



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
	GHANSHYAMDAS SARAF COLLEGE OF ARTS AND COMMERCE
• Name of the Head of the institution	Dr. Ashwat R. Desai
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	022-45207766
• Mobile no	9321153535
• Registered e-mail	gsgc@rajasthani.org.in
• Alternate e-mail	Ashwat.desai@sarafcollege.org
• Address	RSET Campus, Sunder Nagar, S.V. Road
• City/Town	Malad (West), Mumbai
• State/UT	Maharashtra
• Pin Code	400064
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Seema Agarwal				
• Phone No.	022-45207766				
• Alternate phone No.					
• Mobile	7666078046				
• IQAC e-mail address	naac.gscs@sarafcollege.org				
• Alternate Email address	Seema.agarwal@sarafcollege.org				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.rset.edu.in/download/gscs/AQAR-2022-2023.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rset.edu.in/download/gscs/Academic-Calendar-2023-2024.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	NIL	2004	16/02/2004	15/02/2009
Cycle 2	A	3.23	2013	23/03/2013	22/03/2018
Cycle 3	B+	2.64	2022	13/12/2022	12/12/2027
6.Date of Establishment of IQAC			16/12/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	04 https://www.rset.edu.in/gsc/wp-content/uploads/sites/8/2025/01/IQAC-MOM-2023-24-New.pdf	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> •Promotion of Research Culture - In association with Research Cell, National level FDP on "Research Techniques", workshop on "Seeking Grants from Government Agencies" were conducted. International Conference was organised during the year where stakeholders from different sectors participated and presented their views and Research papers. Research papers of faculties published in UGS CARE LISTED Journal. Edited book with ISBN No. was published and faculty contributed Chapters in the book. Students were guided to participate in Research Convention Avishkar which was organized by Mumbai University 		
<ul style="list-style-type: none"> •Skill Development- Career Guidance and Skill Academy conducted the sessions to enhance soft skills among students. MOUs were signed with Maharashtra state skill University to set up Skill Development Centre. MOUs were entered with Institutes like FinX , SDVTII, III and IBF for conducting various skill based short term courses to enhance skills of the students. 		
<ul style="list-style-type: none"> •Value based activities - Apart from traditional value based activities like Blood Donation Drive, Guru Purnima celebration , Teacher's day celebration , Independence day, celebration , anti 		

ragging campaigns ,Annapurna fair , Satyanarayana Pooja , Ras Garba , Contemporary values such as gender equity, sustainability, Business ethics, human rights etc. are also inculcated among students with Intra and Intercollegiate events organized by various committees. The outcome of inculcating values among student is that there is on no single case of ragging, reported in college premises in last 10 Years.

•Prioritize Database - Systematically curricular, co-curricular and extra-curricular information collected manually as well as digitally.

•Feedback collected, analysed and action taken- Feedback from students, stakeholders collected to evaluate and to upgrade the academic strategies for quality enhancement.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Induction Programme	<ul style="list-style-type: none"> • Student Induction Programme 2023-2024 conducted as per UGC Guidelines for new admitted students.
Academic Calendar	<ul style="list-style-type: none"> • IQAC sets a calendar of academic and quality-improving activities for teachers, non-teaching staff, and students at the start of each academic year.
Systematic Update of Academic Database	<ul style="list-style-type: none"> • IQAC provided standard formats to faculties, departments and committees to provide information of curricular, co-curricular and extra-curricular activities. • Common drive has been created for Data Collection digitally.
FDP for Teaching and Non - Teaching Staff	<ul style="list-style-type: none"> • National level FDP on 'Research Techniques' was conducted from 28th August to 2nd September 2023 for teachers and research scholars. • FDP on 'ERP features and reports' conducted for non-teaching staff

	<p>on 12th January 2024. • Staff Academy of institute conducted various FDPs for Teaching and non-teaching staff during the year.</p>
<p>Initiatives for Research Publication in association with Research Cell</p>	<p>• Research papers of 12 faculties published in UGC CARE LISTED Journal URBAN INDIA with ISSN no. 0970-9045 • An edited book titled as "Challenges & opportunities envisioning the paradigm shift in education" with ISBN no. 978-93-91199-82-1 was published & released on 3rd February 2024.</p>
<p>Conference to be organized by IQAC and Research Cell</p>	<p>• One day Multidisciplinary International Conference organized on "Modern Trends and Approaches in Education Viz a Viz the changing Landscape in Global Economy" held on 3rd February 2024. Total 270 participants participated in Conference. 85 research papers received & 30 papers presented in the conference.</p>
<p>Innovative Research promotion by faculties</p>	<p>• Patent for the invention "Optimizing student engagement through adaptive Artificial Intelligence in Education" filed by Dr. Rupa Shah, Dr. Anju Bohra & Dr. Rajendra Patil. It was published on 23rd February 2024.</p>
<p>IQAC Reports to be prepared and feedback to be shared</p>	<p>• IQAC collected feedback from stakeholders. Feedback on Curriculum was obtained from students, teachers and Alumni and a report was submitted to Principal. • Similarly Feedback on teaching and learning and Overall Survey was also conducted and report has been submitted to principal. • IQAC</p>

	also conducted Feedback of teachers from students and detailed report submitted to principal.
Facilitate research tools for faculties	<ul style="list-style-type: none"> • A session "Hands on Training on accessing E-Resources in the library" conducted on 25th October 2023 • FDP on "Canava AI" conducted on 9th February 2024 to learn the use of Canava for making presentations, posters etc.
Skill Development (MOUs)	<ul style="list-style-type: none"> • Career Guidance and Skill Academy conducted the sessions to enhance soft skills among students. • MoU was signed with Maharashtra state skill University to conduct Skill Development Centre. • MoUs were signed with Institutes like FinX, SDVTII, III and IBF for conducting various skill based short term courses to enhance skills of the students.
Strategic Plan 2023-2024	<ul style="list-style-type: none"> • IQAC also formulated A Strategic Plan for the year 2023-2024 with compliance of 5 years Perspective Plan.
Policy Documents	<ul style="list-style-type: none"> • IQAC has formulated and revised some important Policy documents for better working for next five years.
Quality Audits	<ul style="list-style-type: none"> • IQAC conducted Green Audit, Environment Audit and Energy Audit during Year 2023-2024. Audit reports are duly prepared and Audit Certificate received from Audit Agencies.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	26/10/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	30/12/2024

15. Multidisciplinary / interdisciplinary

The college has six undergraduate programs under the Bachelor's Degree, Two program under Master's Degree and two Ph.D Programmes These are multidisciplinary degree programmes that allow students to focus on different subjects. The elective courses offered in these programs are interdisciplinary in nature. There are multidisciplinary courses such as Foundation Course, Business Communication, Environmental Studies, Business law, Taxation, Research methodology and Mathematics and Statistics which are offered along with specific core courses and electives. The college offers additional courses through partnerships with TISS, Techno Serve, Financial Experts, SDVTII, IIBF, IIII and others. The curriculum provides insights for various subjects. Foundation Course emphasized on studies of human rights, environmental concerns and sustainable development. Community service and social responsibility inculcated by NSS, NCC, DLLE and ROTARACT. Departmental activities played a pivotal role in sensitizing students towards environmental, social and health issues.

16. Academic bank of credits (ABC):

Our college is registered with the National Academic Depository under the UGC. We have also successfully applied for an ABC account through Digital India, which has been approved. Our students have created academic accounts with us, where their completed course credits will be displayed. The college is registered with the ABC, and in accordance with NEP standards and will ensure the validity of these credits. Students can use their credits to apply directly to any university for admission to the next year of their degree program. The college will follow the guidelines established by the University of Mumbai.

17. Skill development:

The college has organized seminars, workshops, and guest lectures aimed at enhancing students' skills in leadership, communication,

creativity, professionalism. For example, Session on Communication & Presentation Skills was conducted by CA Hrudyesh Pankhania on 3rd January 2024. In association with Institute of Cost Accountants of India, a Session on Careers in Cost and Management Accounting was organised on January 19th, 2024. A Session on ABC (Appearance, Behaviour, and Communication) of Grooming was organised on January 19th, 2024 which aimed to provide participants with essential insights and practical tips on personal grooming. A session on 'Basics of Cyber security and IT Audit' for B.Sc.(IT) students organised on 7th February 2024. Also various certificate courses were offered to the students that integrated diverse skill components which include the Campus to Corporate Training Program, Diploma in Banking and Financial Market, Chartered Financial Expert Certification (CFX) Program. Additionally, the college hosted several skill-based sessions, guest lectures, and workshops. It also signed MOUs with institutes and agencies like the Skill Development Vocational Institute of India (SDVTII), Tata Institute of Social Science, CFX, and Maharashtra State Skill University (MSSU) to further enhance students' skills. The curriculum incorporated skill development through project work, industrial visits, fieldwork, internships, and hands-on learning experiences

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote Indian Languages, Marathi, Hindi and Gujarati Literary associations encourage the importance of Indian languages with celebration of Hindi Diwas, Marathi Rajbhasha Din, Gujarati Language Day. In addition, workshop on Gujarati and Marathi Learning were conducted for students. Events like Gurupournima celebration, Raas Garba Satyanarayan Puja bring out the essence of Indian culture. Students are given an opportunity through credit courses to complete Yoga Course conducted by Ambika Yog Kutir. The college plans to continue these activities for integration of Indian culture and ancient Indian Knowledge to create an atmosphere of cultural immersion and foster a deep appreciation for Indian traditions among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In an orientation Programme for First Year, students and their parents were oriented about Outcome-Based Education. The COs and POs are communicated to students and explained what is expected of them at the end of the semester or the academic year. Faculty members also attended workshop on mapping of the COs, POs and PSOs. Students are provided with opportunities to apply theoretical knowledge to real-world scenarios through events, activities, case studies,

projects and industrial visits. These activities form the part of Internal Evaluation.

20.Distance education/online education:

The adoption of blended learning proved to be effective for students. Every department conducted online Revision Lecture followed by Mock Test. QUIZ, presentation, VIVA were conducted online. Students have the facility in the Library of e-learning and students have been oriented towards MOOCs. Students were registered for SWAYAM Courses. Career Guidance and Skill Academy conducted many online Sessions and some online Certificate programmes. The faculty members explored and made use of innovative and digital teaching tools to foster online education. The faculty members created E-Content for students

Extended Profile

1.Programme

1.1	333
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4286
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1023
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1490
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	56	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	30	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	33	
Total number of Classrooms and Seminar halls		
4.2	359.08125	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	177	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-organized approach to curriculum development and implementation. Effective curriculum delegation is key to ensuring that the educational programs are both relevant and effectively delivered.

It adheres to the university's recommended curricula, which are then tailored and refined by faculty members and their subcommittees. This collaborative process significantly impacts the development of courses. Additionally, the college has established a structured and strategic mechanism to ensure the efficient delivery of the curriculum.

The college follows the academic calendar as per norms of University of Mumbai. The Head of Department (HOD) is responsible for leading meetings, organizing departmental events, and distributing responsibilities across subjects.

Timetable: Timetables are created by a dedicated committee and displayed.

Lesson Plan: At the beginning of the academic year, each faculty member develops a detailed lesson plan.

Teaching Methodology: Faculty use various teaching aids.

Remedial Teaching: To assist slower learners, faculty members conduct remedial classes aimed at providing additional support.

Teacher Support & Feedback: The institution offers faculty members opportunities to stay updated through faculty development program and sending the faculty for refresher courses, helping them keep their knowledge current.

Along with this the institute provides the students with a platform to enhance their skills and knowledge by conducting national level events like Business Plan contest, Software Development contest, Summer Training report contest, Research Paper contest etc. The institution is a recognized Local Chapter of SWAYAM.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar: The institution produces an academic calendar adhering to the calendar of University of Mumbai. It includes the

teaching and learning schedule (working days), events, holidays, dates for internal exams, semester exams, and other important activities. This calendar is available at the principal's office and on the college's website, aiding professors in tracking the continuous internal evaluation process.

