



RSET's

# Ghanshyamdas Saraf college of arts & commerce

## METRIC – 3.5.1

<b>SR. NO.</b>	<b>CONTENT</b>	<b>Page No</b>
1.	Internship	1 – 158
2.	International Conference	159
3	Faculty Development Program.	160

### **TYBMS Internship Based Projects 2023-24**

<b>Sr. No.</b>	<b>Name of the Student</b>	<b>Name of the Organization</b>
1	Mr. Aniket Darji	ETRE CARE Private Limited
2	Mr. Suresh Prajapati	Bhairav Brass Ware
3	Ms. Sejal Pandey	Developing Bee
4	Ms. Suhani Kothari	HIDE - The Digital School
5	Mr. Ganpat Rebari	New Bharat Enterprises
6	Ms. Dora Raha	Firstsource Solutions Limited
7	Ms. Urvī Naik	BLUE DART Express Limited
8	Ms. Jivika Lohia	Board of Industry-Academia Partnerships
9	Ms. Sakshi Saboo	NIRMAL BANG Niveshalaya Private Limited
10	Mr. Hritik Jain	The Council of EU Chambers of Commerce in India
11	Mr. Ankush Jha	Tech Analogy
12	Mr. Rohit Jha	Tech Analogy
13	Mr. Shubh Harlalka	IT SEZ TECH PVT LTD
14	Ms. Ananya Kabra	AIIESEC
15	Ms. Kajal Sharma	Bridge Property Consultants
16	Mr. Christopher D'souza	Indian Oil Corporation Limited
17	Mr. Tanish Jadhav	FINPLOY

*Photo*





# ETRE CARE PRIVATE LIMITED

7977510884

care@skift.co.in

Mumbai,

## TO WHOMSOEVER IT MAY CONCERN

I enthusiastically recommend Aniket Darji, who recently completed a stellar three-month internship at ETRE CARE PRIVATE LIMITED from August to October 2023.

Aniket consistently demonstrated an exceptional work ethic, meeting deadlines with precision and contributing significantly to project success. His remarkable intelligence and quick learning stood out as he swiftly grasped complex concepts and efficiently analyzed and solved problems. Aniket's insightful contributions in team discussions exceeded our expectations for an intern. His commendable interpersonal skills fostered a positive and collaborative work environment, enhancing overall project outcomes.

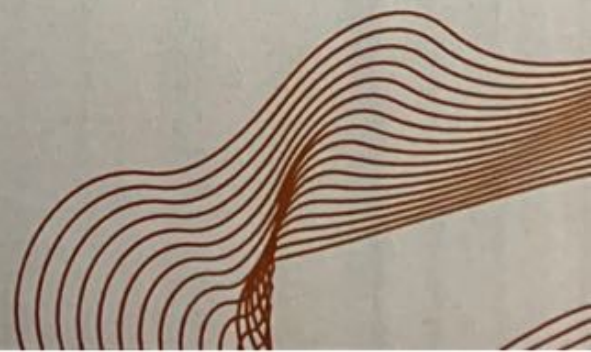
In conclusion, Aniket possesses the qualities to excel in any professional setting. His work ethic, intelligence, and positive attitude make him a standout candidate.

I wholeheartedly recommend Aniket and believe he will be a valuable asset to any team or organization.

Warm regards,



Jay Mehta  
Director



# BHAIRAV BRASS WARE

Mfgs & Exclusive Dealer:  
All Furniture & Architectural hardware Brass Fittings.

9322339024  
9372397618

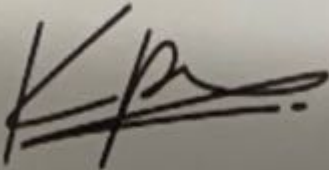
SHIVKRIPA BUILDING, DHANJIWADI, MALAD EAST MUMBAI -400097

To Whomsoever It May Concern

This Is To Certify That **Suresh Prajapati** Has Completed His Internship At **Bhairav Brass Ware (Havells Authorised Dealer)** His Objective Was To Handling Files , Data Entry, Stock Checker And Bill Maker Etc.

We Wish Him Best Of Luck For His Future Career.

For Bhairav Brass Ware



**Proprietor Signature**





Developing Bee

# Certificate Of Completion

This Certificate is proudly presented to

*Sejal Pandey*

For her outstanding completion of the internship program at **Developing Bee** for the role of **Influencer Marketing Intern** under the guidance of Amit Kumar Verma from **26/07/2023** to **26/08/2023**.



AMIT KUMAR VERMA  
Founder and CEO

<http://developingbee.com/>

U72900UP2021PTC146923

September 1, 2023

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Suhani Kothari** who was a part of IIDE's Global Virtual Internship Programme. Suhani has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

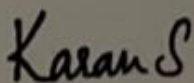
During the tenure, her performance was more than satisfactory and she showcased a degree of professionalism.

The internship included training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management. This not only gave her a practical exposure to various essentials of Digital Marketing but also enabled her to provide Integrated Marketing solutions.

We sincerely believe Suhani will bring her optimism, passion, and creativity to any task in any Digital setup she joins.

If you have any questions about our recommendation of Suhani, please do not hesitate to contact IIDE or me.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



# INTERNSHIP CERTIFICATE

**NBE**

**New Bharat Enterprises**

Tel. : 28198070  
M.: 9820599547  
9819457076  
9892646442

A/C JAQUAR SHOW ROOM

A  
ATLIZE

**Jaquar**

COMPLETE BATHING SOLUTIONS & SIMPOLO SANITARY WARE & ASIAN PAINTS

Shop No. 4, Bombay Market, Station Road, Bhayandar (West), Dist. Thane - 401 101, Maharashtra • E-mail : newbharatent@gmail.com

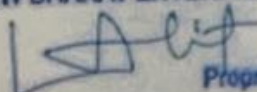
FEBRUARY 10, 2024

To Whomsoever It May Concern

This is to certify that Ganpat Narayanlal Rebari has completed his Internship at NEW BHARAT ENTERPRISES ( JAQUAR AUTHORISED DEALER ) for the period of November 1, 2023 to January 31, 2024. His Objective was to handling files and data entry.

We wish him Best of Luck for his future career.

For NEW BHARAT ENTERPRISES

  
Proprietor

For NEW BHARAT ENTERPRISES

21-Mar-22

**APPOINTMENT LETTER**

**Ms. Dora Shyam Raha**

**Employee No: 1127608**

**Mumbai - Paradigm**

Dear Dora Shyam Raha,

We are pleased to employ you as **Customer Service Associate (Grade H2)** in our company, Firstsource Solutions Limited (**Company**), located at Mumbai, or in such other capacity as the Company shall from time to time determine. This letter sets out the terms of your employment and, along with the Company's Policies and procedures, as amended from time to time (**Company Policies**), constitutes your employment agreement with the Company (**Employment Agreement**). In the event of a conflict between any of the terms or conditions contained in this Employment Agreement and those in the Company Policies, the terms of this Employment Agreement shall prevail.

1. **APPOINTMENT**

- a. Your employment by the Company is effective from the date of this Employment Agreement **21-Mar-22**.
- b. You will be on probation for a period of six months from the Date of Joining (**Probation Period**). Subject to Company Policies, after completion of the Probation Period, your performance will be evaluated, and if found satisfactory, you may be confirmed in the services of the Company. However, during the Probation Period, if your performance is unsatisfactory, (i) the Probation Period may be extended for a further period as may be decided by the Company; or (ii) the Company may terminate your services in accordance with Clause 15.
- c. You shall retire from the services of the Company on completing 60 years of age.
- d. Your employment in Company will be subject to you being and remaining physically and mentally fit and alert to perform your duties. Your services will be liable to be terminated on being found physically and mentally unfit by the Company at any time.

*Raha*

**FIRSTSOURCE SOLUTIONS LTD.**

3rd Floor Mindspace, New Link Road, Malad West, Mumbai 400 064

Tel: + 91 (80) 6633 6000 | Fax: +91 (80) 6633 6099

Paradigm B, 5th Floor, Mindspace, New Link Road, Malad (W), Mumbai - 400 064. India.

Tel: +91 22 6666 0888 | Fax: +91 22 6666 0887 | Web: www.firstsource.com

(CIN: L64202MH2001PLC134147)



February 19th, 2024

### INTERNSHIP TRAINING COMPLETION PROGRAMME

This is to certify that **Ms. Urvi Santosh Naik** was appointed as an Intern with Blue Dart Express Limited.

Her project details are as follows:

<b>Name of Project:</b>	HR Overview at Blue Dart Express Ltd.
<b>Name of Supervisor:</b>	Disha Chatha
<b>Designation of Supervisor:</b>	HR Manager
<b>Period of Project:</b>	14 <sup>th</sup> September 2023 to 14 <sup>th</sup> November 2023

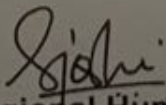
During her tenure, as an Intern, she worked very diligently and efficiently. She displayed hard work, strong focus, and commitment.

We wish her a successful life ahead.

Yours Sincerely,

Best Regards

**Sampada Joshi**

  
Regional Human Resources Head



# CERTIFICATE OF APPRECIATION

is hereby presented to

## JIVIKA LOHIA

for outstanding contribution during her internship tenure with  
Board of Industry-Academia Partnerships  
in the department of Human Resources.

---

**Mr. Viraj Singal**  
Founder, BIAP



Date : 6th of February, 2023  
Place : Mumbai  
Cert Num : BIAP/INT023/001

**23 August, 2023**

**Sakshi Saboo**

**Head Office Malad**

**To whomsoever it may concern**

This is to acknowledge that **Sakshi Saboo** from **Ghanshyamdas Saraf College of Arts and Commerce** has worked on a project titled **Understanding of Mutual Funds Industry** at Nirmal Bang Group.

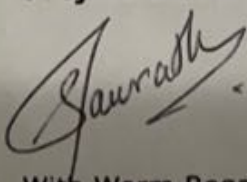
The details of the project are as under:-

**Title: Understanding of Mutual Funds Industry**

**Department: Mutual Fund**

**Duration: 90 days**

**Project Guide: Mr. Saurabh Singh**



With Warm Regards



\*Computer generated document. No signature required





## TO WHOMSOEVER IT MAY CONCERN

Mr Hritik Jain, intern at The Council of EU Chambers of Commerce in India has successfully completed his internship for a period of two months from (25<sup>th</sup> April to 30 June 2023)

During his internship the job profile included:

- Liaising with various European & Indian companies for renewal of membership
- Approaching companies for new membership
- Marketing and Promotion via emails, telecalls, social media a flagship event 'Europe Day 2023"
- Assisting seniors for various assignments
- Data tabulation

We have found Hritik, sincere and carried out his duties to our satisfaction.

We wish him every success in his career.

For The Council of EU Chambers of Commerce in India

Authorized Signatory

Date: 07.07.2023





# CERTIFICATE OF INTERNSHIP

CIN : U80902GJ2022PTC132918  
DPIIT : DIPP105563

This Certificate is proudly presented to

**Ankush Jha**

For successfully completing the Internship at our organisation.  
We are grateful for your diligence, adaptability, and result-oriented contributions as **Intern** under the **Sales & Marketing Operations**.

Start Date : **21-06-2023**  
End Date : **15-09-2023**

*"India's only Startup to provide an Ecosystem to the Core Engineers."*



Tech Analogy

**Pranav Chachra**  
Chief Marketing Officer (CMO)

TechAnalogy

Backed by -

**aicgusec**

Recognised by -

**#startupindia**



# CERTIFICATE OF INTERNSHIP

CIN : U80902GJ2022PTC132918  
DPIIT : DIPP105563

This Certificate is proudly presented to

## Rohit Jha

For successfully completing the Internship at our organisation.  
We are grateful for your diligence, adaptability, and result-oriented contributions as **Intern** under the **Sales & Marketing Operations**.

Start Date : **23-06-2023**

End Date : **15-09-2023**

*"India's only Startup to provide an Ecosystem to the Core Engineers."*



Tech Analogy

**Pranav Chachra**  
Chief Marketing Officer (CMO)

TechAnalogy

Backed by -

**aicgusec**

Recognised by -

**#startupindia**





# EXPERIENCE LETTER

Date – 1<sup>st</sup> April 2022

To Shubh Harlalka

Dear Shubh Harlalka,

After careful review of your application and interview, We are pleased to offer you the internship position at ITSEZ TECH PVT LTD.

Our company thrives on the ideas and efforts put forth by the dedicated team of young, enthusiastic, outcome oriented individuals.

We are glad to have you as part of our esteemed team, and look forward to many positive contributions from your end.

Looking forward to having you on board.

Kyle D'Souza  
Cofounder @ EZ



Hello@itsez.tech

+91 7977773641

Office 127, Hubtown Solaris,  
Andheri East. Mumbai, 400069

# EXPERIENCE LETTER

## AIESEC in Mumbai

To whom it may concern,

This is to certify that Ananya Kabra has been an active member of the Local Chapter of AIESEC in Mumbai between **January 2023 and January 2024**.

During her tenure of **12 months** with us, she held the following positions in our

organization: Primary Roles:

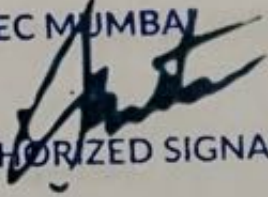
Roles	Key Details
<p><b>Junior Manager Incoming Social Sector</b>  ( Jan 2023 - Aug 2023)</p>	<ul style="list-style-type: none"> <li>• Developed her communication skills by conversing with exchange participants and interviewing people</li> <li>• Learned how to ideate and execute operations</li> <li>• In charge of creating content and running social media campaigns to attract new customers, which benefited her in refining her design talents.</li> <li>• Played a vital role in exceeding the milestone of achieving 100 Approvals, showcasing effective process management skills.</li> </ul>
<p><b>Senior Manager Incoming Social Sector</b>  ( Aug 2023- Jan 2024)</p>	<ul style="list-style-type: none"> <li>• Executed plans and projects for her portfolio and handled all the operations of the department.</li> <li>• Spearheaded the delivery of 49 enriching experiences to global volunteers, ensuring seamless coordination and execution to enhance participant satisfaction and program success.</li> <li>• Learned how to handle various softwares and effectively communicate with other people while making a lasting impression.</li> <li>• Led a team and was responsible for their personal and professional development as well as their education and training, which helped her grow as a leader and improve his team management skills.</li> <li>• Played a key role in the Department's achievement of the Excellence Award at the AIESEC in India Plenary.</li> </ul>

During her time, Ananya has remained dedicated to her work and responsibilities with our institution. She has always maintained a professional and courteous attitude while with our organization. She has always been open to learning and approachable. Apart from her work skills, she is an excellent person whose contributions to the organization will always be appreciated.

We wish her all the best in her future endeavors!

Sincerely,

AIESEC MUMBAI



AUTHORIZED SIGNATORY

Vedant Kunte

*Local Committee President*

*AIESEC in Mumbai*



# Bridge Property Consultants

BUYING • SELLING • LEASING PROPERTIES

Mob.: +91 97680 30844 • +91 90227 88879

Bridge Property Consultants,  
Nimish Apt., Gr. Floor, Opp Shubh Angan Bldg., N. S. Road No. 5, Juhu Scheme, Vile  
Parle (W), Mumbai - 400 056. India

Email : mehtav707@gmail.com • bridgepropertyconsultants@gmail.com

27th June, 2023

To,  
Kajal Sharma,  
8291118077

Sub. - Your Internship with our Bridge Property Consultants.

Dear Kajal Sharma,

Congratulations to you on the successful completion of your 6 months of internship with the Client Management Department in our organization from 27th , June to 31st December, 2023.

Your willingness to convincing, negotiation and all the qualities which is required for sell appreciated by the entire Client Management team. We are sure you will see success coming to you more easily with this approach.

We are also happy to hand over your Internship Completion Certificate with this letter.

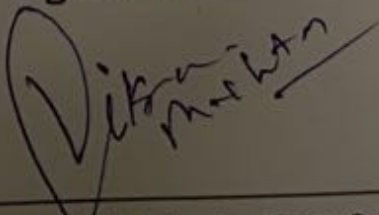
We wish you all success in your career.

Sincerely,

Mr. Vikram Mehta,

CEO, Bridge Property Consultants

Signature:



# इंडियन ऑयल कॉर्पोरेशन लिमिटेड

पश्चिमी क्षेत्र, 'इंडियन ऑयल भवन' - बीकेसी,  
प्लॉट सी - 33, जी ब्लॉक, बांद्रा कुर्ला संकुल,  
बांद्रा (पू), मुंबई - 400 051.

