan Education Trust even if held on the weekends.

6) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan
Educational Endeavour





Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services. In any case you will not leave the services during the academic year.
Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right:

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14) Acceptance of our offer:


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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College


Principal
Dr. Shripad Joshi


Hon. Secretary
Kailash Kejriwal


Chairman
Ashok Saraf

Acknowledgement and Acceptance

I NEHA KOTHARI, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: NAKothari

Date: 5/10/2021



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16th June 2021.

Ms. Sandhya Shrivastav
803, Estorla Heights,
Haji Bapu Road,
Malad (East),
Mumbai - 400 065.

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

Dear Ms. Shrivastav,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ladhidevi Ramdhar Maheshwari College' with effect from 15th June 2021 on temporary basis for period ending on 30th April 2022, or co- terminus with the academic year. This period as 'Full time lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid a monthly salary of Rs. 24000/- (Rupees Twenty Four Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ladhidevi Ramdhar Maheshwari College being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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A Rajasthani Sammelan
Educational Endeavour

@



with



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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ladhidevi Ramdhar Maheshwari Night College

I/C Principal
Suryabhushan Mishra

Hon. Secretary
Kallash Kejriwal

Chairman
Ashok Saraf

Acknowledgement and Acceptance

Sandhya Shrivastar have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature:

Date: 06/10/2021