Internal Assessment Process: Faculty manage the assessment process through sessional exams, seminars, project work, and workshops. An examination committee oversees this process, with regular checks by the principal. The college monitors internal assessment results closely, maintaining records of student performance.

Role of Faculty and Departments: Each faculty member is responsible for covering specific subjects throughout the academic year, including both instruction and assessment. The Head of Department (HOD) creates and presents lesson plans to the faculty.

IQAC: The Internal Quality Assurance Cell (IQAC) collects and compiles contributions from various departments, ensuring quality in the internal assessment and review processes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

47

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

622

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross Cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated into the curriculum of B.Com and SFD courses like BCAF, BCBI, and BMS. Subjects such as Environmental Studies, Business Communication, Advertising, Business Ethics & Corporate Governance, Foundation Course play a crucial role in developing consciousness for real world problems among students. Case studies and projects on topics related to gender, human values and sustainability ensure the curiosity of students to know more about cross cutting issues. NSS, NCC, DLLE, ROTARACT Club engage students in volunteer work to foster social responsibility and ethical foundation for community service. BAF and BFM departments organize FINANCIERA and FINANSKO respectively to enhance professional ethics among students with creativity. BCBI and BMS conduct programmes CURENZO and INNOVISION to enhance understanding of real world issues related to business and environment. E-Cell also organizes different programmes to inculcate professional ethics among students. WDC organizes sessions, debate, elocution competitions for gender sensitization. Green Initiative Committee conducts activities to increase environment friendly perception and attitude. Literary and cultural Associations provide a wide platform to perform literary skills and artistic performances to popularize the importance of ethical behavior, sustainable practices, and gender sensitivity in business and society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3196

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rset.edu.in/download/gscs/feedba ck-Analysis-Report-on-Curricullam.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rset.edu.in/download/gscs/feedba ck-Analysis-Report-on-Curricullam.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1497

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1118

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts a thorough evaluation of learners performance, considering their HSC examination scores, class participation, and academic achievements. Based on this assessment, class teachers provide counseling and classify students into two groups: slow learners and advanced learners. At the beginning of the academic year, an orientation program is held to introduce first-year students to their class teachers. Slow learners were given resources and support to aid in their exam preparation, including mock tests, assignments, question banks, notes, revision and remedial lectures, as well as mentoring sessions.

Advanced learners are encouraged to explore professional courses. To foster a supportive environment, presentation groups are formed to include both advanced and slow learners, with advanced learners assisting their peers in overcoming challenges. The institution further supports skill development by organizing various events, such as quiz competitions, sudoku, debate contests, and literary competitions. These activities help students discover their hidden talents, thereby enhancing their intellectual abilities.

To further enhance their skills, students are motivated to enroll in online SWAYAM courses and participate in career guidance events. The Scoop Club provides opportunities for writing magazine articles, while workshops by the E-cell offer insights into business opportunities. Active participation in both curricular and extracurricular activities is strongly encouraged to enrich the overall learning experience.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/gscc/wp-content/uploads/sites/8/2025/01/2.2.1-The-institution-assesses-the-learning-levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4276	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning: The college & Career Guidance & Placement Cell facilitates internships, providing students with direct insights into the business world. The Self-Finance Departments organize various departmental activities. The B.Sc.IT department conducts online practical sessions to effectively deliver curriculum content. The college features a range of committees, including Sports, Rotaract, NSS, NCC, DLLE, WDC, and Literary Associations, which host tournaments, sessions, community service projects, and other events to develop students skills. In Semester VI of Self Finance Courses and Semester II, III & IV of MCOM Course, students work on research or internship-based projects under the supervision of their project guides. Students have also enrolled for add-on courses available on Swayam platform.

Participative Learning: Students are encouraged to engage in various activities, such as working in groups to develop presentation skills and participating in quizzes and puzzles. These activities help foster team development, critical thinking, research abilities, and effective communication skills.

Problem-Solving Method: The case study method presents students with hypothetical scenarios, prompting them to formulate solutions. They

are also encouraged to participate in case study analysis competitions. In Foundation course subjects for FY and SY students, projects are assigned to enhance their knowledge. PPT competitions are also organized to develop their presentation skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.rset.edu.in/gscs/wp-content/uploads/sites/8/2025/01/2.3.1-Student-centric-methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provides a range of ICT facilities to enhance teaching and learning activities, including cloud-based storage, a data center, and campus-wide Wi-Fi. To support ICT-enabled learning, teachers utilize various tools such as projectors, ICT-enabled classrooms, computer labs, laptops, the internet, intranet, email, web-based learning platforms and Google Quiz.

Professors create specialized Google Classrooms for different subjects and maintain

individual YouTube channels. The college features two smart classrooms and projectors in every classroom to improve content delivery. Each department is equipped with laptops and projectors for effective teaching and presentations. Desktop computers, printers, scanners, and photocopying machines are available, all connected to an internal LAN network with internet access.

The library offers a vast collection of books, journals, and periodicals, along with Online Public Access Catalog (OPAC) services and access to numerous e-books and e-journals through the N-list database. The Gold Academy, an e-learning platform established by the institution, provides online testing and e-content delivery. Study materials are available on the college website, in Google Classrooms, and through WhatsApp groups. College events are promoted via the college website, YouTube channel, and Facebook page for broader outreach and engagement.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

371.87

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation plays a pivotal role in the teaching-learning process. The Examination Committee, in conjunction with the Internal Quality Assurance Cell (IQAC) and Heads of Departments, oversees the planning and implementation of reforms in the evaluation system. The college strictly follows the guidelines established by the University of Mumbai, which are detailed in the college prospectus provided to students upon admission. In line with Mumbai University's regulations, the college conducts Semester End Examinations for programs such as BCAF, BMS, BCBI, BSc IT, and BFM, using a 75:25 assessment ratio. Introduction of NEP in M. Com I from 2023-24. Program follows 50:50 assessment ratio with Internal evaluation done on the basis of Quiz, Test & Assignment. M. Com II follows a 60:40 assessment ratio NEP will be implemented in M.Com II from next year. The college's Examination Committee, composed of senior faculty members along with teaching and non-teaching staff, addresses any examination-related issues. The examination timetable is prepared well in advance and communicated to students ahead of

time. Answer scripts are evaluated within a prescribed timeframe, adhering to Mumbai University's standards. Internal assessments are carried out through various methods, including tests, quizzes, and presentations, to ensure thorough evaluation of students. Additionally, the college encourages participation in extra-curricular activities such as Sports, NCC, NSS, and DLLE, awarding grace marks to students in line with University policies.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination system is equipped with a time-bound and efficient mechanism for addressing grievances related to examinations. The mentor-mentee scheme offers

students a platform to discuss queries concerning attendance, syllabus, or exams, allowing them to resolve any doubts and concerns about their courses and

examinations. The Examination Committee, chaired by the principal, is tasked with handling examination-related grievances. Policies on academic malpractices are enforced according to Mumbai University guidelines, with an Unfair Means Committee specifically designated to address such issues. CCTV cameras are installed to monitor the examination process and minimize the likelihood of malpractices. For students unable to attend internal or semester-end examinations due to valid reasons, the college conducts supplementary examinations in compliance with Mumbai University regulations. Mark sheets are distributed by the teacher in charge on designated dates, ensuring transparency and reliability in internal assessments. Students who have concerns about their marks can request a re-evaluation of their answer scripts in accordance with Mumbai University guidelines. External examiners are appointed for this re-evaluation process. Notices regarding re-evaluation are posted on the notice board, and affected students are duly informed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme outcomes and Course outcomes are framed as specified by University of Mumbai and the Board of Studies of that specific Programme.

College is permanently affiliated to the University of Mumbai and we are following the syllabus prescribed by the University. Majority of the syllabus prescribed by the University consists of POs, Course objectives of the subject or preamble which specifies the need for the course and also the expected outcome.

College has uploaded POs, PSOs and COs on the institutional website. Learning outcomes is incorporated and also forms an essential part of college vision and mission statement. Orientation programme is organized every year for all the first-year students. Every year guidelines are given to the students about the syllabus.

For third-year students pursuing various course specializations, we regularly arrange sessions to enhance their knowledge, skills, and provide insights into the expected outcomes. We also invite guest lecturers to enrich their educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rset.edu.in/gsccl/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College follows an examination and evaluation pattern prescribed by the University of Mumbai which includes written examination, practical examination and Internal Assessment. Under internal assessment the college conducts activities like assignment, research/ survey-based projects, class tests, group presentations.

This evaluation process helps in testing the subject knowledge, analytical skill, critical thinking, problem solving, application of knowledge, presentation and communication skills of the students.

Performance of the students in semester end examination is considered an important indicator of attainment of projected outcomes.

College has been organising departmental activity every year to develop skills and knowledge of their students. We are preparing result analysis every year of all the courses.

Students are evaluated on a continuous basis based on their regularity, participation in class discussions, submission of assignment on time, their response to questions asked by the faculty and their overall conduct and we are informing the progress report to the parents by taking parents meeting.

Apart from the curriculum activities, students also pursue skill development courses for additional knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/2.6.2-Attainment-of-PO-and-CO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/Naac-Feedback-Survey-Report-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the academic year 2023-2024, our Institution cultivated a dynamic innovation ecosystem through a series of initiatives led by various

committees. The Entrepreneurship Cell (E-Cell) played a pivotal role by organizing key activities, including a Panel Discussion with student entrepreneurs, an Inter-Collegiate Business Plan Competition where they can develop skills in 'pitching' their business ideas, A visit to Atlas Skill Tech University, and A workshop on transitioning from Ideation to Enterprise. To bolster research among students and faculty, the Research Cell, in collaboration with the IQAC, conducted a session on research methods and project guidelines, a Six-day National Level Faculty Development Program on Research Methodology, and a Talk focused on securing Grants from government agencies. Additionally, a Multi-Disciplinary One-Day International Conference was organized to foster academic collaboration. The Staff Academy contributed by offering a Faculty Development Program on workplace etiquette and hands-on training for accessing e-resources in the library. Furthermore, the Rotaract Committee conducted a session on Basic Life Support 2.0 an emergency procedure that can help to save a person 's life if their breathing or hearts stops. Various departments took initiative to conduct Inter-Collegiate Competition where students participated with great enthusiasm from different colleges. These efforts collectively enriched our institution's innovation ecosystem, promoting entrepreneurship, research, and professional development across all levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://www.rset.edu.in/gsccl/about-research-cell/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

70

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has taken several initiatives to provide a comprehensive approach in raising awareness among students about the social issues affecting our community with DLLE, NCC, NSS and Rotaract. NCC conducted rally against Drug Abuse and Illicit Trafficking. International Plastic Bag Free Day was celebrated by distributing handmade cloth bags to students. Swachh Bharat Abhiyan Campaign was conducted at places near to their residence. The NSS Unit took up the initiative with special children of Punarvas School for a noble cause. Tree Plantation, Blood Donation Drive, 'Swachhata hi Seva' recycling process of plastic waste and how to make use of plastic waste for keeping environment safe were conducted during the year. DLLE which is the university initiative extension played a vital role in a donation drive to benefit the needy people in the nearby areas and also conducted Free Eye Check-up Camp for the benefits of the members living in a society. Rotaract Club conducted "Har Ghar Khushiyaan" under which food was distributed to needy people and the fitness session was organised to promote sports and exercises among youths.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

51

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2600

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

160

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spans a campus of 5180 square meters, with 483.34 square meters dedicated to buildings and infrastructure. Modern facilities have been developed to create an efficient teaching and learning environment, monitored by 91 CCTV cameras. The campus features 33 spacious, well-lit, and ventilated classrooms equipped with a dais, public address system and projectors installed in each class room. A 435.34 square meter multifunctional assembly hall is available for lectures and various activities.