## Indian Oil Corporation Limited

Western Region,  
Indian Oil Bhavan - BKC, Plot C-33, G-Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai - 400 051.  
Tel: 022-26722999



**IndianOil**  
A Maharatna  
Company

विपणन प्रभाग  
Marketing Division

20<sup>th</sup> Sept, 2023

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Christopher D'souza** from **Ghanshyamdas Saraf College of Arts & Commerce, University of Mumbai**, has carried out a project on "**Study on Attrition of Officers in WR**" from Dt. **03.07.2023** to Dt. **28.08.2023** under the guidance of **Mr. K P Pradeep, Ch.Manager (Employee Relations), WR.**

Mr. Christopher D'souza has evinced keen interest and commitment in completing the project successfully. He was very regular, disciplined, and polite and also took initiative in learning the total system which helped him to complete the project successfully.

We wish success in the academic career of Mr. Christopher D'souza

For Indian Oil Corporation Ltd.,

(Anirban Chatterjee)  
DGM (Learning & Development),  
Western Region Office.





*Private and confidential*

Date: 16/08/2023

Dear Tanish Jadhav,

**Sub: Internship Certificate**

This is to inform you that **Tanish Jadhav** has successfully completed the internship program at FINPLOY FINANCE EMPLOYMENT TECHNOLOGIES.

Tanish Jadhav has started the internship training by **16th June 2023** for the period of **2 months** under the Human Resource department as the **Human Resource - Intern**, wherein the work involved:- Hiring and Managing interns planning and executing the recruitment process, involves creating job descriptions, advertising open positions, reviewing resumes, conducting interviews, and selecting suitable candidates, identify high-potential employees and develop plans for their career growth within the organization. data analysis, handling CRM, gathers and analyzes loan applicant's financial data to evaluate risk, conduct in-depth analysis of specific sector and company, loan document verification, perform financial analysis of the industry's major players, work on segmentation of the customers and investment bankers within the industry.

On behalf of the company, we wish to record our sincere appreciation for the time rendered and we would like to wish you all the success in your career.

FOR [ FINPLOY FINANCE EMPLOYMENT TECHNOLOGIES ]

HARSH JAIN [COO]

Date: 19/08/2023

**Authorize  
Signatory**





**PARAM INVESTMENT AND INSURANCE PVT LTD.**

417/4<sup>th</sup> FLR, Dattani Trade Centre, Chandavarkar Road,  
Borivali (W), Mumbai - 400092

29<sup>th</sup> February 2024

Akash Dharmendra Gupta

Contact No - 7709347344

Email ID - [akashgupta810@gmail.com](mailto:akashgupta810@gmail.com)

Subject - Working Experience Letter

**TO WHOM IT MAY CONCERNED**

This is to certify that Mr. Akash Gupta Son of Mr. Dharmendra Gupta has worked with us for the tenure of 19 months. He has worked with PARAM INVESTMENT AND INSURANCE PVT LTD as an Assistant Manager in Loan department and Investment department.

During the period mentioned above, Mr. Akash Gupta has discharged all his duties responsibility. He is very sincere, dedicated and hard working. He is professionally sound and takes initiatives for the organization which has proven helpful to the firm. His initiative and skills has helped organisation in expanding and growing business activities.

For PARAM INVESTMENT AND INSURANCE

*Harsh Doshi*

CA HARSH DOSHI

(Chartered Accountant)



Address: Geandevi Road, Palsar, Kandivall (e ), 400101 Regd: U72200MH 2008 PTC 182223

### Internship Certificate

This is to certify that **Juhi Jha** has successfully completed an internship at "STAR COMPUTER POINT PLUS PVT. LTD." from 01/12/2023 to 10/03/2024. Throughout this period, she has shown dedication, enthusiasm, and a willingness to learn.

During the internship, **Juhi Jha** demonstrated proficiency in Creating monthly statements, Auditing, Reconciling and Documenting thereby contributing positively to the **ACCOUNTING DEPARTMENT**. She exhibited excellent communication skills, adaptability, and the ability to work effectively both independently and as part of a team.

This internship provided **Juhi Jha** with valuable hands-on experience in overall understanding corporate finance and professional etiquette, which will undoubtedly benefit her in her future academic and professional endeavors.

We extend our best wishes to **Juhi Jha** for her continued success, and we are confident that she will excel in her future endeavors.

Date: 27/03/2024

A handwritten signature in black ink, appearing to read "Shah Nawaz Saiyed".

Shahnawaz Saiyed.

Director

Star Computer Point Plus Pvt. Ltd.





**MONEYY**  
**CONSULTANCY**

✉ moneyyconsultancy@gmail.com  
☎ +91 9987783567  
📞 +91 9867761274

Portfolio Management Services

**27<sup>th</sup> March' 24**

**To Whom It May Concern:**

This is to certify that **Ms. AAKANKSHA GAURISHANKAR MISHRA** is working with us as account and audit assistance from 18<sup>th</sup> December, 2023 to till date. She has experience of Co-op. Housing Society Account.

During her tenure we found her sincere, dedicated and hard working.

**For MoneyY Consultancy**

  
**Proprietor**

📍 123, Golden Nest Sonam Shopping Center, Next to Balaji Hospital,  
Mira-Bhayandar Road, Bhayandar East, Dist Thane 401 105.

☎ +91 90292 11500 | +91 7506066879

✉ sandeep.shetty@scubelegal.com



**CA JAGDISH P. KHOKHANI F.C.A.**

**CHARTERED ACCOUNTANT**

A-105, 1st Floor. Gulmohar CHSL, Aarey Cross Road, Opp Chintamani Jain Temple, Goregaon (W)  
Mumbai - 400104; Tel.:2876 2010 / 9029024100 E-mail: jpk2001@gmail.com

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that KOMAL P. PRAJAPATI has successfully completed her internship from 1<sup>st</sup> JANUARY-2024 To 25<sup>th</sup> MARCH-2024. She had assisted in work relating to TDS/ TCS provisions during this period. This certificate is issued at her request to be submitted to Ghanshyamdas Saraf College of Arts and Commerce, Malad.



CA. Jagdish Khokhani  
Mumbai ; 27.03.2024

**UMANG K. SHAH & ASSOCIATES**  
CHARTERED ACCOUNTANTS

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Miss Nisha Ganpat Rawal, started her internship at my firm from 21<sup>st</sup> December 2023 to 21<sup>st</sup> March 2023.

She demonstrated good understanding skill of work and had a self-motivated attitude towards learning new skills.

For Umang K Shah & Associates  
Chartered Accountants

FRN: 155634W



Umang Shah  
Proprietor

MRN: 169390

Place: Mumbai



Dated : 26<sup>th</sup> March 2024

1102, Divyam, Pandit Solicitor Road, Malad (East), Mumbai 400 097  
Mobile No: 9619 586 995. E-Mail ID: [umangshah@uksassociates.com](mailto:umangshah@uksassociates.com)





Date: 22 Feb 2023

**To whom It may concern**

This is to certify that Bushra Mujib Rehman has worked at AIM Enterprise for a period of 1 year and 3 months. She joined on 11 October 2021 and her last working day was 5 January 2023.

During her employment at our organisation, she worked as Telesales Executive in our HDFC credit card sales department.

We can confirm that Bushra had good conduct throughout her employment. She has been our top performer with maximum sales every month and assisted her colleagues during the absence of the team leader. We wish her all the best for future.

Yours faithfully,

A circular stamp containing the AIM logo (the letters "AIM" above three dots) is overlaid with a handwritten signature in black ink that reads "Sabiha Munshi".

**Sabiha Munshi**  
General Manager  
AIM Enterprise

Tel: 82918 36526

**AIM Enterprise**

Level 1, Utsav, J S Marg, Opp Shanidev temple, Malad West, Mumbai 400 064

**KALPAVRUKSH FINANCE SOLUTION**  
417/4<sup>th</sup> FLR, Dattani Trade Centre, Chandavarkar Road,  
Borivall (W), Mumbai - 400092

15<sup>th</sup> February 2024

Mukesh Vishwakarma

Ph No - 9026861806

Email ID - [mv296286@gmail.com](mailto:mv296286@gmail.com)

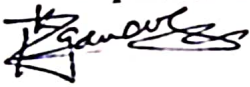
Subject - Working Experience Letter

**TO WHOM IT MAY CONCERNED**

This is to certify that Mr. Mukesh Vishwakarma Son of Mr. Brijesh Vishwakarma has worked with us for the tenure of 20 months. He has worked with Kalpavruksh Finance Solution as an Assistant Manager in Loan department and Investment department from Aug 2022 to Feb 2024.

During the above period, Mr. Mukesh Vishwakarma has remained involved with his duties and responsibilities assigned to him. We found him competent and active with Sincerity and Determination. He is professionally sound and hard-working whose dedication in taking contribution and initiative for the organization has proven helpful in the establishment repeatedly.

**For Kalpavruksh Finance Solution**



**CA Ronak Gandhi**

**(Chartered Accountant)**

**S'CUBE LEGAL & RISK CONSULTANTS.**  
608 D-definity building, Jayaprakash nagar,  
Goreagaon East Mumbai-400063.

20<sup>th</sup> January 2024

Komal Yadav.

Ph No - 9967685113

Email ID -komalyadav1506@gmail.com

Subject - Working Experience Letter

**TO WHOM IT MAY CONCERNED**

This is to certify that Mrs. Komal Yadav has been an employee of Scube Legal & Risk Consultants since NOV 06, 2023. The request of resignation is accepted and the employee stands relieved from the services of Scube Legal & Risk Consultants at the close of the office hours on 06<sup>th</sup> January 2024. At the end time of resignation the employee was the grade of telle Executive.

We wish the employee success in all the future endeavors.



For Scube Legal & Risk Consultants  
*Sandey*  
Authorised Signatory

**S'CUBE LEGAL & RISK CONSULTANTS.**

Head office - 608 D-definity building, Jayaprakash nagar, Goregaon East Mumbai 400063

Branch office - A/102, C-1 Shram Shakti, Wadala truck terminal, Antop hil Mumbai 400037

Branch office - Nilkanth landmark behind Orion mall panvel 410206

+91 90292 11500 | +91 7506066879

sandeep.shetty@scubelegal.com







**MIALTUS INSURANCE**  
BROKING PVT. LTD.

Date: 05<sup>th</sup> September, 2023

**To Whomsoever It May Concern**

This is to certify that **Mr. Vedant Kamble** was employed with us from **02<sup>nd</sup> May 2023** to **31<sup>st</sup> August 2023**, as **Customer Service Representative** in **Mialtus Insurance Broking Pvt. Ltd.**

We found him sincere and hardworking during his service with us. We wish him all the success in his future endeavours.

Yours Sincerely,

For **Mialtus Insurance Broking Pvt Ltd**

**Himanshu Divecha**  
Head – Human Resources

☎ +91 22 6841 4400

✉ support@mialtus.in

🌐 www.mialtus.in

📍 Corporate Office: 203, 2nd Floor, Autoland Excel Estate, S. V. Road, Opp. Patel Petrol Pump, Goregaon (West), Mumbai - 400 062.

📍 Regd. Office: Plot-96, Flat-1, First Floor, Shaashvaat, 34, Bhagat Singh Road, Vile Parle (West), Mumbai - 400 056.

IRDAI Reg. No: 674 / IRDA License Code No: IRDA/DB 749/18  
Category: Direct (Life & General) / Validity: till 27/03/2025  
CIN NO. U67200MH2018PTC312711

**M. Com Part I (Sem - II) – Accounts 23-24**

**Field Project Details**

SR NO.	Name of students			Name of Organisation
1	Ahad	Gulnaz	Abdul	Bhati tutorials
2	Ansari	Shaheen	Abdul	IIDE - Indian Institute of digital education
3	Bane	Khushi	Ravindra	CA .Archana Parikh & Co.
4	Britto	Melicia	Cyril	MMGS
5	Britto	Patrisha	Cyril	Shubh Plastics
6	Dadheech	Shivani	Devesh	Archerchem Healthcare Pvt.Ltd
7	Dalvi	Sampada	Sanjay	Arihant Capital Markets Limited
8	Fajindar	Trupti	Jagdish	Gaurav Gada & Associates
9	Ghori	Ali	Abdulhaq	Kohinoor Techno Business Solutions
10	Gupta	Kumkum	Dhanesh	Sainath Consultancy Services
11	Gupta	Nandini	Kailashnath gupta	IIDE Indian Institute of Digital Education
12	Jain	Divisha	Mahavir	ACCOUNT ASSISTANT IN WELCOME TRADE LINKS
13	Jain	Hetal	Nilesh	Internship based project at Jubily Plastics
14	Kakde	Rohini	Santosh	Internship Experience as a Concurrent Auditor
15	Kavita	Choudhary	Bhawarlal	"Internship Based Project at CHOUDHARY & ASSOCIATES"
16	Kejriwal	Harshvardhan	Naresh	Internship at Arika
17	Khan	Aafiya	Sohrab khan	Internship based project M.S MOTOR
18	Khan	Almas	Mohd rashid	Internship With Iris Enterprises With Respect ToAccounting work
19	Koli	Vedant	Santosh	Internship in Kirtane & Pandit Limited
20	Kounder	Balaji	Kashiraja	Internship in Concentrix on Respect to Sales Executive work
21	Kushwaha	Sonal	Rishikesh	Internship with IIDE – Indian Institute Of Digital Education
22	Mainkar	Siddhi	Suhas	Internship with BSR & Co. KPMG India
23	Makwana	Mukesh	Nareshbhai	Accounting function at CA Hansaria Shah .S. & Associates:-
24	Mali	Dilkush	Rajulal	Prashant Mittal & Co. LLP
25	Mishra	Varsha	Rambol	Call 2 Connect
26	Murshad	Aamna	Mohammad ayub	Tasks assistant
27	Nakrani	Dhruvi	Kanak	R.D Lukad Chartered Accountants
28	Nandu	Niki	Hansraj	SVH & Associates
29	Nishad	Devicharan	Matacharan	Kshitiksha Foundation
30	Pal	Manoj	Rajendra prasad	IIDE, The Digital school

*Lakshyee*





31	Pania	Sanjana	Kamal	H.K. Gadhia Associates, Chartered Accountants
32	Pisharody	Vishnu	Raju	Harshvardhan & Co. Chartered Accountants
33	Rajak	Vinitakumari	Vinod rajak	PAMAC Finserve Private Limited
34	Salunkhe	Disha	Prakash	FinGlobe Advisors LLP
35	Samani	Shabnam	Abdul rehman	Rakchamps & Co. LLP
36	Shah	Dhruvi	Chetan	Jack & Jill Kids Parlour
37	Sharma	Aditi	Vinod	Desai & Associates
38	Sharma	Anjali	Ajay	K M Garg & co.
39	Shirali	Divya	Mahadev	M R Electrical
40	Singh	Roshan	Shyamji	New Jayashree Medical & General Stores
41	Singh	Satyam	Shivkumar	Arihant Capital Generating wealth
42	Singhvee	Sakshi	Manoj	Vivek Dangi & Co.
43	Suryavanshi	Dhanashree	Krishna	IIDE -The Digital School
44	Tajir	Ameena	Seemab	Noble Enterprises
45	Tiwari	Kritika	Pradeep	Girish Associates Tax Consultancy
46	Tiwari	Minakshee	Saurabh krishna	Lak & Associates Chartered Accountants
47	Tiwari	Shikha	Jitendra tiwari	Smart Computer Academy
48	Yadav	Deepak	Subhashchandra	Arihant Capital
49	Yadav	Pooja	Subhashchandra	IIDE- The Digital School
50	Yadav	Priyanka	Omprakash	Raj Computers Academy
51	Yadav	Sujata	Rajendraprasad	Global Software Technologies
52	Pathani	PranJay singh	Ramesh chandra singh	IBOP Academia
53	Gupta	Ashish	Anup	Spicejet Limited
54	Qureshi	Eman	Anis	Zenith Educations- 3-Dimensional Academy
55	Shaikh	Mohammad kaif	Istiaque ahmed	EduPoint Academy
56	Patel	Khushi	Gulabchandra patel	New Jayashree Medical & General Stores
57	Jani	Neel	Bhupendra	KathaVerse Media Network Pvt Ltd.
58	Vishwakarma	Mayank	Ramchandra	Kotak Mahindra Bank
59	Khan	Zubiya	Shafique	Punon Technologies Private Limited
60	Kanodia	Aryan	Naval	KNAV AND CO LLP
61	Choudhary	Indira	Bhikaram	BHAVNA SIRVI & ASSOCIATES

*Sanukharyee*



M. Com Part I (Sem - II) – Management 23-24

Field Project Details

SR NO	Name of students			Name of Organisation
1	Chauhan	Ashutosh	Angad	Murli Vishwanath Sharma and company
2	Gupta	Anshu	Suresh	RamDutt Medical & General Store
3	Gupta	Sandhya	Santosh	Jagruti Coaching Institute
4	Gupta	Sheetal	Mangaldas	IIDE
5	Gupta	Sonia	Sarabjeet	Shukla Classes
6	Jha	Ritu	Sunil jha	Kotak Life
7	Kamtekar	Karina	Ramakant	Institute of computer Education
8	Khan	Sadiya	Karrar Husain	Motilal oswal
9	Patel	Deepa	Subhash	Jyoti Bangles Company
10	Ram	Ashish kumar	Sanjeev kumar	B. Kumar's Academy
11	Rasam	Karuna	Subhash	Institute of computer Education
12	Sawant	Darshan	Chandrakant	Impetus Arthasutra
13	Shaikh	Rafiza	Moin	Corporate Laws Oractice
14	Shukla	Akanksha	Dhananjay	Teleperformance
15	Yadav	Kunal	Rajmani	Guru Krupa Sai Veg Hotel
16	Yadav	Priti	Sohan	First Source
17	Yadav	Raveena	Ramesh	World Class Services Limited
18	Sharma	Rupali	Triloki	HDFC Sales

*Dr. K. K. Chavhan*







**Bhati Tutorials**

**For Diploma & Degree**

**To strive for excellence through hard work**

**Shop No. 4, 5 & 6, Bldg. No. B-12, Sector 11, Shanti Nagar, Mira Road (E), Thane 401107**

**Tel: +91 9769611440 / 8108147994**

---

**Date - 23/05/2024**

**TO WHOM SO EVER IT MAY CONCERN,**

This is to certify that Ahad Gulnaz Abdul was employed as an Intern Accountant at Bhati Tutorials from 17th April, 2024 to 20th May 2024. During this period, Ahad Gulnaz Abdul demonstrated a high level of commitment, dedication, and professionalism in fulfilling her responsibilities.

