

## Application for Redressal of Grievance/s to College Grievance Redressal Cell (CGRC)

To,  
The Chairman,  
College Grievance Redressal Cell (CGRC)

### Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,

I am hereby forwarding my application for Redressal of Grievance/s. Kindly accept it and do further processing. My personal details and particulars about my grievances are as follows:

First Name of the student \_\_\_\_\_

Middle Name of the student \_\_\_\_\_

Last Name of the student \_\_\_\_\_

Class \_\_\_\_\_ Roll No \_\_\_\_\_

Email Id \_\_\_\_\_ Mobile Number \_\_\_\_\_

Address \_\_\_\_\_

Name of the person against whom the complaint is to filed

Write in brief about complaint in which redressal is sought

List of supporting Documents

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Date:

Place:

Signature