The library, covering 158.93 square meters, includes open access, reading areas, internet search sections, administrative offices, and a staff research space. Its collection comprises over 6,000 e-journals, 1,99,500 e-books via N-List, and 6,00,000 e-books through

NDL, along with additional resources. The library is equipped with 14 internet-enabled PCs, a scanner, printer, three barcode readers, and an INFLIBNET subscription.

IT resources include 210 computers with licensed software and antivirus protection, with 175 accessible to students, and 5 laptops allocated to each department. Free internet access is available across the campus. The staff room features 11 LAN-connected PCs, necessary software, two printers, internet connectivity, and a pantry.

Institute have Fully Computerised Admin office to support students and teachers. Seperate cabins for Prncipal , Vie Principals and Director education. Facilities like Exam Room , NSS Room . NCC Room , Boys And Girls Common Room, Medical Centre, Sports Gymkhana, Boys and Girls Hostel , IQAC Room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has made substantial enhancements to its sports facilities. State-of-the-art outdoor gaming amenities have been established, including courts for basketball, throwball, volleyball, box cricket, and badminton. Equipment for track and field events, such as shot puts, javelins, and discus, is also provided.

The Gymkhana offers facilities for indoor games, including 5 chess boards, 4 carrom boards, and 2 table tennis tables.

For cultural and extracurricular activities, the college features an open-air ground with a seating capacity of 1,200, used for events like the annual day celebration. Additionally, the air-conditioned Durgadevi Saraf Auditorium on the ground floor is equipped with a sound system, cordless/collar/karaoke microphones, a digital camera, a handy cam, and other miscellaneous facilities. The campus also includes an NCC room and NSS room along with a canteen to support various student needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rset.edu.in/gscs/about-campus/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

359.08125

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: KOHA

Nature of Automation : Library is a Fully Automated

- Version : 16.11.16.000
- The library has purchased software, 'KOHA' which is a cloud hosting on Microsoft. Software is upgraded time to time against the regular Annual Maintenance Contract. The software has provided WebOPAC which can be accessed from anywhere and anytime.
- Features:
 - Circulation is automated with a barcode system. Each book and user's borrower card is bar coded.
 - Statistical reports can generate easily.
 - Customization in formats is possible.
 - Web OPAC is active. Status of collection of all libraries on campus is accessible through this.
 - Easy search for book and its accompanied material like CD/DVD
 - Software in use:
 - Cataloguing of books, periodicals, non-book material, project reports and proceedings is done.
 - Circulation of books and other resources
 - Periodicals details are entered
 - There are two categories of CD/DVD free with resources like books and specially purchased.
 - Additional Equipment:
 1. Barcode scanners - 3
 2. Printer to generate Bar code - 1
 3. Photocopier (Canon) with scanner
 4. Computers for users - 7
 5. Computers for staff - 7

6. Computers with Earphones and Mike and CD/DVD players - 4

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

255.34

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GSCC provides robust IT facilities to support academic and research needs. The campus is equipped with high-speed Wi-Fi, updated regularly to ensure seamless connectivity. The Wi-Fi network was last upgraded in 2023, enhancing bandwidth and coverage to meet increasing user demands. Access points were strategically installed, providing uninterrupted internet access across all academic and residential areas. The institution's computer laboratories are well-equipped, including the DSIMS lab, which houses 175 computers with Core i3 processors, 2GB RAM, and 250GB hard drives. These systems run on Windows 7/10 and are protected by Kaspersky antivirus, ensuring a secure and reliable user experience. Regular maintenance and updates are performed under a contract with Solnet Services.

In 2023-24, 60 Dell desktops and 4 HP laptops were added, and SSDs were integrated to improve system performance. Additionally, new Cat 6 cables and switches were installed to strengthen the wired network.

The Bloomberg Lab, established in 2017, includes 12 terminals with 4GB DDR3 RAM, a 5-port D-Link switch, and Windows 10. It serves as a hub for advanced financial research.

These facilities, combined with ongoing upgrades, reflect GSCC's commitment to maintaining cutting-edge IT infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities:

- The computer laboratories are attended by Computer Lab Assistants and maintained by the separate IT department, who maintain record of the computers, Printers, Lab usage. They resolve technical issues reported to them.
- Lab equipment's are strictly inspected by lab assistants

before the commencement of practical classes and examinations. Online Stock register & logbooks are maintained and the Instruments / Computers are used within the proximity of teachers.

- Library is maintained by head Librarian and fully qualified Library staff. The Library Committee meets to discuss the function, requirements, utilization of resources, distribution of funds and other matter pertaining to the library. Library Policy gives detailed description of Library Hours, General Rules, and Borrowing Rules for students and staff and of functioning of library.
- In lieu of House Keeping AMC - dedicated housekeeping staff are designated on each floor.
- There is a Seperate BMS department who maintain, repairs and maintainace of the Infrastructure of campus.

Sport Facilities:

- Sports committee annual plan includes preparation of annual budget and development of sports teams. There are centralized policies in place for the procurement and maintenance of the college's infrastructure.

other Annual Maintenance Contracts like:

- Security, Pest control, Housekeeping, Air Conditioners, Water Coolers, Biometric Machines CCTV Networks, Xerox (Reprography), stationery providers - office, exam, other requirements, Fire Safety - Fire Extinguishers, building maintenance, etc.

ERP:

- Online Admissions, College Office Automation and database management.
- Processing and finalization of results

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

03

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

131

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://www.rset.edu.in/gscs/wp-content/uploads/sites/8/2025/01/5.1.3-Capacity-building-and-skills-enhancement-initiatives-taken-by-the-institution.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4340

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4340

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

121

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

238

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is constructed with students from various fields and works to develop the skills of students. Institute encourages students to take part in various committees which

enhances their personality, helps in learning, teamwork, soft skills and hones decision making skills. Institute values the opinion of the students and conducts activities which highlights the involvement of students in various areas:

Student council: It forms a bridge between the administration and the students. It comprises mainly class representatives from different streams. They are responsible for conducting various activities related to academic and non-academic functionality.

NSS: It has a deep impact on the growth and personality development of students. It organises various activities and camps related to social service and awareness programs.

NCC: It helps students in developing discipline, leadership, sportsmanship, courage character and spirit of selfless service to the mankind.

DLLE: It facilitates economic and social responsibilities in students towards the society. It plans programs that help students face different life based challenges.

Rotaract Club: It brings students together from various fields to exchange ideas, create awareness, learn new skills, camping activities, adventure thrills and much more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our institution was formally registered in May 2023. Although the association is in its nascent stage and no formal activities or funds have been collected yet, it has already started making significant contributions in other ways. For instance, in January 2024, an insightful session on ABC of Grooming was conducted by our esteemed alumna, Ms. Sakshi Chandak, a corporate trainer and faculty in soft skills. This session, aimed to equip students with essential grooming and personality development skills, reflecting the alumni's commitment to supporting the institution's development.

The association is actively working on structuring initiatives and mobilizing resources to contribute more effectively to the institution's growth in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the institution delivers a clear vision and mission to the institution. Our has been a pioneer in promoting social and educational initiatives while also providing educational opportunities to many different groups.

Vision: 'To ensure consistent human enrichment and development by setting higher and newer goals in the Pursuit of excellence.'

Mission: 'Empowerment Through Value-Based Education'

Motto : 'Vidya Vinayen Shobhate'

These goals and objectives are conveyed through the website, a banner hanging on the college campus, and during student's orientation. The institution's strategies are developed while taking the college's vision and goal into account.

Our academic, co-curricular, extracurricular, and extension programs all suitably reflect the institution's vision and goal.

Activities conducted to reach our mission

- Human enrichment and development activities: Through a variety of activities, including some in DLLE, NSS, NCC, WCD and other committees, faculty members are provided representation.

Activities conducted to reach our Vision

Value-Based Education: International YOGA DAY, Tree plantation, Session on E-cigarette. Beach cleaning, Friendship Day week, Children's Day celebration, Animal feeding, Swatch Bharat, Anti-corruption day, International day of drug abuse and illicit trafficking, Kargil vijay diwas (poster making competition), A talk on gender equity and gender sensitization, Poster making competition, Self Defense Workshop and many more activities were conducted to felicitate value based education.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/download/gsc/motto-vision-mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

Ghanshyamdas Saraf College follows a decentralized governance model with a participative management structure, aligning with its vision and mission. The governing bodies establish policies that are implemented across the institution, ensuring collaborative decision-making.

Institutional development policies and strategies are formulated through active collaboration with all stakeholders. Supported by the College Council and IQAC, the Principal is authorized to oversee day-to-day administrative and academic operations. Department heads are responsible for executing the College Council's decisions within their respective departments, working closely with other faculty members.

Students, through their class representatives, communicate their needs and suggestions to the class facilitator, who then brings them to the Department Council. These suggestions are further discussed at staff council meetings, where department heads present ideas to the College Council. If deemed necessary by the governing body, the issue is approved, and the Principal is entrusted with its implementation via the relevant administrative units.

Participative-Management The institution promotes participative management across strategic, functional, and operational levels, fostering a collaborative culture in decision-making.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/download/gsc/institutional-hierarchy.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

According to perspective plan of 5 years IQAC Prepared Annual strategic Plan every Year.

Annual Strategic Plan and Its Deployment (2023-2024)

1. Curricular Development and NEP 2020 Implementation

- Implemented NEP 2020 in M.Com Accountancy and Management.
- Introduced new add-on and certificate programs:
 - Certificate course in E-Taxation
 - CFX Programme
 - Train Earn and Learn (TEL) by ICAI, Techno Serve, IIBF, III
- 439 students registered for various NPTEL and non-NPTEL courses via the SWAYAM portal.

2. Research, Innovation, and Extension Activities

- Conducted an International Multidisciplinary Conference, resulting in 87 published papers in ISSN journals.
- Published an edited book.
- 13 faculty members published papers in UGC Care-listed journals.
- Organized a 6-day National FDP on Research Methodology.
- Enhanced student engagement in extension committees.

3. Student Support and Progression

Financial Support:

- Increased scholarships.
- Introduced fee instalment options for needy students.

Career Guidance and Placement:

- Organized 53 sessions on career guidance and opportunities.
- Facilitated campus placements with 52 recruiters participating.
- Operated the Ramdhar Maheshwari Career Counselling Centre for comprehensive career support.

4. ICT-Enabled Teaching and Learning

- Upgraded all classrooms to be ICT-enabled and ensured campus-wide Wi-Fi access.
- Encouraged faculty to enhance digital content and utilize various teaching aids .

5. Quality Audits

- Conducted quality audits per NAAC guidelines, including Green, Energy, and Environment Audits.

Thus, our Annual Strategic Plan is effectively deployed to enhance academic excellence, research output, student support, and overall institutional quality.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rset.edu.in/download/gsc/Perspective-Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of Ghanshyamdas Saraf College of Arts and Commerce is in a decentralized manner.

The critical components of the college's organizational structure start at the apex with the Governing Body and move on to the College development committee, IQAC, and other statutory bodies.

Important policy decisions are taken by the Governing Council in accordance with the recommendations of CDC and IQAC. . CDC was established as per the University Act of 2016. It makes recommendations on budgeting, infrastructure augmentation, and initiating new courses. The Principal, Vice Principals, Heads of departments, and faculty members lead the academic and administrative set-up.

Rules and Regulations are formed for efficient management of administrative work and proper functioning of the college. IQAC holds regular meetings to talk about plans, policies, and issues related to quality. As per the University/ Government guidelines,

Examination and Evaluation Committee, Students' Council, Grievance Redressal Cell, Anti-ragging Cell, etc., are functional. Several committees with precise functions provide academic and administrative leadership to the college.