Throughout her internship, Ahad Gulnaz Abdul displayed a positive attitude and worked well both independently and as part of a team. She communicated effectively with colleagues and contributed valuable insights during team meetings. Her punctuality, reliability, and willingness to take on new challenges made her an asset to our organization.

We are confident that Ahad Gulnaz Abdul possesses the skills and knowledge required to excel in her future endeavors.

We wish her all the best in her career and are certain that she will bring the same level of dedication and professionalism to any role she undertakes.

**Sincerely,  
Bhati Tutorials**



18th May, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Shaheen Ansari**, a part of IIDE's Content Writing (Remote) Internship Programme. Shaheen successfully Interned with us from 13th April 2024 to 13th May 2024 under the guidance and leadership of the Head of the Department, Mr. Aaditya Jain.

During the tenure, her performance was more than satisfactory and she showcased a degree of professionalism.

The internship included training and tasks related to Content Writing, SEO, Wordpress basics and Google Sheet Management. This not only gave her practical exposure to one of the core essentials of Digital Marketing but also enabled her to create quality content.

We sincerely believe Shaheen will bring her passion, and creativity to any task in any Digital setup she joins.

If you have any questions about our recommendation of Shaheen, please do not hesitate to contact IIDE or me.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE

**EXPERIENCE - CERTIFICATE**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that, Miss. **Khushi Ravindra Bane** is working with our organization at Malad (East), Mumbai as a trainee from **8<sup>th</sup> January 2024.**

During her training **Khushi Bane** has pursued basic knowledge & experience in the field of GST/Income Tax, Accounting, etc. from our organization. She is sincere and hardworking. She is having enthusiasm to work hard and ability to learn.

**For Archana Parikh & Co**  
Chartered Accountants  
FRN No: **159484W**

*Tanik A.P.*  


**ARCHANA PARIKH**  
Proprietor  
Membership no. : 129374  
Place: Mumbai  
Date: 13<sup>th</sup> May, 2024.



**Marsh McLennan Global Services India Private Limited**  
1001-A, Supreme Business Park,  
Supreme City, Hiranandani Gardens, Powai,  
Mumbai – 400076, Maharashtra, India  
Phone +91 22 4274 2000  
[www.mmc.com](http://www.mmc.com)

**Strictly Confidential-Addressee Only**

**April 09, 2024**

**To Whom It May Concern:**

This is to certify that Melicia Britto (Employee ID - 1255238) is working with Marsh McLennan Global Services India Private Limited since December 06, 2021. Melicia is currently employed as “Specialist - Transactional Services” based at our Mumbai - Hiranandani office.

This letter is being issued at the request of the colleague for the sole purpose of supporting an education application.

This reference is given without prejudice and in the strictest confidence without any guarantee or responsibility on the part of the Company or its officials.

**Yours Sincerely,**

**Shwetha Nayak**  
**Head – Human Resources**  
**Marsh McLennan Global Services India Private Limited**



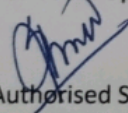
Ref :- HR & Admin

Date :- 16<sup>th</sup> April 2024

**To Whom It May Concern**

This letter serves as confirmation that Ms. Patrisha has been employed with our organization since Oct, 2023, and is currently under a probationary period.

For Team Up Agency

  
Authorised Signatory





# BLUE TRANS CARGO & LOGISTIC

Vakratunda C.H.S. Ltd., Bldg. No. 1A, Shop No.1, Sambhaji Nagar, Opp. HDIL Tower, Sahar Road, Andheri (E), Mumbai - 69. Tel. : 2682 2832 / 2683 8999, Email : bluetranscargologistic@gmail.com

## INTERNSHIP CERTIFICATE

08 June 2024

To whom it may concern,

This certification proves that **PRINCE AMARDEV CHAUHAN** has completed 3 Months of the internship program as Logistic Jr. Accountant Executive at Blue Trans Cargo & Logistic. PRINCE AMARDEV CHAUHAN started joining the Company from 3<sup>rd</sup> March 2024 to 05<sup>th</sup> June, 2024.

During his stay in the company as an Intern, he displays enthusiasm, leadership, self-discipline, and self-motivation.

We are Grateful to have him as one of our interns before and we would like to wish him all the best.

Sincerely,

ASHA VISHWAKARMA

Head of Human Resource Department

  
Blue trans Cargo & logistic







## Internship Letter



Date: 16.04.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Shivani Dadheech is working with us as Data Operator from 25.07.2023 to Till Date

She is working with us she is sincere in her duties and bears good moral character.

Best Regards

  
  
Archerchem Healthcare Pvt Ltd



**CERTIFICATE**

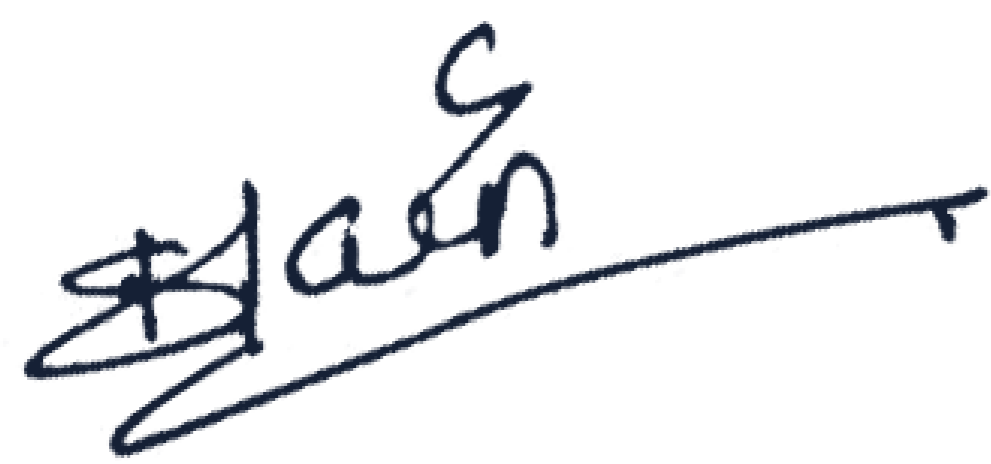
OF COMPLETION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

**Ms. Sampada Dalvi**

For Completion of Finance &  
Research Internship Program

From 15-04-2024 To 01-06-2024



Authorised Signatory

**Arihant Capital**  
Generating Wealth

**03-06-2024**

Issued Date



**GAURAV GADA & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

Date : 04 JUNE 2024

INTERNSHIP CERTIFICATE

It is to certify that Miss. Trupti Jagdish Fajindar, a 1<sup>st</sup> year Master of Commerce (Accountancy) student of Ghanshyam das Saraf College of Arts & Commerce was working with us Gaurav Gada & Associates as an intern from 6 May 2024.

Miss. Trupti Jagdish Fajindar has persuing knowledge & experience in field of Accounting, Auditing, ITR etc. from our organisation. Also we found her to be Professional, Knowledgeable and result oriented with theoretical & practical understanding of work requirements.

Overall Miss. Trupti Jagdish Fajindar performed her duties and responsibilities cheerfully with attention to detail at all times. With her enthusiasm to work, learn and progress, I am certain that she would make a great employee to any enterprise.

Gaurav Gada & Associates  
Chartered Accountants

CA. Gaurav Gada



Ashirwad Building, 2<sup>nd</sup> Floor Anand Nagar, Sahar Road, Above Jas'ok  
Sweets, Andheri East, Mumbai 400069

+919870009628 / +919653119056

✉ [ca@gaugada.com](mailto:ca@gaugada.com)

Date: 30<sup>th</sup> May 2024.

**To Whom So Ever It May Concern**

**Subject: Employment Confirmation Letter**

This letter is to certify that Mr. Ali Abdulhaq Ghori, a first-year Master of Commerce (M.Com) student at Ghanshyamdas Saraf College of Arts and Commerce, has been employed with **Kohinoor Business Solutions since January 1, 2024.**

During his tenure with us, Mr. Ghori has demonstrated exceptional performance in the field of US Accounting and Bookkeeping. He has effectively applied his theoretical knowledge to practical situations, showing a strong understanding of work requirements and a dedication to excellence.

Mr. Ghori has consistently proven to be professional, knowledgeable, and result-oriented. His attention to detail is commendable, and he consistently delivers high-quality work. His ability to work independently and collaboratively has greatly benefited our organization.

In addition to his technical skills, Mr. Ghori possesses a friendly demeanor and a good sense of humor, making him a pleasure to work with. His enthusiasm for learning and dedication to his responsibilities have been evident throughout his employment.

Overall, Mr. Ali Abdulhaq Ghori has been a valuable asset to our company, performing his duties with diligence and a positive attitude. We are confident that he will excel in his future endeavors and would be a great addition to any organization.

We wish him all the best in his academic and professional pursuits.

Yours Sincerely,

*Kulin Shah*



**Signature**

Mr. Kulin Shah

General Manager – Operations





Mob: 98203 26914  
99203 26914  
93203 26914

# Sainath Consultancy Services

Tax Consultants, Computerised Account & Specialist in All Licence Work

Office : Chawl No.16, R-125A, Gate No. 7, MHB Colony, Malad (West), Mumbai - 400 095

Ref. \_\_\_\_\_

Date: 27/04/24

TO WHOM SO EVER IT MAY CONSERN ....

THIS IS TO CERTIFY THAT MISS. KUMKUM GUPTA WORKED AT TRAINEE IN  
ACCOUNTS DEPARTMENT FROM 6 JANUARY 2024 TO 24 FEBRUARY 2024 DURING HER  
TENURE WE FOUND HER SINCERE AND HARD WORKING. I WISH HER ALL THE BEST IN HER  
FUTURE ENDEAVOURS.

SEAL OF FIRM.

For SAINATH CONSULTANCY SERVICES

Proprietor

AUTHORIZED SIGNATORY.

May 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Nandini Kailashnath Gupta** who was a part of IIDE's Global Virtual Internship Programme. Nandini has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Nandini displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Nandini will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Nandini, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu



# Welcome Trade Links.



C.no - 10 Ganesh Dham Gogate Wadi, Off Arey road, Mumbai - 400063  
Ph: 0222975573. Mb: 9930742425.

## EXPERIENCE CERTIFICATE FOR INTERNSHIP

Date: 27<sup>th</sup> April, 2024

To Whomsoever It May Concern,

This is to certify that Miss Divisha Mahavir Jain has been employed with Welcome Trade Links as an Accountant assistant from 25<sup>th</sup> March, 2024 to 26<sup>th</sup> April, 2024.

During her tenure with our firm, Miss Divisha has consistently demonstrated dedication, punctuality and outstanding performance in her role. She discharged her duties with devotion and sincerity.

During her internship, she undertook some of the key responsibilities of maintaining the records of clients and customers, data entries of vouchers and masters, ratification of errors in bank statement, inventory management and GST report files with the help of Tally ERP 9.

Miss Divisha, has been an integral part of our team and has shown exceptional skills, a strong work ethic, and the ability to work well with colleagues. She has consistently met and exceeded the expectations of her role.

We are confident that Miss Divisha will be an asset to any organization she chooses to work with in the future. We wish her the very best in their future endeavours.

This certificate is issued at the request of Miss Divisha and is being provided as a true and accurate record of their employment with Welcome Trade Links.

Sincerely,  
Welcome Trade Links

GST NO:  
27AADFW6080D1Z5

Signed by, Naresh Jain  
Partner







# Jubily

## PLASTICS

Dealers in : ALL TYPES OF PLASTIC RAW MATERIALS  
Gogatewadi, Off. Aarey Road, Goregaon (East), Mumbai - 400 063. TEL : 2872806

### Experience Certificate

Date: - 29 April, 2024.

#### To whomsoever it may concern

I, undersigned, certify that Ms. Hetal Nilesh Jain has successfully completed the internship program from 28th March 2024 till 27th April 2024 at our firm.

During this time, Ms. Hetal was assigned with various tasks. She undertook tasks such as Data entries in Microsoft Excel, Voucher entries in Tally ERP and checking thereof and basics of GST filing.

During the internship she demonstrated good skills with a self-motivated attitude to learn new things. Her performance exceeded expectations by completing her task on time with high accuracy.

She displayed professional traits during her internship. She was hardworking, dedicated and committed towards her work. It was a pleasure having her with us in this short period.

We wish her all the best for her future endeavors.

Warm Regards,

For, Jubily Plastics

Gst no. 27AAGPM6797E1Z9

*Prakash*



Prakash k. Mehta



# HANSARIA SHAH S. & ASSOCIATES

Chartered Accountants

B 414, Yashwant Shopping Centre, Carter Road No. 07, Borivali (East), Mumbai - 400066.  
Mob:- 9892157484 / 9619057128 E-mail: sunilhansaria@gmail.com / officehansaria@gmail.com

DATED: 10/06/2024

## TO WHOM SO IT MAY CONCERN

This is to certify that **ROHINI .S. KAKDE D/O MR SANTOSH .M. KAKDE** a student of Ghanshyamdas Saraf College of Arts and Commerce working as a Intern with us **HANSARIA SHAH .S. ASSOCIATES** from **25<sup>th</sup> APRIL 2024** to till Date.

During the internship she has perused knowledge & Experience in field of accounting. Concurrent Auditing, Bank Auditing and Financial Auditing. During her work we found her Sincere and Honest & Hardworking.

**HANSARIA SHAH .S. & ASSOCIATES**

**CHARTERED ACCOUNTANT**



**CA SUNIL HANSARIA**

**PARTNER**

**Pune Office:**

Flat no. 3, Chinmay Society, B wing,  
Ganesh Mala, Survey No 202,  
Sinhagad Road Pune - 411030.

**Nagpur Office:**

L1, JK Building, 4 Arivind Society, Next to  
Dharampeth, Mahila Bank, Narendra Nagar,  
Ring Road, Nagpur - 440015.

**Mandvi (Gujrat) Office:**

210 Ashirwad Complex,  
Lakda Bazar, Mandavi - 370465.



**B. R. Choudhary**  
B.S.C.(Hons) LLB



**CHOUDHARY & ASSOCIATES**  
**ADVOCATE & TAX CONSULTANTS**

2 - B, Mahavir Shradha Bldg., 1<sup>st</sup> Floor, Opp.- D-Mart, Sec - 14, Koparkhairane, Navi Mumbai - 400709. ☎ (0) : 2754 7003

Ref. No.: - 04/2024

Date : 10 - 06 2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Choudhary Kavita has been employed with Choudhary Associates as a Portfolio Monitoring and Management Specialist from 10 December 2023 to 15 May 2024

During their tenure with us Choudhary Kavita demonstrated exceptional proficiency and dedication in their role. Their responsibilities included but were not limited to:

Effectively monitored and analyzed investment portfolios, ensuring compliance with established investment strategies and objectives. They employed meticulous attention to detail in tracking portfolio performance, identifying risks, and proposing strategic adjustments as necessary.

She demonstrated a keen understanding of risk assessment methodologies and employed them diligently in evaluating portfolio risks. They contributed valuable insights to risk management strategies, aiding in the preservation and enhancement of portfolio value.

She meticulously analyzed portfolio performance, generating comprehensive reports that provided valuable insights to stakeholders. Their reports were instrumental in facilitating informed decision-making processes regarding portfolio management and optimization.

Maintained effective communication channels with clients, addressing inquiries, providing updates on portfolio performance, and offering strategic recommendations tailored to individual client objectives. Their professionalism and expertise significantly contributed to client satisfaction and retention.

Choudhary Kavita consistently exhibited strong analytical skills, attention to detail, and a proactive approach to problem-solving throughout their tenure. They were a valued member of our team, contributing positively to our organization's objectives and success.

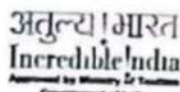
This certificate is issued upon request for the purpose of portfolio monitoring and management and can be relied upon as a testament Choudhary Kavita's skills and experience in this field.





B. R. Choudhary & Associates  
B. R. Choudhary (Proprietor)





#A/15 1st Floor, Vignani Ind. Estate, Western Express Highway, Goregaon (East), Mumbai - 400 063.  
25 May, 2024  
www.arikaholidays.com E-mail : sales@arikaholidays.com Tel.: +91-22-40414243, 29271178  
CIN : U63040MH1999PTC120255

### Internship Completion Certificate

This is to certify that **Mr. Harshvardhan Nareshkumar Kejriwal** has successfully completed an internship dated **20 April, 2024 to 20 May 2024**, as an **Intern** at **Arika Tour & Travels Pvt. Ltd.**

All this while showing keen interest in learning new things in their functional area along with exhibiting utmost professional conduct.

We wish Harshvardhan all the success for future endeavours.

**Gunjan Goyal**

Head of Accounts

Arika Tour & Travels Pvt. Ltd.

# MS Motors

Shop No.06, Jai Shakti Co-op.Hsg Society, Opp Triveni Nagar  
Malad(E), Mumbai - 400097

---

## EXPERIENCE LETTER

Date: 01 May 2024

To whom it May Concern,

Dear Sir/Madam,

This letter is to verify that **Mrs. Khan Afiya Sohrab** was employed at task Assistant in the position of **Executive Assistant** from 01 April 2024 to 30 April 2024.

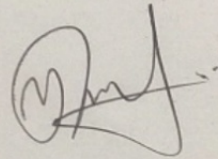
We found her to be a good team player, besides being a hard worker. We wish her all success in his future endeavours.

The company has no outstanding payment or debts from her.

Sincerely,

For MS MOTORS

PROPRITOR



## TO WHOM IT MAY CONCERN

This is to certify that Ms. **Almas Mohammed Rashid Khan**, worked as an Accounts Trainee in our Company, has successfully completed a one-month internship from 01/04/2024 to 30/04/2024.

During the period of her internship program with us, she had been exposed to different processes and was found diligent, hardworking and inquisitive.

We wish her every success in her life and career.

For Iris Enterprises

A handwritten signature in blue ink is written over a circular purple stamp. The stamp contains the text "IRIS ENTERPRISES" around the top edge and "MUMBAI" around the bottom edge, with a small star at the bottom right.

Authorized Signature



# KIRTANE & PANDIT LLP

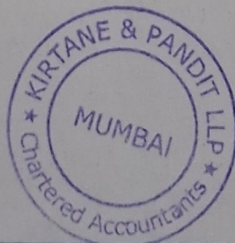
To  
Mr. Vedant Koli,  
Mumbai

Dear Vedant,

We welcome you to Kirtane & Pandit LLP Chartered Accountants and are pleased to appoint you as an "Audit Consultant" from 23<sup>rd</sup> October, 2023.

The terms and conditions of your appointment are as follows:

- You will be paid Professional fees of Rs. 12,000/- (Rupees Twelve thousand only). Subject to deduction of TDS as applicable.
- You will be eligible for "Paid Leaves" of 24 days per year after completion of six months of uninterrupted service whichever is later.
- You will be working in shifts as per the requirement of the assignments.
- In addition to your routine work, you will carry out all other specific jobs assigned to you from time to time. You may be required to proceed, from time to time, on assignments at a station outside Mumbai.
- You shall be bound by all the Rules and Regulations of the Firm concerning office procedures, disciplines and all other appointment matters that may be in force from time to time.
- You will be required to submit "Timesheet" on or before the 26<sup>th</sup> of every month so as to incorporate your attendance for the monthly payment. You may submit your timesheet in a soft copy, which would be available with the HR dept.
- You will be required to provide services as per the Firm's rules. However, this may vary from time to time, depending upon the nature of work.
- During the continuance of your services and thereafter, you will keep all secrets and will not divulge to any person, firm, or company whomsoever (other than to the partners of this Firm or their authorized representatives) all such secrets or confidential information of any description acquired by you while in our service, concerning the business or affairs of the Firm or any of its associates or branches and their clients.



*Mod*

Kirtane & Pandit LLP  
Chartered Accountants

Pune | Mumbai | Nashik | Bengaluru | Hyderabad | New Delhi

H/16, Saraswat Colony, Sitaladevi Temple Road, Mahim, Mumbai - 400016 India | Tel : +91 22-24469713, 24444115/19 | E : kpcamumbai@kirtanepandit.com

Regd. Office : 5<sup>th</sup> Floor, Wing A, Gopal House, S.No. 127/1B/1, Plot A1, Opp. Harshal Hall, Kothrud, Pune - 411 038, India | Tel : +91 20-67295100/25433104 | www.kirtanepandit.com

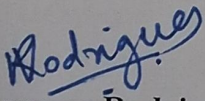


- This agreement may be terminated by one month's notice or one month consultancy charges in lieu of notice, but provided that if you are working on any assignment or assignments during the notice period, such assignment or assignments must be completed to the satisfaction of the Firm, before you are relieved from your services. However, should you tender one month notice of severance, the Firm may at its discretion, relieve you even before the expiry of one month, depending on workload prevailing, then in such case you will not be entitled for consultancy fees for the period after the date of your relieving.
- Upon termination of your agreement with KPCA, you will return to the Firm, all papers and documents or other property which may, at that time, be in your possession, relating to the business or affairs of the Firm or any of its association or branches or their clients, and will not retain any copies or extracts there from.
- You shall undertake to serve a minimum period of one year from the date of appointment failing, which, the cost of imparting training to you during the said period shall be recovered from you. However, the decision regarding separation prior to the committed period of one year shall be at the sole discretion of the partner concerned.
- You will keep us informed of any change in your correspondence address and telephone number. You will be required to fill "Personal Information Form" and submit necessary details /information/photocopies as mentioned therein.
- You are also required to open a Savings Bank Account with The Saraswat Co-operative Bank Ltd., so that your monthly Professional Fees could be credited to your account. A period of 3 days from the date of your joining is allowed to you to open the account, failing which your payment shall be withheld till you open the account.

We look forward to a long and mutually fruitful association with you.

Yours Sincerely,

For Kirtane & Pandit LLP  
Chartered Accountants

  
Vanessa Rodrigues  
Senior HR



Received & Accepted by  
Name: Vedant Koli



**Private & Confidential**

**Date:** 12/02/2024, 4:37:33.487 pm IST

Balaji Kashiraja Kounder  
No. 3 Merry Compound Near Mittal College Malad west  
mumbai Maharashtra 400064  
India

## **APPOINTMENT LETTER**

Dear Balaji Kashiraja Kounder,

Subsequent to the meetings between Concentrix Daksh Services India Private Limited (hereinafter, 'Company') and you, we are pleased to make an offer of employment on the following terms and conditions. Your compensation and benefits are detailed in the included Annexure.

### **1. Appointment**

1.1 You shall be appointed to the position of Sr. Representative, Operations in Comp Grade 11. This would be your Social Job Title and your Job Profile, would be Advisor II, Customer Service. Any change in your Social Job Title / Job Profile will be at the discretion of the Company, depending upon the work assigned to you. Job Profile must be used for all internal communication and in your e-mail signature. Social job title can be used for business cards and LinkedIn. You may use your Job Profile for social purposes as well.

1.2 Your initial place of work shall be Mumbai.

However, your services are transferable to any other role, competency, place or office of the Company or to any subsidiary or associate company, whether now existing or still to be formed. Such transfer/deputation will be in accordance with the Company's rules being in force at the time. On transfer or assignment, you will be governed by the Rules, Regulations and Conditions of Service applicable to that location or role. Refusal to accept such transfer or assignment may lead to disciplinary action including but not limited to termination of your employment.

1.3 Your appointment will be effective from 14/02/2024 or at an earlier date as mutually agreed, subject to your completing the on boarding formalities. You are required to submit all the documents (as per the Mandatory Document Checklist) before 13/02/2024 failing which the Company reserves the right to withdraw this offer letter and/or cancel your appointment. If this date is not suitable, please contact us immediately at [faizan.shaikh1@concentrix.com](mailto:faizan.shaikh1@concentrix.com) to seek an alternative date on which to submit all required documents.

Please note that the offer will be withdrawn at the Onboarding date if you do not notify us of your acceptance or we are unable to agree to an alternate joining date.





1.4 On on-boarding / joining you shall report to the HR Representative of the Company or any other person nominated by him/her.

1.5 As per Company regulations you are required to furnish before joining, documentary proof of your last drawn salary, educational qualifications and work testimonials and also that you are free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.

## **2. Terms and Conditions:**

### **2.1 Valid Passport:**

2.1.1 If you are an Indian citizen, it is a condition of your employment that you hold a valid passport on the day of joining. If you do not hold a valid passport on the date of joining, you must apply for a passport and submit copy of your passport within 180 days from your date of joining. Failure to do so may lead to termination of your employment.

2.1.2 If you are not an Indian citizen, you will be required to submit evidence of your authorization to work in India, along with any other proof of identity that the Company may require. It is a condition of your employment that you maintain such authorization to work in India for the duration of your employment (unless you are permanently transferred to an office outside India).

2.2 While in the employment of the Company, you may be required to undergo mandatory on-the job training/s as per applicable policies and procedures of the Company, at the end of which an assessment may be conducted. If you do not clear the assessment then the Company reserves a right to either:

1. Require you to undergo another training program; or
2. Offer you a transfer to an alternate process (which may have a reduced pay structure) if declared "Not Suitable" for the process you were originally hired for. Please note that in the event of you not consenting to the transfer to the alternate process or to the reduced pay structure your services may be terminated; or
3. Terminate your services.

2.3 The compensation offered to you is based on your employment history credentials including your prior work experience, the type of industry and compensation offered to you by the previous employer. If you are unable to produce documentary evidence (Please see the Document Checklist in the Annexure) to substantiate the same, your compensation shall be modified and the compensation offered in this Appointment letter shall no longer be valid.

2.4 Your employment with the company shall at all times be subject to the receipt of satisfactory reference / verification checks, which may include criminal, financial and any other background checks as required by the Company based on its business requirements. The Company will terminate your employment in the event of an unsatisfactory background check. In the event of negative background verification, the company at its sole option, may allow you to provide justification / explanation for re-verification with supporting documents, in response to its show cause notice, so issued. In such event, you will be put on 'Leave without pay' from the date of issue of show cause notice until the revised findings are received for final closure of the case.

2.5 The Company may, at its sole discretion, also require you to undergo a drug test at any time. If such drug test indicates use of an illegal drug or a non-medically prescribed controlled substance and/or alcohol dependence, the



Company reserves the right to take suitable action against you, including but not limited to termination of your services.

2.6 The Company may pay you such fixed amount/ stipend as it may so decide, during the period of your undergoing structured process/ product and other essential training sessions. Performance incentive will be applicable to you only after you commence regular working in operations.

2.7 The initial period of probation is 365 Day(s) from your date of joining. You will be deemed to be confirmed at the end of the probation period unless communicated otherwise, through normal and accepted modes of employee communication within the company.

2.8 During the period of probation, your services may be terminated by either party giving the other a 15 day notice or gross salary in lieu thereof.

The Company reserves the right to waive the notice period. The Company also reserves the right to relieve you immediately and pay you gross salary for the notice period. However, no such notice or notice pay shall be payable in case your services are terminated on account of failing the background check, for misconduct or if you are unable to provide sufficient documentary evidence to establish your employment history credentials.

2.9 After confirmation and thereafter, your services may be terminated by either party giving the other a 30 day notice or gross salary in lieu thereof. The Company reserves the right to waive the notice period. The Company also reserves the right to relieve you immediately and pay you gross salary for the notice period. However, due to exigencies of business, the Company at its sole discretion may not agree to take the gross salary in lieu of notice and ask you to serve the entire or part of the notice period. No such notice or notice pay shall be payable by the organization in case your services are terminated on account of any misconduct by you.

2.10 In the event that you are transferred by the Company to another position (which may include transfer to a new role, competency, or office) or location of the Company, the terms and conditions applicable to the new position or location (including, but not limited to the compensation and benefits, allowances, entitlements, rules, regulations and conditions of service of such new position or location) shall apply to you.

2.11 You will automatically retire on attaining the age of 58 years. The age as declared in your application shall be binding on you. An extension, however, may be given at the discretion of the Company. You may be retired earlier if found medically unfit.

2.12 While in the employment of the Company, you are in no way allowed to be employed by any other Company on a temporary or part-time basis or offer your services with or without pay to any person, legal entity or public authority or to be occupied in your own business without the prior written consent of the Company.

2.13 You confirm that you have disclosed fully to the Company all your business interests whether or not they are similar to or in conflict with the business or activities of the Company. You agree to disclose fully to the Company any such interest or circumstances which may arise during your employment.



2.14 You will be required to effectively carry out all duties and responsibilities assigned to you by your supervisor and authorized by the Company to assign such duties and responsibilities.

2.15 All Company Assets such as including but not limited to Laptop, ID Badge, Corporate Credit Card, Headsets and Adaptor etc. needs to be returned on or before Last Day of Employment (LDE). The employee must return the above mentioned and applicable Company assets upon demand. The employee must abide by the clauses of Undertaking Cum Declaration signed by him at the time of issuance of the Company assets. In case, employee does not return any Company asset before LDE, the Company shall be entitled to injunctive relief and to specific enforcement of the terms and provisions hereof, in addition to any other remedy to which the Company may be entitled at law or in equity.

2.16 You are expected to maintain an acceptable level of performance during your tenure with the organization. Failure to meet expected standards may lead to initiation of Performance Improvement Plan and/ or termination in case of no improvement in performance.

2.17 The company will work 7 days a week, 24 hours a day. You will be required to work up to 48 hours a week and such other hours as may be reasonably required to complete your business duties. Your weekly off may not necessarily be for 2 days and not necessarily be on Sunday.

### **3. Confidentiality**

3.1 The position held by you is of a strictly confidential nature. You shall not disclose to any unauthorized person, either during or after your employment with the Company, any information about the interest or business of the Company or any affiliated Companies or any information pertaining to their clients and/or with the end consumers of our clients – the information you may have acquired while in the employment of the Company.

3.2 You shall not communicate to public papers, journals, pamphlets or leaflets, any information or documents, official or otherwise relating to the Company except with the prior approval of the Company.

3.3 Upon separation from the Company, you shall return to the Company all the assets and property of the Company (including any leased properties), documents, files, books, papers, memos or any other property of the Company in your possession or under your control.

3.4 You will abide by the information security policy of the company and all the rules and regulations contained therein.

3.5 Your individual remuneration is purely a matter between yourself and the company and has been arrived on the basis of your job, skills specific background and professional merit. We expect you to maintain this information and any changes made therein from time to time as personal and confidential.