Appointment & Service Rules: The appointment of teaching and non-teaching staff, both aided and unaided, is done in accordance with the joint DHE, University of Mumbai, and Maharashtra government norms.

Promotional Policies: The UGC's Performance Based Appraisal Scheme (PBAS) is followed by GSCC Added Staff, and for unaided staff college follows Self - Appraisal System with recommendation of Principal. The promotions are time-bound for the non-teaching personnel..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.rset.edu.in/download/gscC/institutional-hierarchy.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Fee concession to the wards of the staff members studying in institutions run by RSET management.

2. Incentives for Publication in Journals with high impact factor.

3. Financial assistance is provided to the teaching and non-teaching staff for attending various important Workshop / FDPs or conclaves.

4. The staff room is spacious and air- conditioned, with facility of locker, computer and printer for the teachers. There is Pantry facility in the staff room.

5. The Institution has well advanced technology-based library with a special research cell for the faculties to do their research work.

6. There is a mini hall in the form of a Learning Centre with a comfortable seating arrangement and a great ambience for the faculties to conduct activities related to talk shows or any other events.

7. Bank facility is in the Institute campus.

8. The teaching faculties are motivated to attend seminars, conference etc and their fees and expenses are reimbursed by the institution.

9. Duty leave is granted to the teaching faculties whenever needed.

10. The teaching and non-teaching staff is motivated to participate in various competitions or events.

11. Various activities are conducted by the Institution for the teaching and non-teaching staff in the form of talk shows, workshops, faculty development programmes, etc.

12. Organisation of workshops and seminars for the professional development.

13. Career Advancement schemes as per Government norms.

14. Maternity leave as per government norms.

15. Facilities Like Sanitary pad vending Machine , Health Check up , Medical centre, Councelling centre are made available toteaching and non teaching staff..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts performance appraisals of the teaching and non-teaching staff where it evaluates and provides feedback on the employee job performance. The performance appraisal is conducted in the following ways:

For Teaching Staff:

1. **Self-appraisal:** Through the process of self-appraisal, each faculty member evaluates their own abilities, shortcomings, and areas in need of growth. Annual self-appraisal process is conducted by IQAC of the College . This facilitates the employees' ability to communicate their ideas and positive traits.

2. **Student's Feedback:** A system for online feedback was initiated in the academic year 2023-2024 on college website with their student login id and password. All students are asked to provide feedback on each faculty member using a feedback form. In this form, students are asked to comment on the methods of instruction, the subject matter expertly understood by the teacher, the effectiveness with which the subject is taught, etc.

The Principal then reviews each self-appraisal form & student

feedback forms and confirms the teacher's scoring. The feedback report/analysis is then communicated and discussed with every faculty member. Corrective actions are recommended based on the analysis. Subsequently there are regular evaluations.

For Non - Teaching Staff:

Self-assessment: Every three years, the non-teaching staff's performance is evaluated.. The Head of the Institution then reviews this self-appraisal form, and the non-teaching staff's verified scores are added to the total

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

RSET's Ghanshyamdas Saraf College of Arts and Commerce has its income and expenditure accounts audited by internal and external auditors. The College carries out its audit procedure in compliance with the current criteria as an Affiliated institution. As a result, the Governing Body and the University of Mumbai both mutually approve the appointment of an internal auditor and a statutory auditor to audit the yearly financial statements.

- The Institute of Chartered Accountants of India's guidelines are followed for conducting internal and external audits.
- Internal Audit is carried out regularly by the auditing team appointed by the management. The team is guided by the government guidelines for grant-in-aid program expenditure & management policies/ guidelines for unaided program expenditure.
- The college has accounts and a finance department led by the Finance In-charge, who allocates the annual budget and maintains control over the data pertaining to all financial transactions of the college.
- The Governing Council approves the budgets during its meetings. The Governing Council authorizes the financial resources needed for annual requirements for maintaining all

academic and administrative departments as well as for daily operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.45400

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy and Procedure-

- The college is a grant-in-aid organization with 10 programmes. In the college-aided division, the Maharashtra government supports the salaries of both teaching and non-teaching staff members. The college also receives research funding from UGC and the University of Mumbai.
- Tuition fees collected from students in accordance with University of Mumbai norms serve as the primary source of funding for the college.
- Funding for the college is through various sources like supporters, alumni, sponsorships and benefactors.

- The selling of scrap, old newspapers, double-sided used answer sheets and papers, and project viva books is how the institute makes extra cash. The college requests quotations from at least three sources, and when making different kinds of expenses, it often accepts the lowest quote.
- Financial planning is done well in advance at the beginning of the financial year with efficient budgeting completed by seeking advice from administrators, the Heads of Academic Departments and Administrative sections, and approved by the Governing Council and CDC.

Optimal Utilization of Resource-

- Periodically, necessary infrastructure modifications are made in order to supply and maintain appropriate infrastructure facilities.
- Offering financial assistance for seminars, workshops, conferences, and endowment talks.
- Granting financial aid to deserving students
- Expenses incurred for carrying out extension activities
- Expenses incurred in computer maintenance, internet facility and e-governance
- Payment towards library resources.
- Honorarium to guest lecturers, event, examination, industrial trip, committee and departmental activities, orientation/workshop/seminar/conference, student, etc.

Expenses towards conducting Inter and Intra College events conducted by Departments and Committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in fostering and sustaining quality within the institution. The IQAC of college is responsible for ensuring that quality assurance

strategies and processes are effectively institutionalized, leading to continuous improvements.

1. Implementation of NEP 2020: The NEP has been successfully implemented in the postgraduate program as per direction of University of Mumbai.
2. Increasing number of Value-added Add-on and Certificate programmes.
3. Increasing number of MOUs
4. Use of Technology in Teaching and Learning: All classrooms are equipped with ICT facilities, enhancing the teaching and learning experience. Regular training and workshops for faculty to upgrade their teaching skills and stay updated with the latest pedagogical approaches. In addition, we have a dedicated Gold Academy that provides recorded video lectures and E mock tests.
5. Research and Development:
 - To promote research, our institute organized a 6-day National level FDP on Research Methods and Techniques.
 - We also hosted a multidisciplinary international conference on "Modern Trends & Approaches in Education".
 - Our faculty actively contributed to UGC- care listed journals, with 11 Research Papers.
 - Additionally, we published edited book with ISBN number, featuring contributions from various faculty members.
 - We have 3 recognized Research guides.
 - We also conducted a workshop on securing grants from government agencies.
 - To foster student research, we had arranged an intra-college event named "Aavishkar", preparing students for the university level competition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC evaluates the teaching-learning process, structures and methodologies of operation, and learning results at regular

intervals in accordance with norms:

Curriculum Delivery-

- Preparation of the academic calendar prior to the start of the academic year.
- HODs are notified to create department-specific time tables and Teaching plans.
- Academic Diary is given to all faculty members to record daily Lecture Report and all other Aspects through the entire year.
- Teachers are asked to prepare their lesson /Teaching plan and submit the Syllabus Completion Report timely.
- Discipline committee is directed to monitor classrooms for teacher attendance, discipline, and timeliness.

Feedback Mechanism -

1. Comprehensive feedback on the curriculum is gathered and evaluated for effectiveness.
2. Student Satisfaction Survey- A survey is conducted to assess and ensure students satisfaction with their educational experience
3. Teacher's Feedback- The feedback provided by students regarding teachers is thoroughly analyzed and discussed with each teacher individually by the principal
4. Self- Appraisal- To enhance the teaching-learning process, the IQAC initiated a self-appraisal process for teachers. After collecting and analyzing these forms, a report was submitted to the Principal

Teaching and Learning Process-

- To enhance the teaching-learning process, the institution in addition to organizing various seminars encourages its faculty members to attend various orientation and refresher courses to make themselves acquainted with reforms of teaching learning and latest trends in their subject domain.
- Inter and Intra College Departmental Activities are conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ghanshyamdas Saraf college takes initiative towards prevention of sexual harassment, Gender sensitization and Gender Equality. This initiative requires prevention and redressal. GSCC has two integrated bodies- The Internal Complaint Committee (ICC) as mandate by laws and policies to receive and redress complaints of sexual harassment and the Women Development Cell (WDC) to conduct activities of raising awareness on issues like Gender and Sexuality, anti-discriminating gender relations and to mainstream gender in policies of the institute. Anti-reaging Campaignes and Activies are conducted every year. Outcome of this practice is not a single case has been reported in last 10 Years.

GSCC aims at creating environment supporting Gender Equality & gender Sensitization. WDC conducted a session on safe campuses to enhance positive behavior that will enable students to effectively deal with the challenges. A workshop on self-defense was arranged. To sensitize students towards gender differences, a digital poster making competition was organized.

Rotract club initiates various programs like Pride Spectrum and Rangeela Munch to create awareness about LGBTQIA+ Community. Programs like Breaking the Stigma (awareness on Menstrual cycle) and Skit Play (inclusivity).

The College has installed CCTV cameras across the campus. Sanitary napkin vending machines are installed in Girls washrooms. Female security guards are deployed. Regular Mentoring sessions are conducted.

The committees like WDC, Grievance Redressal Cell (GRC), IC, Anti Ragging Cell, Counselling Centre provide platform for guidance, counselling, and support for redressal of the issues.

File Description	Documents
Annual gender sensitization action plan	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.1-Annual-gender-sensitization.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.1-Geo-Tag-Photos-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: - The institution emphasises keeping an atmosphere that is clean and environmentally friendly, and it has a sizable green campus. Some of the waste produced is repurposed for compost creation. Additionally, a Bottle Crusher Machine has been installed in the college canteen, aiding in the recycling of plastic waste.

Liquid waste Management: - A well-designed drainage system effectively directs the liquid waste from restrooms and washrooms. Wastewater from toilets is effectively channeled away through underground drainage systems.

E Waste Management: - The college advocates for a green culture and operates under a reduce-reuse-recycle policy, particularly concerning items such as plastic and e-waste. Therefore, the institution diligently endeavors to minimize e-waste by

implementing the following strategies

- Regular maintenance of electronic equipment and computers by in-house technicians and AMC aims to prolong their lifespan.
- The institution has introduced an E-waste collection box to responsibly gather and dispose of electronic waste.
- The institution has given 26.2 Kgs of E Waste to the recycling company 'Threco Recycling LLP' to recycle in an eco-friendly manner on 29th April, 2023.

A waste water recycling system has been implemented within the college campus. This system is sustained by utilizing sewage water to irrigate nearby trees. Moreover, the campus features a well-structured water harvesting system, borewell, and maintenance of water bodies, along with a systematic water distribution system.

Since our college is a Commerce and Arts college, it does not generate Biomedical and Hazardous chemicals and Radioactive waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **A. Any 4 or all of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The organization promotes harmony and tolerance toward linguistic, cultural, regional, social, and other diversity, and it provides a inclusive environment for everyone. Deliberate and conscious efforts have been made to create a conducive environment in which social responsibility, equality, tolerance, and harmony grow organically out of all our endeavors.

Different committees such as NCC, NSS, DLLE, Rotaract Club, Women Development Cell, Cultural Association, and Literary Associations for English, Hindi, Marathi, and Gujarati languages conduct extra-curricular activities. Almost every programme, project, or function held at Ghanshyamdas Saraf College bears testimony to its culture of inclusiveness.

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducts several activities to promote ethical and cultural values among the students and staff. These activities include Guru Purnima, Independence Day, Anti-Corruption Day, Blood Donation Drive, De-Addiction Rally, Punarvas School Project, Teachers Day, Swacchata Hi Seva, Gujarati Learning Workshop, Annapoorna Report, International Peace Day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Syllabus:

Programs like BCom, BBI, BAF, BMS have courses covering information about the Constitution of India (FC), Women Rights (Media Gender and Culture), Ethical Conduct (Ethics and Governance).