3.6 Information pertaining to the Company's operations shall remain confidential and safeguarded by you. On joining the Company, a formal agreement to effect non-disclosure of confidential information and intellectual property etc.





shall be executed by you.

3.7 During the course of your employment you may come across a lot of information related to the clients that the Company deals with and/or with the end consumers of our clients; any such information is strictly confidential and you shall not disclose it to any unauthorized person.

3.8 The Company expects you to respect all matters, which are Intellectual Property Rights of your current employer, and strongly discourages you to bring in to the organization, manuals, documents, papers, memos, and files etc., which are classified.

3.9. All communication between the employee and the Company shall deemed to have been effectively served if delivered to you personally or sent to the current residential address already mentioned here in the letter. You shall inform the Company about any change in the residential address in writing within 3 working days and get the acknowledgement. In the event of failure on the employee's part to discharge this obligation, the service of any communication shall be deemed to be complete and effective on the address mentioned herein.

3.10. This appointment is based on the information supplied by you in your application for employment and will otherwise be treated as null and void if a material error, in the Company's opinion is discovered and/or due to non-disclosure of relevant information about you to the company.

3.11. The Benefits provided by the Company as outlined herein and in the Company policies are subject to change at the discretion of the Company.

3.12. Your continuance in employment is subject to your maintaining clean criminal and financial records.

3.13. Breach of any of the above terms and conditions will render you liable to termination of your employment without notice or compensation thereof.

3.14. You may be required to travel on Company work and you will be reimbursed expenses as per Company policy.

3.15. Female employee will be eligible for all the benefits, as applicable under the provisions of the Maternity Benefit Act, 1961, and the Rules made there-under, as amended from time to time.

3.16. Any and all of the terms and conditions of service may be modified or changed at the Company's discretion.

It is highly recommended that before you begin your journey with Concentrix Daksh Services India Private Limited, please visit the website [www.concentrix.com](http://www.concentrix.com)

The impact of today's technology and pace of change is tremendous. We hope you're as excited as we are to play a part in that revolution. At Concentrix Daksh Services India Private Limited, we're changing the world every day and we will be delighted to have you as part of our team.



Please sign the copy of this offer letter and return it to us as an indication of your interest in joining us on the given date.

Please note that your employment stands confirmed only after you complete your joining formalities on the reporting date.

This offer is liable to be withdrawn based on business requirements at any time prior thereto.

The terms of this offer are strictly confidential between you and the Company.

Yours sincerely,  
Concentrix Daksh Services India Private Limited

Name of Talent Acquisition Leader - India:	Yogesh Rustagi
Date:	12/02/2024, 4:37:33.487 pm IST
Signature:	

Name of Candidate:	Balaji Kashiraja Kounder
Signature of Candidate:	 <small>Digitally signed by 857680480970 Date: 2024.02.12 11:04:02+05:30</small>

May 5, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Sonal Rishikesh Kushwaha** who was a part of IIDE's Global Virtual Internship Programme. Sonal has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Sonal displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Sonal will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Sonal, please do not hesitate to contact IIDE.

Sincerely,



Karan Shah  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu



# BSR & Co. LLP

Chartered Accountants

14th Floor, Central B Wing and North C Wing  
Nesco IT Park 4, Nesco Center  
Western Express Highway  
Goregaon (East), Mumbai – 400 063, India  
Telephone: +91 (22) 6257 1000  
Fax: +91 (22) 6257 1010

To,

The Person Incharge

Ghanshyam Das Saraf College  
Mumbai

4 June 2024

Dear Sir/Madam

This is to confirm that Siddhi Mainkar is employed with us since 28 March 2022 and is currently designated as Staff-Accountant working with us at our Mumbai office.

This letter is issued at her own request and the Firm accepts no form of responsibility nor provides any form of assurance in connection with the application.

Thanking you.

Yours faithfully  
*for B S R & Co. LLP*

**INDERPAL SINGH**  
Digitally signed by  
INDERPAL SINGH  
Date: 2024.06.04  
10:34:44 +05'30'

Inderpal Singh Dhawan  
*Associate Director*



# HANSARIA SHAH S. & ASSOCIATES

*Chartered Accountants*

B 414, Yashwant Shopping Centre, Carter Road No. 07, Borivali (East), Mumbai - 400066.  
Mob:- 9892157484 / 9619057128 E-mail: sunilhansaria@gmail.com / officehansaria@gmail.com

DATED: 10/06/2024

## TO WHOM SO IT MAY CONCERN

This is to certify that **MUKESH .N. MAKWANA** S/O MR **NARESH MAKWANA** a student of Ghanshyamdas Saraf College of Arts and Commerce working as a Intern with us **HANSARIA SHAH .S. ASSOCIATES** from **1<sup>st</sup> APRIL 2024** to till Date.

During the internship he has perused knowledge & Experience in the field of Accounting and Taxation, Indirect Tax, Tax Planning & Compliances, Auditing, GST Return Filling. During his work we found him Sincere and Honest & Hardworking.

**HANSARIA SHAH .S. & ASSOCIATES**

**CHARTERED ACCOUNTANT**



**CA SUNIL HANSARIA**

**PARTNER**

**Pune Office:**

Flat no. 3, Chinmay Society, B wing,  
Ganesh Mala, Survey No 202,  
Sinhagad Road Pune - 411030.

**Nagpur Office:**

L1, JK Building, 4 Arivind Society, Next to  
Dharampeth, Mahila Bank, Narendra Nagar,  
Ring Road, Nagpur - 440015.

**Mandvi (Gujrat) Office:**

210 Ashirwad Complex,  
Lakda Bazar, Mandavi - 370465.





*Prashant Mittal & Co. LLP*  
CHARTERED ACCOUNTANTS



**EXPERIENCE CERTIFICATE**

To,

Ghanshyamdas Saraf College of Arts and Commerce  
S.V.Road, Malad West, Mumbai-400064

This is to state that Ms. Dilkush Rajulal Mali is working as an Accountant in our Company from 20.03.2024. During the course of working we found her sincere, honest, hardworking, dedicated employee. She is amiable in nature & character as well.

Regards,



CA. Priyanka Shah

Prashant Mittal & Co.LLP

*An ISO certified and Peer Reviewed Firm...!*



20th January 2024

**TO WHOMSOEVER IT MAY CONCERN**

**Experience Letter**

This is to state that Ms. Varsha Rambol Mishra was working with us in the capacity of a “**Customer Service Executive**” from 12th Sep 2023 – 15th Jan 2024

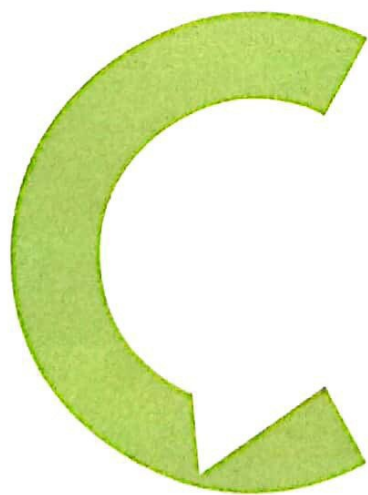
During the tenure of his employment we found him sincere, honest and hard-working.

We wish all the success for his future endeavor.

**From Call 2 Connect India Pvt Ltd**



**Authorized Signatory**



**Regd. Office:**

401, 4<sup>th</sup> Floor, Evershine Mall,  
New Link Road, Malad West  
Mumbai 400064

## EXPERIENCE LETTER

Date: 23rd April 2024

To Whom It May Concern,

Dear Sir/Madam,

This letter is to verify that **Aamna Murshad** was employed at Tasks Assistant Pvt. Ltd. in the position of **Executive Assistant** from **7th October 2023 to 23rd April 2024**.

We found her to be a good team player, besides being a hard worker. We wish her all success in his future endeavors.

The company has no outstanding payments or debts from her.

Sincerely,

*Javed Pathan*

Manager



**C.A. Ramesh Lukad**

B. Com., F.C.A.

## Experience Certificate

### To Whomsoever It May Concern

This is to certify that Ms. Dhruvi Nakrani was employed at CA Rdlukad from 15th June 2022 to 31st May 2024.

Throughout her tenure, Ms. Dhruvi Nakrani undertook various responsibilities encompassing tasks such as bank reconciliation statements, Tally data finalization, reconciliation of sales and purchases entries in accordance with GST returns, and proficient handling of accounting entries. Additionally, she demonstrated adeptness in GST return filing, basics of Income Tax Return (ITR), and effectively contributed to the working and drafting of letters pertaining to scrutiny cases.

Ms. Dhruvi Nakrani exhibited a remarkable capacity to learn new concepts and methodologies. Her diligence, coupled with a self-motivated attitude, facilitated the completion of assigned tasks with commendable precision and within stipulated timelines.

Throughout her working period, Ms. Dhruvi Nakrani exemplified professionalism characterized by her unwavering commitment, dedication, and industrious approach towards her responsibilities. It was indeed a pleasure to have her as a part of our team.

We extend our best wishes to her for all her future endeavors.

Warm Regard,

*R. Lukad*

C.A. R.D. LUKAD  
CHARTERED ACCOUNTANT

M. NO 031187

Dated 24/5/2024







## Experience Certificate

Date: - 01<sup>st</sup> June, 2024

To whomsoever it may concern

I, undersigned, certify that Ms. Niki Hansraj Nandu has successfully completed the Internship Program from 02<sup>nd</sup> April, 2024 till 31<sup>st</sup> May, 2024 at our firm.

During the time, Ms Niki was assigned with various tasks. She undertook tasks such as Bank Reconciliation Statements, Sales and Purchase Entries and checking thereof, Basic GST Filing and Basics of ITR.

During the internship she demonstrated good skills with a self - motivated attitude to learn new things. Her performance exceeded expectations by completing her task on time with high accuracy.

She displayed professional traits during her internship. She was hardworking, dedicated and committed towards her work. It was a pleasure having her with us in this short period.

We wish her all the best for her future endeavours.

Warm Regards,

For SVH & ASSOCIATES  
Chartered Accountants  
FIRM REGI. NO. 138024W

SANDIP SAVALIA  
MEM. NO. 145867  
(PARTNER)





# KSHITIKSHA FOUNDATION

## AN ISO 9001:2015 CERTIFIED ORGANIZATION

### CERTIFICATE OF EXPERIENCE

awarded to

**Devicharan Nishad**

for successful completion of Internship as an 'Volunteering' Intern at  
Kshitiksha Foundation for the period of 31 days.

(April 13, 2024 – May 13, 2024). His Internship performance is graded as 'S'.

He is hard working, talented, easy to work with, and can meet deadlines. He is  
amazing & recommend him to everyone!

**Deepak Kumar**

Executive Director



**INTERNSHIP PERFORMANCE: S-SUPERIOR; A- EXCELLENT; B-V.GOOD;  
C-SATISFACTORY; D-NEEDS IMPROVEMENT; E: DISSATISFACTORY**



## Letter of Recommendation

May 13, 2024

Devicharan Nishad,

This is to certify that "Devicharan Nishad" interned at "KSHITIKSHA FOUNDATION" which works for welfare of Humanity, Wildlife, Environment, Education Empowerment, Women Safety & Empowerment, Animal Aid, Mental Illness and Suicidal Prevention.

As an intern he has prepared himself for the service of God, country and his Fellow-beings. The serendipity of being an intern is a milestone in his joyous pursuit in the service of mankind.

I recommend him at your esteemed organization. He is a team player and would make a great asset to any organization as well as institute.

We wish him all the best for his future endeavours.

Best regards,



Deepak Kumar

Director

Kshitiksha Foundation



May 12, 2024

## LETTER OF EXPERIENCE

To whom it May concern

This Letter of Experience is for Manoj Rajendra Prasad Pal who was a part of IIDE's Global Virtual Internship Programme. Manoj has successfully completed a 1-month internship under the leadership of his manager, Shreya Ravaria.

Throughout his internship, Manoj displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided him with valuable insights & practical exposure into essentials of digital marketing, enabling him to provide integrated marketing solutions.

We are confident that Manoj will bring his optimism, passion, and creativity to any digital setting he becomes a part of.

If you have any questions about our recommendation of Manoj, please do not hesitate to contact IIDE.

Sincerely,



Karan shah

Founder & CEO, IDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

**H.K. Godhia Associates, Chartered Accountants**  
27, B.K. Co-op. Housing Society, Shanker Lane, Kandivali West, Mumbai 400 067.  
Phone: 022-28021219, Mobile: 9892 1234 04.  
Email: [hkgodhia@gmail.com](mailto:hkgodhia@gmail.com)

**TO WHOMSOEVER IT MAY CONCERN**

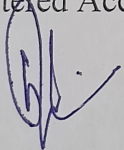
This is to certify that, Kum. **Sanjana Kamal Pania** was working with us as Intern Accounts assistant from 2<sup>nd</sup> May 2024 to 30<sup>th</sup> May 2024. She has been working sincerely in data entry in Tally ERP Software, Audit and administrative work for our day-to-day routine.

To the best of our knowledge, she possesses a good moral character. She has been found to be hardworking in her work.

This certificate was issued to her on request, to be produced before the college authorities as a part of her curriculum.

We wish her all the best in her future endeavors.

For H.K. Godhia Associates  
Chartered Accountants



(CA Haresh K. Godhia)  
Proprietor



Mumbai 400 067  
03.06.2024

**Harshavardhan & Co.,**  
Chartered Accountants

B.4/401-A, Golden Pebble,  
Yashodham School Marg,  
Yashodham, Goregaon (E),  
Mumbai: 400 063  
☎28400822(O) 28413488(R)

Certificate No: 12/052024  
Date : 30/05/2024

**CERTIFICATE OF INTERNSHIP**

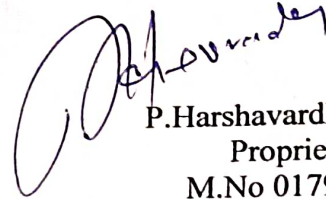
Mr. Vishnu Pisharody (Roll No.37), Student of Ghanshyamdas Saraf College of Arts & Commerce, Malad (W) studying for M.Com –Part 1, did his Internship for a period from 1<sup>st</sup> May 2024 to 30.05.2024, as per the Curriculum of the course.

During his internship, he was associated with Audit assignments.

We found him industrious and hard working.

This Certificate is issued for confirming his internship which is part of the Curriculum

For Harshavardhan & Co  
Chartered Accountants



P. Harshavardhan  
Proprietor.  
M.No 017969





# PAMAC FINSERVE PRIVATE LTD

A-21, Shriram Industrial Estate, 13 G. D Ambedkar road Wadala , Mumbai-400031, India.

---

Date: - 11-06-2024.

## TO WHOM IT MAY CONCERN

This is to certify that **Miss. VINITA KUMARI VINOD RAJAK. D/O• Mr. VINOD RAJAK**, a student of Ghanshyamdas Saraf College of Arts and commerce working as an intern with in ICICI HFC as a **Document Verification employee from 11<sup>th</sup> September, 2023** to till date.

During the period of her internship programme with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.

PAMAC FINSERVE PVT LTD



Viraj Raut

Assistant Vice President - Human Resource

**Your Financial Partners...**

---

## **Experience Certificate**

Date: 31<sup>st</sup> May 2024

**TO WHOM SO EVER IT MAY CONCERN**

It is to certify that Miss. Disha Prakash Salunkhe was working as employee with us Finglobe Advisors LLP from period 16<sup>th</sup> May 2023 till 31<sup>st</sup> May 2024.

During her employment Miss. Disha Prakash Salunkhe has perused knowledge & experience in field of Audit / Accounting, Taxation, etc. from our organization. During her employment we found her to be Professional, knowledgeable and result oriented with theoretical & practical understanding of work requirements. She has a friendly & having good sense of humour and works well as individual or member of a team as required by management.

Overall Miss. Disha Prakash Salunkhe performed her duties and responsibilities cheerfully with attention to detail at all times. With her enthusiasm to work, learn and progress, I am certain that she would make a great employee to any enterprise.

**For FINGLOBE ADVISORS LLP**



Navin Jain

Designated Partner

Place: Mumbai

Date: 31-05-2024



Tel. : 32  
Mob. : 9820

# Jack & Jill Kids Parlour

Play Group, Nursery, Jr. Kg., Sr. Kg.

2,3,4,5, Walchand Ashish, Near Fly Over Bridge, 150 Road, Bhayandar (W), Thane - 401101

Date : .....

To whomsoever it may concern

This is to certify that MS. DHRUVI SHAH worked in our school as a pre- primary teacher from 2023 to May 2024 & still in continue working with our organisation

She was designated as main teacher for NURSERY

During her service at JACK AND JILL KIDS PARLOUR, she demonstrated outstanding teaching skills, excellent classroom management, and a true passion for educating young minds. She is highly skilled and dedicated educator who brings a wealth of knowledge, creativity and energy to classroom.

She has a unique ability to connect with the students and create positive learning environment. She is skilled at adapting lesson plans to meet the needs of individual students, and her teaching methods are innovative and engaging.

I highly recommend MS. DHRUVI SHAH as a pre-primary/ primary teacher in your school.

We wish her all the success in her future endeavors.

JACK & JILL KIDS PARLOUR  
BHAYANDAR (W)  
MRS. NILAM BATHI (2003) 7





# Desai & Associates

Trusted Advisors, Trusted Advice

## TO WHOMSOEVER IT MAY CONCERNED

This is to certify that **Ms. Aditi Vinod Sharma**. Daughter of Mr. Vinod Sharma worked as Accounts and Indirect Tax Executive in Desai & Associates, firm of Tax Consultant from July 1, 2023 to till date in the area of Taxation, Accounting and Audit.

During her work period we found her a sincere, honest, hardworking, dedicated trainee with the professional attitude and very good job knowledge. She is amiable in nature and his character is well.

We wish her every success in life and all the best for future endeavors.

With Regards,

For **Desai & Associates**,

For **DESAI & ASSOCIATES**

*Nitesh Agarwala*  
Partner



**CA Nitesh Agarwala**  
Partner

Place: Mumbai

Date: June 8, 2024

03<sup>rd</sup> June 2024,

To,

Ghanshyamdas Saraf College of Arts and Commerce

S.V. Road, Malad (West)

Mumbai – 400104

This is to certify that Miss Anjali Sharma D/o Mr. Ajay Dularchand Sharma is a student of Masters of Commerce, (Part one in Accounting for II Semester) in Ghanshyamdas Saraf College of Arts and Commerce, Mumbai University, Maharashtra.

She is an employee in our Firm w.e.f. 1st November 2021 to till date and she is continuing her employment with us. During the period of her employment with us, we found her hardworking, sincere, responsible in her work and well behaved.

This Certificate is issued on her specific request for submission to your college.

For K M Garg & Co.

Chartered Accountants



CA. K K Garg

Partner



## Experience Letter

Date: 04-06-2024

### To Whom It May Concern

This is to certify that Ms. Divya Mahadev Shirali was employed with M.R. Electrical as an Assistant Accountant from April 22, 2024, to May 21, 2024. During her tenure with us, Ms. Shirali demonstrated exceptional accounting skills and a strong grasp of financial principles. We wish her all the best in her career.

Sincerely,



M.R Electrical



Mob:- 93721 61393  
83559 17257

# New Jayashree Medical & General Stores

Shop No.3, Corporate Corner, Sundar Nagar, Malad West, Mumbai 400064.

Date:- 31/05/2024

## TO WHOM IT MAY CONCERN

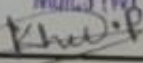
This is to certify that **Mr. ROSHAN SHYAMJI SINGH. S/O• Mr. SHYAMJI SINGH**, a student of Ghanshyam Das Saraf College of Arts and commerce working as an intern with us in **NEW JAYASHREE MEDICAL & GENERAL STORES** as a **BILLER** from **1<sup>st</sup> March, 2024** to till date.

During the period of his internship programme with us he was found punctual, hardworking and inquisitive.

We wish him every success in life.

NEW JAYASHREE MEDICAL AND GENERAL STORES

Shop No. 3, Corporate Corner, Sundar Nagar,  
Malad (W), Mumbai-64.

  
Authorized Signature & seal

# CERTIFICATE

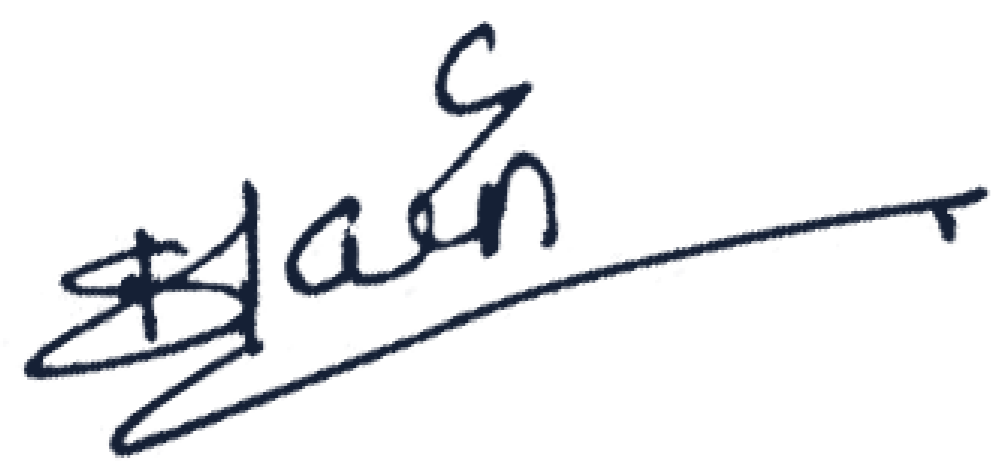
OF COMPLETION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

## Mr. Satyam Singh

For Completion of Finance &  
Research Internship Program

From 15-04-2024 To 01-06-2024



Authorised Signatory

**Arihant Capital**  
Generating Wealth

03-06-2024

Issued Date



**VIVEK DANGI & Co.**  
**Chartered Accountant**

A-45, 404, Gurukrupa CHS, Goregaon east, Mumbai -400063  
Mob- 8104394690, Email- [vivekdangi60@gmail.com](mailto:vivekdangi60@gmail.com)

TO WHOMSOEVER IT MAY CONCERN

Ms. Sakshi Singhvee has been associated with Vivek Dangi and Co. as an intern for a period of approximately 3 months from 1<sup>st</sup> March 2024 and still continuing as an associate. Working as an Accounts Executive.

Ms. Sakshi Singhvee is highly enthusiastic, efficient and a team player. She has completed the Work and projects on time to our satisfaction.

For M/s Vivek Dangi & Co.

Chartered Accountants

CA Vivek Dangi

Proprietor

M. No: - 612748

FRN No: - 157636

Place: Mumbai





## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Dhanashree Suryavanshi** who was a part of IIDE's Global Virtual Internship Programme. Dhanashree has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

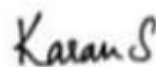
During the tenure, her performance was more than satisfactory and she showcased a degree of professionalism.

The internship included training and tasks related to Social Media Marketing, SEO, Content Writing and Google Sheet Management. This not only gave her a practical exposure to various essentials of Digital Marketing but also enabled her to provide Integrated Marketing solutions.

We sincerely believe Dhanashree will bring her optimism, passion, and creativity to any task in any Digital setup she joins.

If you have any questions about our recommendation of Dhanashree, please do not hesitate to contact IIDE or me.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE

## TO WHOM IT MAY CONCERN

This is to certify that Ms. **Ameena Seemab Tajir**, worked as an Accounts Trainee in our Company, has successfully completed a one-month internship from 01/04/2024 to 30/04/2024.

During the period of her internship program with us, she had been exposed to different processes and was found diligent, hardworking and inquisitive.

We wish her every success in her life and career.

For Noble Enterprises

A blue ink handwritten signature is written over a circular purple stamp. The stamp contains the text 'NOBLE ENTERPRISES' around the top edge, 'MUMBAI' in the center, and a small star at the bottom.

Authorized Signature



# GIRISH ASSOCIATE

(TAX CONSULTANT)

303/304, 36, JAWAHAR NAGAR, ROAD NO. 617 CORNER, ABOVE CENTRAL BANK OF INDIA, GOREGAON (WEST), MUMBAI - 400 062. ■ TEL. : +91 - 22 - 2872 0684  
MOB. : 98300564111 ■ 9867778607 ■ E-MAIL : girishgala21@gmail.com ■ girishassociate21@gmail.com

## INTERNSHIP LETTER

### TO WHOM SO EVER IT MAY CONCERN

It is to certify that Miss. Kritika Pradeep Tiwari, student of masters in commerce (Advance Accounting) 1<sup>st</sup> year Ghyanshyamdas Saraf College (Arts and Commerce), working with us, as an accounts trainee.

In our company from 2<sup>nd</sup> November 2023, with our entire satisfaction. During the working period she was found sincere, honest, hardworking, punctual and dedicated employee with a professional attitude and very good job knowledge.

She is amiable in nature and character is well.

We wish her every success in life.

GIRISH ASSOCIATES

TAX CONSULTANTCY

GIRISH P GALA

TAX CONSULTANT



# LAK & ASSOCIATES

Chartered Accountants

Behind Regency Hotel, Gohana Road, Panipat-132103

Mobile No. 8930007014, 0180-4000414

Date: 16/05/2024

## TO WHOM IT MAY SO EVER CONCERN

This is to certify that **Ms. Minakshee Saurabh Krishna Tiwari D/O Saurbh Krishna** student of Ghanshyamdas Saraf College of Arts & Commerce was working as an intern in our organization.

This is to certify that Ms. Minakshee Saurabh Krishna Tiwari has successfully completed her training in our organization from **March 08, 2024 to May 07, 2024.**

She has worked on the project tasks,

- Accounting & Taxation Session Projects.

During the tenure, she was found sincere and meticulous. We wish her all the best for her future endeavors.

Thank you

Regards,

**FOR LAK & ASSOCIATES**

**CHARTERED ACCOUNTANTS**

**CA VIKAS KUMAR**

**DATE- 16/05/2024**

**Membership No-524660**



MASTER OF COMPUTER EDUCATION



**SMART COMPUTER ACADEMY**

AN ISO 9001-2008 CERTIFIED ACADEMY

सरकार द्वारा मान्यता प्राप्त  
स्मार्ट कम्प्युटर एकाडमी

E-mail: smartcomputeracademy51@gmail.com

Ref: SL/HR/EXP/230

June 13, 2024

Emp Code: SL/124

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Sikha Jitendra Tiwari has worked with as a "Computer Faculty" From June 01, 2023 to June 13, 2024 at our Head Office.

We have found her honest, positive & enthusiastic to take up any kind of responsibilities during tenure of her services.

We wish her all the success in her future endeavors.

Yours Sincerely,

For SMART COMPUTER ACADEMY.

Rahul Gupta  
(Managing Director)



EXPERIENCE LETTER

This is to certify that, Miss. Shabnam Abdul Rehman Samani is working with our organization at Kandivali Mumbai location as a trainee from 25<sup>th</sup> October 2023. She is sincere and hardworking. She is having enthusiasm to work hard and ability to learn fast.

During her tenure she is having basic experience in GST filing, TDS filing, RoC form filing.

For RAKCHAMPS & Co. LLP

*th RO*

Ramanatha Shetty.  
(Partner)

Date: 10/04/2024



RAKCHAMPS, Chartered Accountants  
GF-9, H- wing, Building No.2, Rock Enclave, Sahyadri, Next YES Bank to SBI, Hindustan Naka, Charkop Industrial area,  
Kandivali West, Mumbai-67.

Tel.: (+91) 22 6127 3996, (+91) 22 6725 2355, (+91) 81083 01555, (+91) 91676 36555, (+91) 96640 47555  
Email: accounts@rakchamps.com, admin@rakchamps.com, web: www.rakchamps.com

• Mumbai • Navi Mumbai • Bengaluru • Delhi • Haridwar • Mangalore • Udupi



**CERTIFICATE**

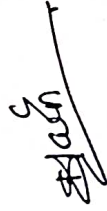
OF COMPLETION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

**Mr. Deepak Yadav**

For Completion of Finance &  
Research Internship Program

From 15-04-2024 To 01-06-2024



Authorized Signatory

**Arihant Capital**  
Generating Wealth

**03-06-2024**

Issued Date

7th June 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Pooja Yadav** who was a part of IIDE's Global Virtual Internship Programme. Pooja has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

During the tenure, her performance was more than satisfactory and she showcased a degree of professionalism.

The internship included training and tasks related to Social Media Marketing, SEO, Content Writing and Google Sheet Management. This not only gave her a practical exposure to various essentials of Digital Marketing but also enabled her to provide Integrated Marketing solutions.

We sincerely believe Pooja will bring her optimism, passion, and creativity to any task in any Digital setup she joins.

If you have any questions about our recommendation of Pooja, please do not hesitate to contact IIDE or me.

Sincerely,

*Karan S*

**Karan Shah**  
Founder & CEO, IIDE





**RAJ COMPUTERS  
ACADEMY**

A Div. Of : **Raj Software Technology (INDIA) Ltd.**

**AN ISO 9001 : 2008 CERTIFIED COMPANY**

Shop No.12, Ekta Bhoomi Classic, Nr.Naturals Ice Cream, Mahavir Nagar, Kandivali (W), Mumbai- 400067 Tel: 022 28643577

Date: 5<sup>th</sup> April 2024

**To Whom It May Concern**

This is to certify that **Priyanka Yadav** has worked as a Computer Teacher at our Institute from August 2023 to March 2024. During this tenure, she exhibited exceptional dedication, expertise, and commitment to providing high-quality education and guidance to our students.

We are confident that **Priyanka Yadav** will continue to excel in her future endeavors and contribute positively to any company she joins.

We wish **Priyanka Yadav** the best of luck in her future endeavors.

Regards,

*Hitesh*  
5/4/2024  
Hitesh Nisar  
Centre Associate







## Certificate of Internship

This Certificate is Awarded to

# Sujata Yadav

This is to certify that Sujata Yadav has completed a successful internship as a Business Development Officer at Global Software Technologies. Throughout the duration of 1 month, from April 1st to May 30th, they demonstrated exceptional dedication and contributed significantly to our business growth initiatives.

**AJINKYA KADAM**

Manager



# CERTIFICATE OF INTERNSHIP

This internship program certificate is proudly  
Awarded to

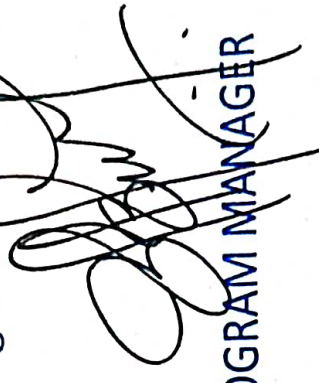
**PRANJAY SINGH PATHANI**

---

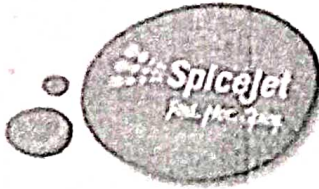
For him/~~her~~ outstanding completion of the internship program at  
firm IBOP Academi for the role of Advisor under the guidance of

Akash Sir from date 01/04/2024 to 30/04/2024

He/~~She~~ is found to be hardworking, sincere and diligent. We wish  
him/~~her~~ all the best for future.



PROGRAM MANAGER



**SpiceJet Limited**  
319 Udyog Vihar, Phase IV  
Gurgaon 122016, Haryana, India  
Tel: +91 124 3913939  
Fax: +91 124 3913844

**LETTER OF OFFER**

26-Dec-23

Mr. Ashish Anup Gupta  
Banka Banvari Chawl, M D. Road, Behind Railway Power House,  
Kandivali East, Mumbai,  
Maharashtra - 400101  
Phone No: 9137903402

Dear Mr. Ashish Anup Gupta,

We are pleased to offer you the position of **Trainee Security Executive in Ground Services (Security)** at SpiceJet Ltd.