Empowerment through value-based education

The Mission of the College is Empowerment through value-based education. Through value - based education students are imparted knowledge on values, rights, duties, and responsibilities of a citizen. In addition to this, different types of activities are

conducted to inculcate the values of equality, human dignity, unity, and integrity of the Nation. The aim of value-based education is to train the student to face the outer world with the right attitude and values.

Inculcating the right values among students and teachers

Various activities like Food distribution to the underprivileged families, Blood donation drive, community help etc. are conducted to make students and teachers aware about their moral duties towards society. Creating awareness against drug abuse and Illicit trafficking was a move towards inculcating the right values among students as a responsible citizen. Preserving the composite culture, to protect and preserve the natural environment and create awareness about conservation of natural resources and its importance are the fundamental duties of citizens of the country. These duties are performed through tree plantation drive, Beach Clean drive, and Swachh Bharat Abhiyan etc. which sensitize students and teachers in understanding their duties and responsibilities towards society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.9-Activities-that-inculcate-values.pdf
Any other relevant information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.9-Any-other-relevant-information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute's inclusive culture is evident in almost all of its programs, projects, and events, as well as in the numerous extracurricular and extension activities. Every year institute celebrates various days and events in remembrance of renowned personalities and create awareness of social causes. Events are commemorated in creative ways.

Many National and International days were celebrated like International Education Day, Mega waste collection day, Dr. Babasaheb Ambedkar Jayanti, International Yoga Day, Kargil Vijay Diwas, Mazhi Mati Mazha Desh, International Plastic free day, International Ozone preservation day, Swachh Bharat Mission, ENDS- A boon or bane. Students engage in all of the aforementioned activities with great motivation and enthusiasm.

To Inculcate Values among the students many traditional activities like Gurupurnima celebration, Teachers Day celebration, Independence Day , Satyanarayan Pooja , Traditional Day are celebrated , apart from this Contemporary activities like Gender equity , Gender Equality, Animal Care , and many more activities are conducted

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Title of the Practice: Integration of Technology to enhance Experience of all Stakeholders

Objectives of the Practice: Transparent governance is one of the best tactics any educational institution can use to ensure its efficacy and efficiency.

The Context: Blending technology with governance aids in meeting the changing demands of community and learners

The Practice: Institute follows technology in following key components:

- Admission, Enrollment, Attendance, Examination, Administration
- Technology enabled teaching and Learning

Evidence of Success:

- Enhancing Admission and Enrollment Process
- Clear, timely, and accurate information.
- Technology-based teaching .

Problems Encountered and Resources Required:

- Comprehensive training is needed to ensure all users can effectively use the technology.
- Unplanned outages can disrupt operations and lead to data loss so timely maintenance of all software's are required.

BEST PRACTICE -2

Title of the Practice: Social Outreach and Community Engagement

Objectives of the Practice: To promote personal development, civic duty, and social awareness among young people

The Context: Help students to develop a sense of belonging and

connection to their community.

The Practice: Provide platform to the students for promoting collaborative projects where students work together to achieve common goals, fostering teamwork, communication, and cooperation.

Evidence of Success:

- Increased Participation from students in social outreach programme
- Student engagement in projects
- Behavioral and Attitudinal Changes

Problems Encountered and Resources Required: Social outreach and community engagement programs, while valuable and impactful, often encounter various challenges and require specific resources to be successful.

File Description	Documents
Best practices in the Institutional website	https://www.rset.edu.in/gscce/wp-content/uploads/sites/8/2025/01/Best-Practices-2023-2024.pdf
Any other relevant information	https://www.rset.edu.in/gscce/wp-content/uploads/sites/8/2025/01/7.2-Best-Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowerment through Value Based Education:

Institute focuses on holistic development of students by integrating ethical, moral, and social values into education. This approach empowers students with academic knowledge and principles for responsible, purposeful, and fulfilling lives, fostering a strong moral compass, emotional intelligence, and critical thinking skills.

This mission incorporates following key factors:

Cultivating Ethical and Moral Values

- Emphasizes the development of a strong moral compass.

- Helps students distinguish between right and wrong.
- Events like Guru Purnima, Teachers Day, and social work in Rural Village instill moral values..

Promoting Holistic Development

- Focuses on holistic student development through various activities.
- over 30 association clubs for various activities.
- Conducted inter and intra college events for informed opinions and decisions.

Enhancing Social Responsibility

- NSS, NCC, DLLE, and Rotract Club's conducted various activities to enhance social responsibility among students
- Inspire students to engage in community service and take ownership of their actions' impact.
- Events include flag collection rally, AIDS awareness rally, educational projects, orphanage home visits, beach cleaning, and tree plantation drives.

Creating a Positive and Inclusive Learning Environment

- Encourages gender equity through committees like WDC and Rotract Club.
- Provides facilities for physically and mentally challenged students.
- It has an Anti-ragging committee, Internal Complaints committee, and Student Complaints committee.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-organized approach to curriculum development and implementation. Effective curriculum delegation is key to ensuring that the educational programs are both relevant and effectively delivered.

It adheres to the university's recommended curricula, which are then tailored and refined by faculty members and their subcommittees. This collaborative process significantly impacts the development of courses. Additionally, the college has established a structured and strategic mechanism to ensure the efficient delivery of the curriculum.

The college follows the academic calendar as per norms of University of Mumbai. The Head of Department (HOD) is responsible for leading meetings, organizing departmental events, and distributing responsibilities across subjects.

Timetable: Timetables are created by a dedicated committee and displayed.

Lesson Plan: At the beginning of the academic year, each faculty member develops a detailed lesson plan.

Teaching Methodology: Faculty use various teaching aids.

Remedial Teaching: To assist slower learners, faculty members conduct remedial classes aimed at providing additional support.

Teacher Support & Feedback: The institution offers faculty members opportunities to stay updated through faculty development program and sending the faculty for refresher courses, helping them keep their knowledge current.

Along with this the institute provides the students with a platform to enhance their skills and knowledge by conducting national level events like Business Plan contest, Software Development contest, Summer Training report contest, Research Paper contest etc. The institution is a recognized Local Chapter

of SWAYAM.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar: The institution produces an academic calendar adhering to the calendar of University of Mumbai. It includes the teaching and learning schedule (working days), events, holidays, dates for internal exams, semester exams, and other important activities. This calendar is available at the principal's office and on the college's website, aiding professors in tracking the continuous internal evaluation process.

Internal Assessment Process: Faculty manage the assessment process through sessional exams, seminars, project work, and workshops. An examination committee oversees this process, with regular checks by the principal. The college monitors internal assessment results closely, maintaining records of student performance.

Role of Faculty and Departments: Each faculty member is responsible for covering specific subjects throughout the academic year, including both instruction and assessment. The Head of Department (HOD) creates and presents lesson plans to the faculty.

IQAC: The Internal Quality Assurance Cell (IQAC) collects and compiles contributions from various departments, ensuring quality in the internal assessment and review processes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

B. Any 3 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

47

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

622

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross Cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated into the curriculum of B.Com and SFD courses like BCAF, BCBI, and BMS. Subjects such as Environmental Studies, Business Communication, Advertising, Business Ethics & Corporate Governance, Foundation Course play a crucial role in developing consciousness for real world problems among students. Case studies and projects on topics related to gender, human values and sustainability ensure the curiosity of students to know more about cross cutting issues. NSS, NCC, DLLE, ROTARACT Club engage students in volunteer work to foster social responsibility and ethical foundation for community service. BAF and BFM departments organize FINANCIERA and FINANSKO respectively to enhance professional ethics among students with creativity. BCBI and BMS conduct programmes CURENZO and INNOVISION to enhance understanding of real world issues related to business and environment. E-Cell also organizes different programmes to inculcate professional ethics among students. WDC organizes sessions, debate, elocution competitions for gender sensitization. Green Initiative Committee conducts activities to increase environment friendly perception and attitude. Literary and cultural Associations provide a wide

platform to perform literary skills and artistic performances to popularize the importance of ethical behavior, sustainable practices, and gender sensitivity in business and society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3196

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://www.rset.edu.in/download/gsccl/feed-back-Analysis-Report-on-Curricullam.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rset.edu.in/download/gsccl/feed-back-Analysis-Report-on-Curricullam.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1497	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1118

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts a thorough evaluation of learners performance, considering their HSC examination scores, class participation, and academic achievements. Based on this assessment, class teachers provide counseling and classify students into two groups: slow learners and advanced learners. At the beginning of the academic year, an orientation program is held to introduce first-year students to their class teachers. Slow learners were given resources and support to aid in their exam preparation, including mock tests, assignments, question banks, notes, revision and remedial lectures, as well as mentoring sessions.

Advanced learners are encouraged to explore professional courses. To foster a supportive environment, presentation groups are formed to include both advanced and slow learners, with advanced learners assisting their peers in overcoming challenges. The institution further supports skill development by organizing various events, such as quiz competitions, sudoku, debate contests, and literary competitions. These activities help students discover their hidden talents, thereby enhancing their intellectual abilities.

To further enhance their skills, students are motivated to enroll in online SWAYAM courses and participate in career guidance events. The Scoop Club provides opportunities for writing magazine articles, while workshops by the E-cell offer insights into business opportunities. Active participation in both

curricular and extracurricular activities is strongly encouraged to enrich the overall learning experience.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/gscc/wp-content/uploads/sites/8/2025/01/2.2.1-The-institution-assesses-the-learning-levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4276	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning: The college & Career Guidance & Placement Cell facilitates internships, providing students with direct insights into the business world. The Self-Finance Departments organize various departmental activities. The B.Sc.IT department conducts online practical sessions to effectively deliver curriculum content. The college features a range of committees, including Sports, Rotaract, NSS, NCC, DLLE, WDC, and Literary Associations, which host tournaments, sessions, community service projects, and other events to develop students skills. In Semester VI of Self Finance Courses and Semester II, III & IV of MCOM Course, students work on research or internship-based projects under the supervision of their project guides. Students have also enrolled for add-on courses available on Swayam platform.

Participative Learning: Students are encouraged to engage in various activities, such as working in groups to develop

presentation skills and participating in quizzes and puzzles. These activities help foster team development, critical thinking, research abilities, and effective communication skills.

Problem-Solving Method: The case study method presents students with hypothetical scenarios, prompting them to formulate solutions. They are also encouraged to participate in case study analysis competitions. In Foundation course subjects for FY and SY students, projects are assigned to enhance their knowledge. PPT competitions are also organized to develop their presentation skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.rset.edu.in/gscce/wp-content/uploads/sites/8/2025/01/2.3.1-Student-centric-methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provides a range of ICT facilities to enhance teaching and learning activities, including cloud-based storage, a data center, and campus-wide Wi-Fi. To support ICT-enabled learning, teachers utilize various tools such as projectors, ICT-enabled classrooms, computer labs, laptops, the internet, intranet, email, web-based learning platforms and Google Quiz.

Professors create specialized Google Classrooms for different subjects and maintain

individual YouTube channels. The college features two smart classrooms and projectors in every classroom to improve content delivery. Each department is equipped with laptops and projectors for effective teaching and presentations. Desktop computers, printers, scanners, and photocopying machines are available, all connected to an internal LAN network with internet access.