The following are the terms & conditions of your employment with SpiceJet Ltd:

1. The Details of your total compensation is given in **Annexure - 1**.
2. Your initial place of work will be at **Mumbai Airport**. Your services are transferable as per Company's discretion and operational requirements.
3. Your appointment is subject to you being medically fit and the receipt of satisfactory medical check-up report, references and background checks. The Company will conduct a formal background verification as per Company policy.
4. Your probation will be for a period of **Six Months** from the date of joining. Confirmation of your appointment will be subject to assessment of your performance during the probationary period.
5. During probation either party may terminate the employment by giving **One (1) Month** notice in writing or **One (1) Month** basic salary in lieu thereof. On confirmation of services, either party may terminate the employment by giving **Three (03) months' notice in writing** or **Three (03) months' Gross Salary** in lieu thereof, as per Company policy. However the Company reserves the right not to accept payment in lieu of notice and at its sole discretion enforce the notice period due to operational reasons.
6. Due to unsatisfactory performance, absence for a continuous period of eight days without prior approval of your supervisors, (including overstay of leave / training), and/or integrity issues, your employment may be ceased without any notice at any time during your employment with the Company.
7. By accepting his offer and its terms, you also undertake that you shall work for a minimum service period of **Thirty Six (36) Months** with the Company in such functions as may be assigned to you from time to time. The **Thirty Six (36) Months' service period** shall commence from the date of your joining the Company.
8. You also undertake to deposit **Two (02) Cheques** in favour of the Company "SpiceJet Limited" amounting to **INR. 25,000/-** each (total of **INR 50,000/-**) towards the Security Deposit for a period of **Thirty Six (36) Months**. You also understand that the above arrangements are towards opportunity provided to you over other aspiring candidates by the Company and the time spent on your recruitment/training comes with a considerable expenditure direct and indirect, financial and unliquidated - related to faculty, computer time, support facilities, salary while under employment with the Company.
9. On completion of the **Thirty Six (36) Months** period of service with the Company from your date of joining, the **Two (02) Cheques** amounting to **INR 50,000/-** shall be rewarded back to you.

Signature Not Verified

26.12.23

26.12.23

Registered Office: Indira Gandhi International Airport, Terminal 1D, New Delhi 110037, India Website: www.spicejet.com  
CIN: L51909DL1984PLC288239



10. In the event of your leaving the Company prior to the stipulated period of Thirty Six (36) Months, you authorise the Company to encash the above referred cheque(s) to recover the amount of INR 50,000/- in the manner as may be decided by the Company at its sole discretion.
11. By accepting this offer, you further undertake that, you shall not instruct the concerned bank to stop the payment of above mentioned cheque(s) and that you shall further intimate the company about the change (if any) of your bank account and replace the cheque(s) with fresh cheques of such new bank account. You also undertake to maintain sufficient bank balance in the concerned bank account in the event of your leaving employment with the Company before completing the minimum service period of Thirty Six (36) as envisaged herein above.
12. You will not interact with the media to give any information with regard to Company, its employees and operation etc.
13. All terms and conditions will be governed by the Company policies as stated from time to time.
14. While accepting this offer you will confirm that you have settled all liabilities and service obligations with all your previous employers. In case any disputes arise with any of your previous employers with regard to your taking up employment with us, you undertake to indemnify SpiceJet Ltd for any loss / damage / legal action(s).
15. The terms of this offer shall be kept strictly confidential. You shall execute all other documentations as required.

You are advised to report at Mumbai Airport as soon as possible along with all documents as set forth in Annexure - 2. A formal letter of appointment containing your terms and conditions will be given to you on completion of your joining formalities.

As a token of acceptance of the above offer, you are requested to sign this letter and send us a copy of the same latest by 02-Jan-24.

We look forward having you on board soon.

Yours Sincerely,  
For SpiceJet Limited

Niti Verma  
Vice President and Head - Human Resources

I hereby agree to the terms and conditions of offer stipulated above. I agree to join SpiceJet Ltd. on or before 25-Jan-24. I also authorize SpiceJet Ltd to conduct my formal background verification as per company policy.

Date: 27/12/2023

Candidate's Signature

Ashish

Candidate's Name

Ashish Anup Gupta

Place: Kandivali, Mumbai

Signature Not Verified  
Niti Verma

26.12.23



63



ZENITH EDUCATIONS

# 3 - DIMENSIONAL ACADEMY

V to IX - SSC - HSC - SCIENCE - COMMERCE - ICSE - CBSE

Date: 08-06-24

## EXPERIENCE CERTIFICATE

This is to certify that Miss **Qureshi Eman Anis** has worked with our academy as a lecturer .As per our records she has served between **1<sup>st</sup> May 2024** to **31<sup>st</sup> May 2024**.

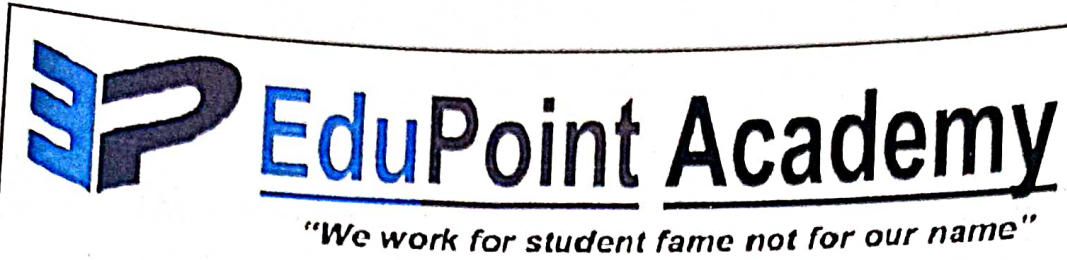
During her stay we find her obedient and dedicated to her assignment.

We wish her a bright future and the very best for all her future endeavors .

ZENITH EDUCATIONS  
3-DIMENSIONAL ACADEMY

Proprietor

Authorized Signatory



**Subject: Internship Completion letter.**

**Respected Mr Shaikh Mohammed Kaif**

This is to certify that **Shaikh Mohammed Kaif** has completed his internship with **EDUPOINT ACADEMY**. for the period **February 01, 2024 to April 30, 2024**.

Congratulations on completing your internship with **EDUPOINT ACADEMY**. Your dedication and hard work have been commendable. Throughout your internship, you consistently demonstrated exceptional skills, professionalism, and a strong work ethic. Your contributions to our classes have been invaluable.

We appreciate your efforts in successfully completing Internship. Your attention to detail, ability to meet Parents, and high-quality work have been impressive. Thank you for your positive attitude and collaboration with the Faculty. Your ability to work well with others and contribute to our success has been greatly appreciated.

We are confident that you have a bright future ahead. We wish you every success in your future endeavors.

Regards,

**EDUPOINT ACADEMY**

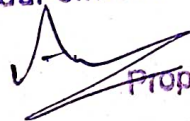
**EDUPOINT ACADEMY**

23/ 177, MHB Colony, Gaekwad Ngr.,

Near Fish Market, Gate No. 7, Malwani,

Malad West, Mumbai - 400 095

For **EduPoint Academy**

  
Proprietor



Mob:-9372161393  
8355917257

# New Jayashree Medical & General Stores

Shop No.3, Corporate Corner, Sunder Nagar, Malad West, Mumbai 400064.

Date:-31/05/2024.

## TO WHOM IT MAY CONCERN

This is to certify that M/s. Khushi Gulabchandra Patel. D/O. Gulabchandra Patel, a student of Ghanshyam Das Saraf College of Arts and commerce working as an intern with us in New JAYASHREE MEDICAL & GENERAL STORES from 1<sup>st</sup> April, 2024 to till date.

During the period of her internship programme with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.

**NEW JAYASHREE MEDICAL AND GENERAL STORES**

Shop No.3, Corporate Corner, Sunder Nagar,  
Malad (W), Mumbai-64.

  
Authorized Signature & Seal



**KATHAVERSE MEDIA  
NETWORK PRIVATE LIMITED.**

GST: 27AAJCK4897K1ZP CIN: U92100MH2022PTC381523

Mail: [connect@kathaverse.com](mailto:connect@kathaverse.com)  
Web: [www.kathaverse.com](http://www.kathaverse.com)

Contact : +91 9555-927-976

**TO WHOMSOEVER IT MAY CONCERN**

**Subject: Completion of Internship at KathaVerse Media Network Private Limited**

Dear Neel Jani,

This is to certify that Neel Jani has successfully completed an internship with KathaVerse Media Network Limited from **May 1, 2023, to July 31, 2023**. During this period, Neel worked as an intern with the Production Team.

We are pleased to note that Neel has demonstrated exceptional dedication and skill during his internship. Due to his exemplary performance, he was offered an extended opportunity to continue working with us. As of the date of this letter, he is still actively contributing to our team as a Production Executive at KathaVerse Media Network.

We appreciate for his hard work, professional attitude, and the valuable contributions he has made to our projects. His role within the Production Team has been integral to our ongoing success.

Warm regards,

**Kanchan Purswani**

**Human Resource Executive**

June 07, 2024

To,  
Ghanshyamdas Saraf College of Arts and Commerce,  
Malad, Mumbai.

**Sub: Employment Letter**

Dear Sir/Madam,

This is to certify that **Mr. Mayank Vishwakarma** (Emp No. **306655**) is working with Kotak Mahindra Bank Ltd. in Common Services Division. He is working with Kotak Group on contractual basis since November 06, 2023 to till date. His current designation is Junior Associate.

This letter is being issued at the request of the above named employee as an employment certificate in order to submit for academic education into Master of Commerce and should not be used for any other purpose.

For Kotak Mahindra Bank Ltd.



Digitally signed  
by Manoj  
Phadnis  
Date:  
2024.06.07  
16:12:22 +05:30

**Manoj Phadnis**  
Executive Vice President – Human Resources  
Email ID – [Manoj.Phadnis@kotak.com](mailto:Manoj.Phadnis@kotak.com)

**Kotak Mahindra Bank Limited**

CIN L65110MH1985PLC038137

Kotak Infinity, Building No 21,  
Zone 4, 2nd Floor, Infinity Park  
Off Western Express Highway  
General A KMarg,

Malad (E) Mumbai - 400097  
India

T +91 22 66056825  
F +91 22 67259071  
[www.kotak.com](http://www.kotak.com)

Registered Office  
27 BKC, C 27, G Block,  
Bandra Kurla Complex  
Bandra (E), Mumbai - 400 051  
India





# BHAVNA SIRVI & ASSOCIATES

## Chartered Accountants

### Certificate of Internship

This is to certify that **Ms. Indira Bhikaram Choudhary** has done internship at our firm **BHAVNA SIRVI & ASSOCIATES** from May 01, 2024 to May 30, 2024 in "accounting and direct taxation".

For **Bhavna Sirvi & Associates**

Bhavna Sirvi  
(Proprietor)



Date: 26<sup>th</sup> March 2024**LETTER OF EMPLOYMENT****TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Ms. Zubiya Khan** has been working in our organization, from period **05/06/2023 to Till date**. During this tenure she has undertaken various tasks as **Marketing** and has successfully completed them to the best of her abilities. Her conduct has been good during this tenure.

Please reach out to us at [hr@punontechnologies.com](mailto:hr@punontechnologies.com) with any further questions you have about her employment.

**For Punon Technologies Pvt Ltd**

**Mr. Raj Singh**  
(Director)

---

# **KNAV & CO. LLP**

## **Chartered Accountants**

June 13, 2024

This is to certify that Aryan Kanodia undergoing internship programme under Neha Robin Kala of “R Verma & CO.” and is deputed to “KNAV & CO. LLP” in India Assurance department since May 02, 2023 to till date.

During the internship period, Aryan Kanodia has been demonstrating commendable dedication, professionalism, and eagerness to learn.

**SAMIR P**  
**PARMAR**

Digitally signed by  
SAMIR P PARMAR  
Date: 2024.06.13  
19:29:17 +05'30'

---

Samir Parmar  
Partner – India Assurance

## **KNAV & CO. LLP**

### **Chartered Accountants**

7th Floor, Jet Airways-Godrej Plot No. C-68, G-Block, Bandra Kurla Complex, Bandra (East), Mumbai, Maharashtra, India. Pincode: 400051

Telephone: +91 22 6164 4800 Email: [admin@knavcpa.com](mailto:admin@knavcpa.com)

KNAV & CO. (a Partnership Firm – with ICAI registration number 120458W) is converted with effect from May 12, 2020, into KNAV & CO. LLP (a Limited Liability Partnership with LLP identity no. LLPIN AAS-4252 and ICAI registration number 120458W/W100679).





Mob. : 9321950906  
9221625085

*Murli V. Sharma*  
B.Com. A.C.A.

*Murli Vishwanath Sharma & Co.*  
CHARTERED ACCOUNTANTS

Add. : Shop No. 1, Geeta Kunj, Ram Mandir Road, Gomes Street, Bhayandar (W), Thane - 401 101  
Email : camurli1980@gmail.com / murli\_ca@yahoo.co.in

REF. NO. \_\_\_\_\_

Date : \_\_\_\_\_

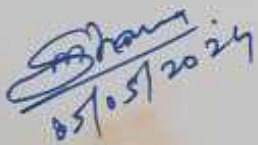
Date- 05-05-2024

## TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that **Mr. ASHUTOSH ANGAD CHAUHAN** Son of **Mr. ANGAD CHAUHAN** worked as **TRANIEE** in our company from **Feb, 2024** to **Apr, 2024** with our entire satisfaction. During his working period we found him a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge. He is amiable in nature and character is well. We have no objection to allow him in any better position and have no liabilities in our company.

His basic pay is **3000** only.

We wish him every success in life.

  
05/05/2024

Sincerely,

Name- **MURLI V SHARMA**

Designation- **PROPRITOR**

Company Name- **MURLI VISHWANTH SHARMA & CO**



RAMDATT MEDICAL & GENERAL STORE  
CHEMIST & DRUGGIST

Experience Certificate

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that MS. Anshu Gupta, has been working at Ramdatt Medical and General Store as an intern from 01/01/2024 to 28/02/2024.

During this period, we found her very Sincere and Hardworking. She was always willing to accept her Responsibilities and Showed lot of interest in her work.

Her conduct and progress were Satisfactory. We wish her all success in her Future.

Authorised Signatory and Stamp

For RAMDATT MEDICAL AND GENERAL STORE

Ramdatt Medical and General Store

(Mr. Somesh. M. Gupta)

Plot No. 158-163, Shop No. 1, Near Bank of Baroda, Gorai-1, Borivali West, Mumbai-400092.

Call: 8286434415



## JAGRUTI COACHING INSTITUTE® (J.C.I.)

*We Creates Value....*

MCOA Regn. No. Mah / Mum / 316 / 2002 Membership No.: MCOA- MWZ-2397

To Whom It May Concern

This is to certify that Ms Sandhya Santosh Gupta was working in our institution since 1<sup>st</sup> September 2023 to 30<sup>th</sup> April 2024 as a primary teacher for 8 months of tenure.

During her working tenure we found her enthusiastic and motivated person whenever she will move on she will be proof to be a best teacher as she as got command over her subjects. We wish her very best for her career and she will definitely proof to be an asset

Warm regards,

  
Signature,

Head Of Jagruti Coaching Institute



May 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Sheetal Gupta** who was a part of IIDE's Global Virtual Internship Programme. Sheetal has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Sheetal displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Sheetal will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Sheetal, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

# SHUKLA CLASSES (Regd.)

Malad (W), Mumbai, Maharashtra



## Certificate

*This is to certify that Miss Sonia Sarbjeet Gupta is teaching in primary section as a teacher from June 2023 to June 2024 she is good and hard working teacher of our coaching classes.*



Date 12-06-2024.

Mumbai: Malad



Principal

Mumbai Maharashtra

SHUKLA ENGLISH MEDIUM CLASS

2024.6.12 21:03

**Letter of experience**

Dear, Ritu Sunil Jha

We are pleased to confirm that you have successfully completed a two-month internship with Kotak Mahindra Life Insurance Company Limited, commencing from 21<sup>st</sup> March 2024 to 21<sup>st</sup> May 2024.

During your internship, you were an integral part of our team, working closely with our PCVC department to support various ongoing initiatives. Your dedication, enthusiasm, and willingness to learn were evident throughout your tenure with us.

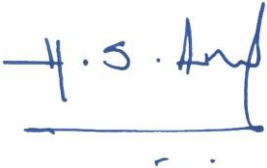
Throughout your internship, you had the opportunity to work on live projects and assignments, gaining valuable experience and insights into the insurance industry. Your contributions were greatly appreciated by the team, and your efforts have undoubtedly added value to our organization.

We hope that your internship experience with us has been enriching and has provided you with valuable skills and knowledge that will benefit you in your future endeavors. We wish you all the best in your future academic and professional pursuits.

Thank you for your hard work and dedication during your time with Kotak Mahindra Life Insurance Company Limited. We hope to cross paths again in the future.