The library offers a vast collection of books, journals, and periodicals, along with Online Public Access Catalog (OPAC) services and access to numerous e-books and e-journals through the N-list database. The Gold Academy, an e-learning platform established by the institution, provides online testing and e-

content delivery. Study materials are available on the college website, in Google Classrooms, and through WhatsApp groups. College events are promoted via the college website, YouTube channel, and Facebook page for broader outreach and engagement.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

371.87

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation plays a pivotal role in the teaching-learning process. The Examination Committee, in conjunction with the Internal Quality Assurance Cell (IQAC) and Heads of Departments, oversees the planning and implementation of reforms in the evaluation system. The college strictly follows the guidelines established by the University of Mumbai, which are detailed in the college prospectus provided to students upon admission. In line with Mumbai University's regulations, the college conducts Semester End Examinations for programs such as BCAF, BMS, BCBI, BSc IT, and BFM, using a 75:25 assessment ratio. Introduction of NEP in

M. Com I from 2023-24. Program follows 50:50 assessment ratio with Internal evaluation done on the basis of Quiz, Test & Assignment. M. Com II follows a 60:40 assessment ratio NEP will be implemented in M.Com II from next year. The college's Examination Committee, composed of senior faculty members along with teaching and non-teaching staff, addresses any examination-related issues. The examination timetable is prepared well in advance and communicated to students ahead of time. Answer scripts are evaluated within a prescribed timeframe, adhering to Mumbai University's standards. Internal assessments are carried out through various methods, including tests, quizzes, and presentations, to ensure thorough evaluation of students. Additionally, the college encourages participation in extra-curricular activities such as Sports, NCC, NSS, and DLLE, awarding grace marks to students in line with University policies.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination system is equipped with a time-bound and efficient mechanism for addressing grievances related to examinations. The mentor-mentee scheme offers

students a platform to discuss queries concerning attendance, syllabus, or exams, allowing them to resolve any doubts and concerns about their courses and

examinations. The Examination Committee, chaired by the principal, is tasked with handling examination-related grievances. Policies on academic malpractices are enforced according to Mumbai University guidelines, with an Unfair Means Committee specifically designated to address such issues. CCTV cameras are installed to monitor the examination process and minimize the likelihood of malpractices. For students unable to attend internal or semester-end examinations due to valid reasons, the college conducts supplementary examinations in compliance with Mumbai University regulations. Mark sheets are distributed by the teacher in charge on designated dates,

ensuring transparency and reliability in internal assessments. Students who have concerns about their marks can request a re-evaluation of their answer scripts in accordance with Mumbai University guidelines. External examiners are appointed for this re-evaluation process. Notices regarding re-evaluation are posted on the notice board, and affected students are duly informed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme outcomes and Course outcomes are framed as specified by University of Mumbai and the Board of Studies of that specific Programme.

College is permanently affiliated to the University of Mumbai and we are following the syllabus prescribed by the University. Majority of the syllabus prescribed by the University consists of POs, Course objectives of the subject or preamble which specifies the need for the course and also the expected outcome.

College has uploaded POs, PSOs and COs on the institutional website. Learning outcomes is incorporated and also forms an essential part of college vision and mission statement. Orientation programme is organized every year for all the first-year students. Every year guidelines are given to the students about the syllabus.

For third-year students pursuing various course specializations, we regularly arrange sessions to enhance their knowledge, skills, and provide insights into the expected outcomes. We also invite guest lecturers to enrich their educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rset.edu.in/gscc/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College follows an examination and evaluation pattern prescribed by the University of Mumbai which includes written examination, practical examination and Internal Assessment. Under internal assessment the college conducts activities like assignment, research/ survey-based projects, class tests, group presentations.

This evaluation process helps in testing the subject knowledge, analytical skill, critical thinking, problem solving, application of knowledge, presentation and communication skills of the students.

Performance of the students in semester end examination is considered an important indicator of attainment of projected outcomes.

College has been organising departmental activity every year to develop skills and knowledge of their students. We are preparing result analysis every year of all the courses.

Students are evaluated on a continuous basis based on their regularity, participation in class discussions, submission of assignment on time, their response to questions asked by the faculty and their overall conduct and we are informing the progress report to the parents by taking parents meeting.

Apart from the curriculum activities, students also pursue skill development courses for additional knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rset.edu.in/gscce/wp-content/uploads/sites/8/2025/01/2.6.2-Attainment-of-PO-and-CO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rset.edu.in/gscce/wp-content/uploads/sites/8/2025/01/Naac-Feedback-Survey-Report-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the academic year 2023-2024, our Institution cultivated a dynamic innovation ecosystem through a series of initiatives led

by various committees. The Entrepreneurship Cell (E-Cell) played a pivotal role by organizing key activities, including a Panel Discussion with student entrepreneurs, an Inter-Collegiate Business Plan Competition where they can develop skills in 'pitching' their business ideas, A visit to Atlas Skill Tech University, and A workshop on transitioning from Ideation to Enterprise. To bolster research among students and faculty, the Research Cell, in collaboration with the IQAC, conducted a session on research methods and project guidelines, a Six-day National Level Faculty Development Program on Research Methodology, and a Talk focused on securing Grants from government agencies. Additionally, a Multi-Disciplinary One-Day International Conference was organized to foster academic collaboration. The Staff Academy contributed by offering a Faculty Development Program on workplace etiquette and hands-on training for accessing e-resources in the library. Furthermore, the Rotaract Committee conducted a session on Basic Life Support 2.0 an emergency procedure that can help to save a person 's life if their breathing or hearts stops. Various departments took initiative to conduct Inter-Collegiate Competition where students participated with great enthusiasm from different colleges. These efforts collectively enriched our institution's innovation ecosystem, promoting entrepreneurship, research, and professional development across all levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://www.rset.edu.in/gsccl/about-research-cell/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

70

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has taken several initiatives to provide a comprehensive approach in raising awareness among students about the social issues affecting our community with DLLE, NCC, NSS and Rotaract. NCC conducted rally against Drug Abuse and Illicit Trafficking. International Plastic Bag Free Day was celebrated by distributing handmade cloth bags to students. Swachh Bharat Abhiyan Campaign was conducted at places near to their residence. The NSS Unit took up the initiative with special children of Punarvas School for a noble cause. Tree Plantation , Blood Donation Drive, 'Swatchata hi Seva' recycling process of plastic waste and how to make use of plastic waste for keeping environment safe were conducted during the year. DLLE which is the university initiative extension played a vital role in a donation drive to benefit the needy people in the nearby areas and also conducted Free Eye Check-up Camp for the benefits of the members living in a society. Rotaract Club conducted "Har Ghar Khushiyaan" under which food was distributed to needy people and the fitness session was organised to promote sports and exercises among youths.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

51

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2600

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

160

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spans a campus of 5180 square meters, with 483.34 square meters dedicated to buildings and infrastructure. Modern facilities have been developed to create an efficient teaching and learning environment, monitored by 91 CCTV cameras. The campus features 33 spacious, well-lit, and ventilated classrooms equipped with a dais, public address system and projectors installed in each class room. A 435.34 square meter multifunctional assembly hall is available for lectures and various activities.

The library, covering 158.93 square meters, includes open access, reading areas, internet search sections, administrative offices, and a staff research space. Its collection comprises over 6,000 e-journals, 1,99,500 e-books via N-List, and 6,00,000 e-books through NDL, along with additional resources. The library is equipped with 14 internet-enabled PCs, a scanner, printer, three barcode readers, and an INFLIBNET subscription.

IT resources include 210 computers with licensed software and antivirus protection, with 175 accessible to students, and 5 laptops allocated to each department. Free internet access is available across the campus. The staff room features 11 LAN-connected PCs, necessary software, two printers, internet connectivity, and a pantry.

Institute have Fully Computerised Admin office to support students and teachers. Seperate cabins for Prncipal , Vie Principals and Director education. Facilities like Exam Room , NSS Room . NCC Room , Boys And Girls Common Room, Medical Centre, Sports Gymkhana, Boys and Girls Hostel , IQAC Room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has made substantial enhancements to its sports facilities. State-of-the-art outdoor gaming amenities have been established, including courts for basketball, throwball, volleyball, box cricket, and badminton. Equipment for track and field events, such as shot puts, javelins, and discus, is also provided.

The Gymkhana offers facilities for indoor games, including 5 chess boards, 4 carrom boards, and 2 table tennis tables.

For cultural and extracurricular activities, the college features an open-air ground with a seating capacity of 1,200, used for events like the annual day celebration. Additionally, the air-conditioned Durgadevi Saraf Auditorium on the ground floor is equipped with a sound system, cordless/collar/karaoke microphones, a digital camera, a handy cam, and other miscellaneous facilities. The campus also includes an NCC room and NSS room along with a canteen to support various student needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rset.edu.in/gsccl/about-campus/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

359.08125

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: KOHA

Nature of Automation : Library is a Fully Automated

- Version : 16.11.16.000
- The library has purchased software, 'KOHA' which is a cloud hosting on Microsoft. Software is upgraded time to time against the regular Annual Maintenance Contract. The software has provided WebOPAC which can be accessed from anywhere and anytime.
- Features:
 - Circulation is automated with a barcode system. Each book and user's borrower card is bar coded.
 - Statistical reports can generate easily.
 - Customization in formats is possible.
 - Web OPAC is active. Status of collection of all libraries on campus is accessible through this.
 - Easy search for book and its accompanied material like CD/DVD
 - Software in use:
 - Cataloguing of books, periodicals, non-book material, project

reports and proceedings is done.

- Circulation of books and other resources
- Periodicals details are entered
- There are two categories of CD/DVD free with resources like books and specially purchased.

- **Additional Equipment:**

1. Barcode scanners - 3
2. Printer to generate Bar code - 1
3. Photocopier (Canon) with scanner
4. Computers for users - 7
5. Computers for staff - 7
6. Computers with Earphones and Mike and CD/DVD players - 4

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

255.34

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GSCC provides robust IT facilities to support academic and research needs. The campus is equipped with high-speed Wi-Fi, updated regularly to ensure seamless connectivity. The Wi-Fi network was last upgraded in 2023, enhancing bandwidth and coverage to meet increasing user demands. Access points were strategically installed, providing uninterrupted internet access across all academic and residential areas. The institution's computer laboratories are well-equipped, including the DSIMS lab, which houses 175 computers with Core i3 processors, 2GB RAM, and 250GB hard drives. These systems run on Windows 7/10 and are protected by Kaspersky antivirus, ensuring a secure and reliable user experience. Regular maintenance and updates are performed under a contract with Solnet Services.

In 2023-24, 60 Dell desktops and 4 HP laptops were added, and

SSDs were integrated to improve system performance. Additionally, new Cat 6 cables and switches were installed to strengthen the wired network.

The Bloomberg Lab, established in 2017, includes 12 terminals with 4GB DDR3 RAM, a 5-port D-Link switch, and Windows 10. It serves as a hub for advanced financial research.

These facilities, combined with ongoing upgrades, reflect GSCC's commitment to maintaining cutting-edge IT infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities:

- The computer laboratories are attended by Computer Lab Assistants and maintained by the separate IT department, who maintain record of the computers, Printers, Lab usage. They resolve technical issues reported to them.
- Lab equipment's are strictly inspected by lab assistants before the commencement of practical classes and examinations. Online Stock register & logbooks are maintained and the Instruments / Computers are used within the proximity of teachers.
- Library is maintained by head Librarian and fully qualified Library staff. The Library Committee meets to discuss the function, requirements, utilization of resources, distribution of funds and other matter pertaining to the library. Library Policy gives detailed description of Library Hours, General Rules, and Borrowing Rules for students and staff and of functioning of library.
- In lieu of House Keeping AMC - dedicated housekeeping staff are designated on each floor.
- There is a Separate BMS department who maintain, repairs and maintenance of the Infrastructure of campus.

Sport Facilities:

- Sports committee annual plan includes preparation of annual budget and development of sports teams. There are centralized policies in place for the procurement and maintenance of the college's infrastructure.

other Annual Maintenance Contracts like:

- Security, Pest control, Housekeeping, Air Conditioners, Water Coolers, Biometric Machines CCTV Networks, Xerox (Reprography), stationery providers - office, exam, other requirements, Fire Safety - Fire Extinguishers, building maintenance, etc.

ERP:

- Online Admissions, College Office Automation and database management.
- Processing and finalization of results

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

03

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

131	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://www.rset.edu.in/gscs/wp-content/uploads/sites/8/2025/01/5.1.3-Capacity-building-and-skills-enhancement-initiatives-taken-by-the-institution.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
4340	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
4340	

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

121

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

238

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is constructed with students from various fields and works to develop the skills of students. Institute encourages students to take part in various committees which enhances their personality, helps in learning, teamwork, soft skills and hones decision making skills. Institute values the opinion of the students and conducts activities which highlights the involvement of students in various areas:

Student council: It forms a bridge between the administration and the students. It comprises mainly class representatives from different streams. They are responsible for conducting various activities related to academic and non-academic functionality.

NSS: It has a deep impact on the growth and personality development of students. It organises various activities and camps related to social service and awareness programs.

NCC: It helps students in developing discipline, leadership, sportsmanship, courage character and spirit of selfless service to the mankind.

DLLE: It facilitates economic and social responsibilities in students towards the society. It plans programs that help

students face different life based challenges.

Rotaract Club: It brings students together from various fields to exchange ideas, create awareness, learn new skills, camping activities, adventure thrills and much more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

69

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our institution was formally registered in May 2023. Although the association is in its nascent stage and no formal activities or funds have been collected yet, it has already started making significant contributions in other ways. For instance, in January 2024, an insightful session on ABC of Grooming was conducted by our esteemed alumna, Ms. Sakshi Chandak, a corporate trainer and faculty in soft skills. This

session, aimed to equip students with essential grooming and personality development skills, reflecting the alumni's commitment to supporting the institution's development.

The association is actively working on structuring initiatives and mobilizing resources to contribute more effectively to the institution's growth in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the institution delivers a clear vision and mission to the institution. Our has been a pioneer in promoting social and educational initiatives while also providing educational opportunities to many different groups.

Vision: 'To ensure consistent human enrichment and development by setting higher and newer goals in the Pursuit of excellence.'

Mission: 'Empowerment Through Value-Based Education'

Motto : 'Vidya Vinayen Shobhate'

These goals and objectives are conveyed through the website, a banner hanging on the college campus, and during student's orientation. The institution's strategies are developed while taking the college's vision and goal into account.

Our academic, co-curricular, extracurricular, and extension

programs all suitably reflect the institution's vision and goal.

Activities conducted to reach our mission

- Human enrichment and development activities: Through a variety of activities, including some in DLLE, NSS, NCC, WCD and other committees, faculty members are provided representation.

Activities conducted to reach our Vision

Value-Based Education: International YOGA DAY, Tree plantation, Session on E-cigarette. Beach cleaning, Friendship Day week, Children's Day celebration, Animal feeding, Swatch Bharat, Anti-corruption day, International day of drug abuse and illicit trafficking, Kargil vijay diwas (poster making competition), A talk on gender equity and gender sensitization, Poster making competition, Self Defense Workshop and many more activities were conducted to felicitate value based education.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/download/gsc/motto-vision-mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

Ghanshyamdas Saraf College follows a decentralized governance model with a participative management structure, aligning with its vision and mission. The governing bodies establish policies that are implemented across the institution, ensuring collaborative decision-making.

Institutional development policies and strategies are formulated through active collaboration with all stakeholders. Supported by the College Council and IQAC, the Principal is authorized to oversee day-to-day administrative and academic operations. Department heads are responsible for executing the College Council's decisions within their respective departments, working closely with other faculty members.

Students, through their class representatives, communicate their needs and suggestions to the class facilitator, who then brings them to the Department Council. These suggestions are further discussed at staff council meetings, where department heads present ideas to the College Council. If deemed necessary by the governing body, the issue is approved, and the Principal is entrusted with its implementation via the relevant administrative units.

Participative-Management The institution promotes participative management across strategic, functional, and operational levels, fostering a collaborative culture in decision-making.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/download/gsccl/institutional-hierarchy.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

According to perspective plan of 5 years IQAC Prepared Annual strategic Plan every Year.

Annual Strategic Plan and Its Deployment (2023-2024)

1. Curricular Development and NEP 2020 Implementation

- Implemented NEP 2020 in M.Com Accountancy and Management.
- Introduced new add-on and certificate programs:
 - Certificate course in E-Taxation
 - CFX Programme
 - Train Earn and Learn (TEL) by ICAI, Techno Serve, IIBF, III
- 439 students registered for various NPTEL and non-NPTEL courses via the SWAYAM portal.

2. Research, Innovation, and Extension Activities

- Conducted an International Multidisciplinary Conference, resulting in 87 published papers in ISSN journals.
- Published an edited book.
- 13 faculty members published papers in UGC Care-listed

journals.

- Organized a 6-day National FDP on Research Methodology.
- Enhanced student engagement in extension committees.

3. Student Support and Progression

Financial Support:

- Increased scholarships.
- Introduced fee instalment options for needy students.

Career Guidance and Placement:

- Organized 53 sessions on career guidance and opportunities.
- Facilitated campus placements with 52 recruiters participating.
- Operated the Ramdhar Maheshwari Career Counselling Centre for comprehensive career support.

4. ICT-Enabled Teaching and Learning

- Upgraded all classrooms to be ICT-enabled and ensured campus-wide Wi-Fi access.
- Encouraged faculty to enhance digital content and utilize various teaching aids .

5. Quality Audits

- Conducted quality audits per NAAC guidelines, including Green, Energy, and Environment Audits.

Thus, our Annual Strategic Plan is effectively deployed to enhance academic excellence, research output, student support, and overall institutional quality.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rset.edu.in/download/gsc/Perspective-Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of Ghanshyamdas Saraf College of Arts and Commerce is in a decentralized manner.

The critical components of the college's organizational structure start at the apex with the Governing Body and move on to the College development committee, IQAC, and other statutory bodies.

Important policy decisions are taken by the Governing Council in accordance with the recommendations of CDC and IQAC. . CDC was established as per the University Act of 2016. It makes recommendations on budgeting, infrastructure augmentation, and initiating new courses. The Principal, Vice Principals, Heads of departments, and faculty members lead the academic and administrative set-up.

Rules and Regulations are formed for efficient management of administrative work and proper functioning of the college. IQAC holds regular meetings to talk about plans, policies, and issues related to quality. As per the University/ Government guidelines, Examination and Evaluation Committee, Students' Council, Grievance Redressal Cell, Anti-ragging Cell, etc., are functional. Several committees with precise functions provide academic and administrative leadership to the college.

Appointment & Service Rules: The appointment of teaching and non-teaching staff, both aided and unaided, is done in accordance with the joint DHE, University of Mumbai, and Maharashtra government norms.

Promotional Policies: The UGC's Performance Based Appraisal Scheme (PBAS) is followed by GSCC Added Staff, and for unaided staff college follows Self - Appraisal System with recommendation of Principal. The promotions are time-bound for the non-teaching personnel..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.rset.edu.in/download/gsccl/institutional-hierarchy.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Fee concession to the wards of the staff members studying in institutions run by RSET management.

2. Incentives for Publication in Journals with high impact factor.

3. Financial assistance is provided to the teaching and non-teaching staff for attending various important Workshop / FDPs or conclaves.

4. The staff room is spacious and air- conditioned, with facility of locker, computer and printer for the teachers. There is Pantry facility in the staff room.

5. The Institution has well advanced technology-based library

with a special research cell for the faculties to do their research work.

6. There is a mini hall in the form of a Learning Centre with a comfortable seating arrangement and a great ambience for the faculties to conduct activities related to talk shows or any other events.

7. Bank facility is in the Institute campus.

8. The teaching faculties are motivated to attend seminars, conference etc and their fees and expenses are reimbursed by the institution.

9. Duty leave is granted to the teaching faculties whenever needed.

10. The teaching and non-teaching staff is motivated to participate in various competitions or events.

11. Various activities are conducted by the Institution for the teaching and non-teaching staff in the form of talk shows, workshops, faculty development programmes, etc.

12. Organisation of workshops and seminars for the professional development.

13. Career Advancement schemes as per Government norms.

14. Maternity leave as per government norms.

15. Facilities Like Sanitary pad vending Machine , Health Check up , Medical centre, Councelling centre are made available to teaching and non teaching staff..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts performance appraisals of the teaching and non-teaching staff where it evaluates and provides feedback on the employee job performance. The performance appraisal is conducted in the following ways:

For Teaching Staff:

1. **Self-appraisal:** Through the process of self-appraisal, each faculty member evaluates their own abilities, shortcomings, and areas in need of growth. Annual self-appraisal process is conducted by IQAC of the College . This facilitates the employees' ability to communicate their ideas and positive traits.

2. **Student's Feedback:** A system for online feedback was initiated in the academic year 2023-2024 on college website with their student login id and password. All students are asked to provide feedback on each faculty member using a feedback form. In this form, students are asked to comment on the methods of instruction, the subject matter expertly understood by the teacher, the effectiveness with which the subject is taught, etc.

The Principal then reviews each self-appraisal form & student feedback forms and confirms the teacher's scoring. The feedback report/analysis is then communicated and discussed with every faculty member. Corrective actions are recommended based on the analysis. Subsequently there are regular evaluations.

For Non - Teaching Staff:

Self-assessment: Every three years, the non-teaching staff's performance is evaluated.. The Head of the Institution then reviews this self-appraisal form, and the non-teaching staff's verified scores are added to the total

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

RSET's Ghanshyamdas Saraf College of Arts and Commerce has its income and expenditure accounts audited by internal and external auditors. The College carries out its audit procedure in compliance with the current criteria as an Affiliated institution. As a result, the Governing Body and the University of Mumbai both mutually approve the appointment of an internal auditor and a statutory auditor to audit the yearly financial statements.

- The Institute of Chartered Accountants of India's guidelines are followed for conducting internal and external audits.
- Internal Audit is carried out regularly by the auditing team appointed by the management. The team is guided by the government guidelines for grant-in-aid program expenditure & management policies/ guidelines for unaided program expenditure.
- The college has accounts and a finance department led by the Finance In-charge, who allocates the annual budget and maintains control over the data pertaining to all financial transactions of the college.
- The Governing Council approves the budgets during its meetings. The Governing Council authorizes the financial resources needed for annual requirements for maintaining all academic and administrative departments as well as for daily operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.45400

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy and Procedure-

- The college is a grant-in-aid organization with 10 programmes. In the college-aided division, the Maharashtra government supports the salaries of both teaching and non-teaching staff members. The college also receives research funding from UGC and the University of Mumbai.
- Tuition fees collected from students in accordance with University of Mumbai norms serve as the primary source of funding for the college.
- Funding for the college is through various sources like supporters, alumni, sponsorships and benefactors.
- The selling of scrap, old newspapers, double-sided used

answer sheets and papers, and project viva books is how the institute makes extra cash. The college requests quotations from at least three sources, and when making different kinds of expenses, it often accepts the lowest quote.

- Financial planning is done well in advance at the beginning of the financial year with efficient budgeting completed by seeking advice from administrators, the Heads of Academic Departments and Administrative sections, and approved by the Governing Council and CDC.

Optimal Utilization of Resource-

- Periodically, necessary infrastructure modifications are made in order to supply and maintain appropriate infrastructure facilities.
- Offering financial assistance for seminars, workshops, conferences, and endowment talks.
- Granting financial aid to deserving students
- Expenses incurred for carrying out extension activities
- Expenses incurred in computer maintenance, internet facility and e-governance
- Payment towards library resources.
- Honorarium to guest lecturers, event, examination, industrial trip, committee and departmental activities, orientation/workshop/seminar/conference, student, etc.

Expenses towards conducting Inter and Intra College events conducted by Departments and Committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in fostering and sustaining quality within the institution. The IQAC of college is responsible for ensuring that quality assurance strategies and processes are effectively

institutionalized, leading to continuous improvements.

1. **Implementation of NEP 2020:** The NEP has been successfully implemented in the postgraduate program as per direction of University of Mumbai.
2. **Increasing number of Value-added Add-on and Certificate programmes.**
3. **Increasing number of MOUs**
4. **Use of Technology in Teaching and Learning:** All classrooms are equipped with ICT facilities, enhancing the teaching and learning experience. Regular training and workshops for faculty to upgrade their teaching skills and stay updated with the latest pedagogical approaches. In addition, we have a dedicated Gold Academy that provides recorded video lectures and E mock tests.
5. **Research and Development:**
 - To promote research, our institute organized a 6-day National level FDP on Research Methods and Techniques.
 - We also hosted a multidisciplinary international conference on "Modern Trends & Approaches in Education".
 - Our faculty actively contributed to UGC- care listed journals, with 11 Research Papers.
 - Additionally, we published edited book with ISBN number, featuring contributions from various faculty members.
 - We have 3 recognized Research guides.
 - We also conducted a workshop on securing grants from government agencies.
 - To foster student research, we had arranged an intra-college event named "Aavishkar", preparing students for the university level competition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC evaluates the teaching-learning process, structures and methodologies of operation, and learning results at regular intervals in accordance with norms:

Curriculum Delivery-

- Preparation of the academic calendar prior to the start of the academic year.
- HODs are notified to create department-specific time tables and Teaching plans.
- Academic Diary is given to all faculty members to record daily Lecture Report and all other Aspects through the entire year.
- Teachers are asked to prepare their lesson /Teaching plan and submit the Syllabus Completion Report timely.
- Discipline committee is directed to monitor classrooms for teacher attendance, discipline, and timeliness.

Feedback Mechanism -

1. Comprehensive feedback on the curriculum is gathered and evaluated for effectiveness.
2. Student Satisfaction Survey- A survey is conducted to assess and ensure students satisfaction with their educational experience
3. Teacher's Feedback- The feedback provided by students regarding teachers is thoroughly analyzed and discussed with each teacher individually by the principal
4. Self- Appraisal- To enhance the teaching-learning process, the IQAC initiated a self-appraisal process for teachers. After collecting and analyzing these forms, a report was submitted to the Principal

Teaching and Learning Process-

- To enhance the teaching-learning process, the institution in addition to organizing various seminars encourages its faculty members to attend various orientation and refresher courses to make themselves acquainted with reforms of teaching learning and latest trends in their subject domain.
- Inter and Intra College Departmental Activities are conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ghanshyamdas Saraf college takes initiative towards prevention of sexual harassment, Gender sensitization and Gender Equality. This initiative requires prevention and redressal. GSCC has two integrated bodies- The Internal Complaint Committee (ICC) as mandate by laws and policies to receive and redress complaints of sexual harassment and the Women Development Cell (WDC) to conduct activities of raising awareness on issues like Gender and Sexuality, anti-discriminating gender relations and to mainstream gender in policies of the institute. Anti-reaging Campaignes and Activies are conducted every year. Outcome of this practice is

not a single case has been reported in last 10 Years.

GSCC aims at creating environment supporting Gender Equality & gender Sensitization. WDC conducted a session on safe campuses to enhance positive behavior that will enable students to effectively deal with the challenges. A workshop on self-defense was arranged. To sensitize students towards gender differences, a digital poster making competition was organized.

Rotract club initiates various programs like Pride Spectrum and Rangeela Munch to create awareness about LGBTQIA+ Community. Programs like Breaking the Stigma (awareness on Menstrual cycle) and Skit Play (inclusivity).

The College has installed CCTV cameras across the campus. Sanitary napkin vending machines are installed in Girls washrooms. Female security guards are deployed. Regular Mentoring sessions are conducted.

The committees like WDC, Grievance Redressal Cell (GRC), IC, Anti Ragging Cell, Counselling Centre provide platform for guidance, counselling, and support for redressal of the issues.

File Description	Documents
Annual gender sensitization action plan	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.1-Annual-gender-sensitization.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.1-Geo-Tag-Photos-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: - The institution emphasises keeping an atmosphere that is clean and environmentally friendly, and it has a sizable green campus. Some of the waste produced is repurposed for compost creation. Additionally, a Bottle Crusher Machine has been installed in the college canteen, aiding in the recycling of plastic waste.

Liquid waste Management: - A well-designed drainage system effectively directs the liquid waste from restrooms and washrooms. Wastewater from toilets is effectively channeled away through underground drainage systems.

E Waste Management: - The college advocates for a green culture and operates under a reduce-reuse-recycle policy, particularly concerning items such as plastic and e-waste. Therefore, the institution diligently endeavors to minimize e-waste by

implementing the following strategies

- Regular maintenance of electronic equipment and computers by in-house technicians and AMC aims to prolong their lifespan.
- The institution has introduced an E-waste collection box to responsibly gather and dispose of electronic waste.
- The institution has given 26.2 Kgs of E Waste to the recycling company 'Threco Recycling LLP' to recycle in an eco-friendly manner on 29th April, 2023.

A waste water recycling system has been implemented within the college campus. This system is sustained by utilizing sewage water to irrigate nearby trees. Moreover, the campus features a well-structured water harvesting system, borewell, and maintenance of water bodies, along with a systematic water distribution system.

Since our college is a Commerce and Arts college, it does not

generate Biomedical and Hazardous chemicals and Radioactive waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The organization promotes harmony and tolerance toward linguistic, cultural, regional, social, and other diversity, and it provides a inclusive environment for everyone. Deliberate and conscious efforts have been made to create a conducive environment in which social responsibility, equality, tolerance, and harmony grow organically out of all our endeavors.

Different committees such as NCC, NSS, DLLE, Rotaract Club, Women Development Cell, Cultural Association, and Literary Associations for English, Hindi, Marathi, and Gujarati languages conduct extra-curricular activities. Almost every programme, project, or function held at Ghanshyamdas Saraf College bears testimony to its culture of inclusiveness.

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducts several activities to promote ethical and cultural values among the students and staff. These activities include Guru Purnima, Independence Day, Anti-Corruption Day, Blood Donation Drive, De-Addiction Rally, Punarvas School Project, Teachers Day, Swacchata Hi Seva, Gujarati Learning Workshop, Annapoorna Report, International Peace Day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Syllabus:

Programs like BCom, BBI, BAF, BMS have courses covering information about the Constitution of India (FC), Women Rights (Media Gender and Culture), Ethical Conduct (Ethics and Governance).

Empowerment through value-based education

The Mission of the College is Empowerment through value-based education. Through value - based education students are imparted knowledge on values, rights, duties, and responsibilities of a citizen. In addition to this, different types of activities are conducted to inculcate the values of equality, human dignity, unity, and integrity of the Nation. The aim of value-based education is to train the student to face the outer world with the right attitude and values.

Inculcating the right values among students and teachers

Various activities like Food distribution to the underprivileged families, Blood donation drive, community help etc. are conducted to make students and teachers aware about their moral duties towards society. Creating awareness against drug abuse and Illicit trafficking was a move towards inculcating the right values among students as a responsible citizen. Preserving the composite culture, to protect and preserve the natural environment and create awareness about conservation of natural resources and its importance are the fundamental duties of citizens of the country. These duties are performed through tree plantation drive, Beach Clean drive, and Swachh Bharat Abhiyan etc. which sensitize students and teachers in understanding their duties and responsibilities towards society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.9-Activities-that-inculcate-values.pdf
Any other relevant information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.1.9-Any-other-relevant-information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute's inclusive culture is evident in almost all of its programs, projects, and events, as well as in the numerous extracurricular and extension activities. Every year institute celebrates various days and events in remembrance of renowned personalities and create awareness of social causes. Events are commemorated in creative ways.

Many National and International days were celebrated like International Education Day, Mega waste collection day, Dr. Babasaheb Ambedkar Jayanti, International Yoga Day, Kargil Vijay Diwas, Mazhi Mati Mazha Desh, International Plastic free day, International Ozone preservation day, Swachh Bharat Mission, ENDS- A boon or bane. Students engage in all of the aforementioned activities with great motivation and enthusiasm.

To Inculcate Values among the students many traditional activities like Gurupurnima celebration, Teachers Day celebration, Independence Day , Satyanarayan Pooja , Traditional Day are celebrated , apart from this Contemporary activities like Gender equity , Gender Equality, Animal Care , and many more activities are conducted

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Title of the Practice: Integration of Technology to enhance Experience of all Stakeholders

Objectives of the Practice: Transparent governance is one of the best tactics any educational institution can use to ensure its efficacy and efficiency.

The Context: Blending technology with governance aids in meeting the changing demands of community and learners

The Practice: Institute follows technology in following key components:

- Admission, Enrollment, Attendance, Examination, Administration
- Technology enabled teaching and Learning

Evidence of Success:

- Enhancing Admission and Enrollment Process
- Clear, timely, and accurate information.
- Technology-based teaching .

Problems Encountered and Resources Required:

- Comprehensive training is needed to ensure all users can effectively use the technology.

- Unplanned outages can disrupt operations and lead to data loss so timely maintenance of all software's are required.

BEST PRACTICE -2

Title of the Practice: Social Outreach and Community Engagement

Objectives of the Practice: To promote personal development, civic duty, and social awareness among young people

The Context: Help students to develop a sense of belonging and connection to their community.

The Practice: Provide platform to the students for promoting collaborative projects where students work together to achieve common goals, fostering teamwork, communication, and cooperation.

Evidence of Success:

- Increased Participation from students in social outreach programme
- Student engagement in projects
- Behavioral and Attitudinal Changes

Problems Encountered and Resources Required: Social outreach and community engagement programs, while valuable and impactful, often encounter various challenges and require specific resources to be successful.

File Description	Documents
Best practices in the Institutional website	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/Best-Practices-2023-2024.pdf
Any other relevant information	https://www.rset.edu.in/gsccl/wp-content/uploads/sites/8/2025/01/7.2-Best-Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowerment through Value Based Education:

Institute focuses on holistic development of students by integrating ethical, moral, and social values into education. This approach empowers students with academic knowledge and principles for responsible, purposeful, and fulfilling lives, fostering a strong moral compass, emotional intelligence, and critical thinking skills.

This mission incorporates following key factors:

Cultivating Ethical and Moral Values

- Emphasizes the development of a strong moral compass.
- Helps students distinguish between right and wrong.
- Events like Guru Purnima, Teachers Day, and social work in Rural Village instill moral values..

Promoting Holistic Development

- Focuses on holistic student development through various activities.
- over 30 association clubs for various activities.
- Conducted inter and intra college events for informed opinions and decisions.

Enhancing Social Responsibility

- NSS, NCC, DLLE, and Rotract Club's conducted various activities to enhance social responsibility among students
- Inspire students to engage in community service and take ownership of their actions' impact.
- Events include flag collection rally, AIDS awareness rally, educational projects, orphanage home visits, beach cleaning, and tree plantation drives.

Creating a Positive and Inclusive Learning Environment

- Encourages gender equity through committees like WDC and Rotract Club.
- Provides facilities for physically and mentally challenged students.
- It has an Anti-ragging committee, Internal Complaints committee, and Student Complaints committee.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for 2024-2025

- Implementaion OF NEP 2020 in UG Courses.
- Preparation for Autonomous Status
- Starting new Add on and Certificate programs to enrich skills and to increase employability
- Strengthening teaching, learning and evaluation using ICT.
- Conducting and analyzing 360 degreefeedback
- Evaluation based on OBE.
- Incentivizing research by providing Financial Assistance.
- Applying for Government research grants.
- Boosting research publications and contribution to books.
- Establishing digital campus
- Enhancing Capacity building for learners and teachers