Yours Sincerely,

**For Kotak Mahindra Life Insurance Company Limited**



**Harpreet Singh Anand**

Kotak Mahindra Life Insurance Company Limited  
CIN: U66030MH2000PLC128503 | IRDAI Reg No.: 107

**Registered Office**  
8<sup>th</sup> Floor,  
Plot # C - 12,  
G-Block, BKC, Bandra (E),  
Mumbai - 400 051.

**Corporate Office:**  
9<sup>th</sup> Floor,  
Intellion Square,  
Infinity IT Park, Gen. AK Vaidya Marg,  
Malad (E), Mumbai - 400 097.

T+91 22 6994 8000  
F+91 22 6725 6166  
www.kotaklife.com

 **Hum hain... hamesha**





# INSTITUTE OF COMPUTER EDUCATION

66/2857M GANDHI NAGAR, MIG CRICKET CLUB, NEAR AGARWAL CHILD HOSPITAL, BANDRA  
(EAST), MUMBAI 400051. (CONTACT: 9867914107/9167683259)

Date: 29<sup>th</sup> May 2024

## TO WHOM IT MAY CONCERN

We hereby certify that **Ms. KARINA KAMTEKAR** worked as a **Receptionist** in our institute from **1<sup>st</sup> April 2024** to **28<sup>th</sup> May 2024**.

She worked enthusiastically and with sincere efforts and demonstrated diligent interpersonal skills. She has been very helpful and dedicated throughout her period served in Institute of Computer Education.

Her character and conduct is good to our knowledge. We wish her success in future career.

Regards

The Principle



03/06/2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Sadiya Karrar Husain Khan has completed her internship of **2 months** from **28<sup>th</sup> March 2024 to 29<sup>th</sup> May 2024** as an Intern.

Ms. Sadiya Karrar Husain Khan has worked as **Intern** where her activities mainly include the Demat Account Opening, Lead Generation, Client Relationship Management.

She is dedicated & sincere towards the assigned roles & responsibilities. She completed assigned tasks with her excellent communication and interpersonal skills.

**We wish all the best for her future endeavors.**

With Regards,



**Sudhir Dhar**

**Executive Director – HR and Admin**

# JYOTI BANGLES COMPANY

Durga Nagar, Kandivali(E), Mumbai 400101

T: 9969369078/ 9892778116 E: JB@bangles.com

## LETTER OF EXPERIENCE

May 20, 2024

To Whom It May Concern,

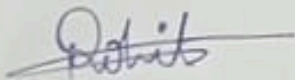
This is to certify that **Deepa Patel** has successfully completed an internship in the Production Department of JB Company from April 10, 2024 to May 12, 2024. During this period, she worked as an accountant, diligently fulfilling her responsibilities and contributing effectively to our operations.

Throughout the internship, Deepa Patel demonstrated a strong understanding of accounting principles and applied them meticulously to various tasks within the production department. She exhibited excellent analytical skills and attention to detail, ensuring accurate recording and reporting of financial transactions related to production activities.

She actively participated in team meetings, offering valuable insights and suggestions to enhance our financial processes. Her ability to adapt to new challenges and learn quickly was commendable, and she consistently displayed a positive attitude towards her work and colleagues.

Based on her performance and dedication during the internship, we believe that Deepa Patel has gained valuable experience and skills that will benefit her in her future endeavors. We wish her all the best in her future career pursuits.

Sincerely,



Rohit Rajak

Accountant Head, JB Company







**B.KUMAR'S ACADEMY**

A-1, Ground Floor, Green Park Building  
Shastri Nagar, Vasai West, Palghar-401202.

**TO WHOMSOEVER IT MAY CONCERN**

Certificate of Employment

This is to certify that Mr. Ashish Kumar Ram was employed as an Administrative Assistant at B.Kumar's Academy from 1<sup>st</sup> May 2024 to 1<sup>st</sup> June 2024.

During his tenure with us, Mr. Ashish Kumar demonstrated a high level of professionalism and dedication to his duties. He contributed significantly to the administrative functions of our academy, supporting our mission to prepare students for various competitive exams.

We wish him all the best in his future endeavours.

Date: 2nd June 2024

*B. Kumar*



Authorized Signatory:

B.Kumar  
Proprietor.



# INSTITUTE OF COMPUTER EDUCATION

66/2857M GANDHI NAGAR, MIG CRICKET CLUB, NEAR AGARWAL CHILD HOSPITAL, BANDRA  
(EAST), MUMBAI 400051. (CONTACT: 9867914107/9167683259)

Date: 29<sup>th</sup> May 2024

## TO WHOM IT MAY CONCERN

We hereby certify that **Ms. KARUNA RASAM** worked as a **Receptionist** in our institute from **1<sup>st</sup> April 2024** to **28<sup>th</sup> May 2024**.

She worked enthusiastically and with sincere efforts and demonstrated diligent interpersonal skills. She has been very helpful and dedicated throughout her period served in Institute of Computer Education.

Her character and conduct is good to our knowledge. We wish her success in future career.

Regards

The Principle





**CORPORATE LAWS PRACTICE**

Date: 21st May 2024

To Whom It May Concern,

This is to certify that Rafiza Shaikh completed a successful internship as an Assistant to Adv. Kadar Sayani and Adv. Ibrahim Shyamsunder Gupta at Corporate Laws Practice from 01st February 2024 to 17th May 2024, with a stipend of INR 8000 (Rupees Eight Thousand Only)

During her internship, Rafiza displayed exceptional proficiency in computer skills and worked diligently, contributing significantly to me and our team. Her attention to detail and dedication were commendable.

We wish Rafiza all the best in her future endeavors.

Sincerely,

**Adv. Ibrahim Shyamsunder Gupta**  
**Corporate Laws Practice**

---

**MOBILE No:** +91 9769662262 / 8692890870

**EMAIL ID:** advkardarsayani@gmail.com

**REG. OFFICE:** 72, 1ST floor, Sunrays Shopping Center Near Apna Bazaar, Charcop Market, Kandivali West, Mumbai-400067

**CITY OFFICE:** 1017 Ground Floor Yusuf Building Opposite Bombay High Court, Flora Fountain, Mahatma Gandhi Road, Mumbai-400023

**DELHI OFFICE:** 117, New Lawyers Chamber, Bhagwandas Road, Supreme Court of India, New Delhi-110001



**Date: June 07, 2023**

**Emp Temp Code: 2221726474**

**Akanksha Dhananjay Shukla**

D/101, Chandresh Jyoti Chs Ltd Gala Nagar Achole Road Nalasopara  
East Mumbai - 401209,  
Maharashtra, India

### **Letter of Appointment**

**Dear Akanksha,**

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Sr.Customer Service Associate- Non Voice**. You are required to report for duties on **June 07, 2023** ("**Joining Date**") at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the *Working Hour & Attendance Policy*. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place/Company's Office/Site at **Mumbai**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the *Transfer Policy* of the company. In the event of you being deputed overseas for training and operations you will be require to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days** ("**Notice Period**") prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without

assigning any reason, can discontinue your employment on payment in lieu of Notice Period. Such payment will be calculated pro rate on the basis of your current Gross Fixed salary (subject to tax).

In case of violation of any policies, procedures or rules of the Company or any other act of misconduct including but not limited to improper behaviour, theft or fraud, your services are liable to be discontinued without Notice Period or without payment in lieu of Notice Period.

7. You agree that this employment is conditional upon you successfully clearing the training as required. In the event of your in-ability to clear the training, the Company may relieve you of your duties with immediate effect without Notice Period or without payment in lieu of Notice Period.
8. You are employed as a permanent employee of the Company and are therefore not permitted to undertake any other employment or engage in any commercial activities, outside the Company, either honorary or otherwise, without prior written approval of the Company.
9. You are required to maintain the highest order of discipline and secrecy about the work of the Company and/or its subsidiaries or associate companies and in case of any breach of trust/discipline, your services may be discontinued by the Company with immediate effect without notice period or without payment in lieu of notice period.

You are required to always maintain the highest standard of confidentiality towards Company information which includes but not limited to documents, files, records, customer details, project plans, strategies, developments, execution process, contracts, billing information, quality metrics, financial information about the Company etc. relating to business of the Company, which is proprietary to the Company and / or its clients and other information relating to the business of the Company which may be known, provided or confided to you ("**Confidential Information**"). You will not divulge or use such Confidential Information other than to fulfil your duties as an employee of the Company and while ensuring the best interests of the Company. Under no circumstances will you disseminate information regarding the affairs or business matters of the company or information regarding its customers without proper authorization and / or prior written approval. All information that comes to your knowledge by reasons of your employment with the Company is deemed to be Confidential Information. Upon ceasing to be an employee of the Company, you shall immediately return any records, documents and other information of the Company which are in your possession and shall not retain or transmit any copies (electronic or otherwise) of the same. You will be required to sign a separate confidentiality agreement along with this letter and may be required to sign further confidentiality agreements as may be required by the Company. The Company acknowledges that individual marketing packages, Web sites, and other communications that have been developed for a client and have been placed in the "public domain", once distributed to the public may be no longer subject to client confidentiality provisions.

10. You will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all the Company's current rules, regulations, policies and procedures, including **Global Essential Compliance & Security Policies and Social Media Policy** as may be in force from time to time and as may be notified and displayed. You will be bound by the existing and new security rules, regulations and policies of the Company, including physical frisking (pat down) process wherein, a search would be conducted of outer clothing to detect any concealed prohibited articles. All policies mentioned in this letter, as well as others, are available on the Company intranet and may be changed/modified, at the Company's discretion. You are required to keep yourself updated with the Company's policies.
11. The Company shall have the right to vary, delete, and modify these terms and conditions of employment.
12. You will automatically **retire** from the services of the Company on the last day of the calendar month in which you attain the age of **Fifty-Eight years**. Your date of birth as per official records is **February 22, 2002**.
13. You are required to make a full and complete disclosure of any issues in past employment records, any relationships or dealings you have or propose to have/ enter into directly or through any of your relatives or family members, with any of the Company's agent, dealers, vendors, suppliers, subcontractors or the like

- 14.This appointment is subject to satisfactory verification of your credentials, character, antecedents and testimonials as provided in your application to the Company and your curriculum vitae. All cost incurred for such verification will be borne by the Company. If it is found at any time that you have made any false statements or suppressed any material information, it shall lead to immediate discontinuation of your employment with the Company without any notice or compensation.
- 15.You agree to undergo a drug test or any other medical/fitness test including breath analyzer, as asked for and at such a place and location as advised by the Company during the course of your employment. In the event you become unfit for performance of your assigned duties; you shall be liable to be discharged from the services without any notice.
- 16.You hereby consent to share your payroll, personal and employment related data for processing and review outside of the country, subject to adherence to applicable law.
- 17.Your address as provided by you in the employment forms shall be deemed to be correct for sending any communication to you and every communication addressed to you at the given address shall be deemed to have been sufficiently served upon you.
- 18.You are required to return the duplicate copy of this letter and report to work on or before the date of joining specified above. In the event you do not do so, it shall be deemed that you are not interested in this offer/appointment and this letter shall stand automatically withdrawn with effect from the Joining Date .

**If the above terms and conditions are acceptable to you, please sign on each page and return the duplicate copy of this letter as a token of your acceptance of this Letter of Employment.**

Welcome to **Teleperformance** and here's wishing you a rewarding career.

Yours Truly,

**For Teleperformance Global Service Private Limited,**



**Preeti Amit Shirke**

**Executive Vice President - Human Resources & Recruitment**

I, **Akanksha Dhananjay Shukla**,residing at **D/101, Chandresh Jyoti Chs Ltd Gala Nagar Achole Road Nalasopara East Mumbai - 401209, Maharashtra, India** do hereby accept the

<b>Employee Signature</b>	<b>Accepted On 02 Jun 2023</b> <b>shuklaakanksha952@gmail.com</b>
<b>Employee Name</b>	<b>Akanksha Dhananjay Shukla</b>

**Enclosures:**


1. Compensation/ Salary details (**Annexure I**)
2. Non-Disclosure- Declaration and Undertaking (**Annexure II**)
3. Personal Data- Declaration (**Annexure III**)
4. Work from Home- Declaration, **applicable under WAHA-[Work at Home] (Annexure IV)**

**NOTE:** For purposes of brevity and ease of reading, the term "**the Company**" or the term "**Teleperformance**" (wherever it appears in this letter) means **Teleperformance**.



Emp Temp Code : 2221726474

**Annexure I**  
**Compensation Details**

<b>Employee Name:</b>	Akanksha Dhananjay Shukla	
<b>Designation:</b>	Sr.Customer Service Associate- Non Voice	
<b>Grade:</b>	Grade I	
<b>Date Of Joining:</b>	June 07, 2023	
<b>City:</b>	Mumbai	
<b>Pay Components</b>	<b>Amount in Indian (INR)</b>	
Basic Pay	11,938.00	
Housing Rent Allowance (HRA)	7,162.00	
Transport Allowance	0.00	
Flexible Benefit Plan	0.00	
Statutory Bonus#	2,388.00	
<b>Gross Fixed Salary (1)</b>	<b>21,488.00</b>	
Provident Fund (Employee) (2)	1,433.00	
ESIC (Employee) (3)	0.00	
<b>Net Take Home [1-(2+3)]</b>	<b>20,055.00</b>	
Provident Fund (Employer) (4)	1,433.00	
ESIC (Employer) (5)	0.00	
Gratuity* (6)	574.00	
<b>Total Fixed Cost (1+4+5+6)</b>	<b>23,495.00</b>	
<b>Annual Fixed CTC</b>	281,940.00	
<b>Annual Performance Pay**</b>	<b>0 % of Annual Fixed CTC</b>	
<b>Annual Performance Linked Incentive (PLI)</b>	18,000.0	
<p>For Teleperformance Global Service Private Limited,</p>  <p><b>Preeti Amit Shirke</b>  <b>Executive Vice President - Human Resources &amp; Recruitment</b></p>		
<p>*Gratuity shall be payable as per "The Payment of Gratuity Act".          **Performance Pay will be payable subject to assessed performance achievement level,, the pay-out criteria and the frequency, as per the "Performance Pay policy/ note."          #Statutory Bonus is paid monthly as per "The Payment of Bonus Act".</p>		

- All Reimbursements will be paid as per prevailing Income Tax rules and company policies in effect
- The above compensation will be subject to Income Tax regulations in force from time to time.
- The above compensation is subject to deduction towards Medi-claim Insurance, transport, if/as applicable and any other statutory deduction/contribution including Professional Tax, labour
- Any Incentive payable, as part of the compensation structure or otherwise, shall have a "Minimum Attendance Threshold/Performance" as qualifying criteria for such payout.

Employee Signature	Accepted On 02 Jun 2023 shuklaakanksha952@gmail.com
Employee Name	Akanksha Dhananjay Shukla

**ANNEXURE II**  
**DECLARATION AND UNDERTAKING REGARDING NON-DISCLOSURE**

I, **Akanksha Dhananjay Shukla** residing at **D/101, Chandresh Jyoti Chs Ltd Gala Nagar Achole Road Nalasopara East Mumbai - 401209, Maharashtra, India**, and working as **Sr.Customer Service Associate-Non Voice**, do hereby solemnly state, undertake and declare that:

1. I will faithfully, truly and to the best of my skills and ability, execute and perform the duties required of me as an employee of **Teleperformance Global Service Private Limited**, a Company having its registered office at Teleperformance Towers, Plot CST No. 1406-A/28 Mindspace, Malad (West), Mumbai- 400090, Maharashtra, India.
2. I shall comply with all Teleperformance policies.
3. I will maintain the highest standard of confidentiality towards **Confidential Information**, by not, directly or indirectly, making known, or permitting such Confidential Information to be disclosed or made known to any person or entity, either inside or outside the Company. I acknowledge that such information is valuable, sensitive and a unique asset of the Company and/or of the Company's clients. I shall faithfully and diligently hold such Confidential Information from being disclosed to unauthorized persons, which may include, but are not limited to, employees of the Company that do not need to know the Confidential Information, persons not employed by the Company, persons that are not bound by a written confidentiality agreement with the Company, with regard to the specific Confidential Information, persons not directly aware of the proprietary and trade secret nature of the Confidential Information.
4. All documents, files, records, project plans, software tools as well as methods and techniques of doing business, including patents, trade secrets and other proprietary rights associated therewith, Strategies, Customer details and items of information or equipment relating to Company's business are and shall remain the property of the Company, including notes, documents, and files created in the performance of my duties of employment. I shall not under any circumstances remove such property from the Company premises without prior written consent. I further agree that all information relating to existing customers and potential customers of the Products, whether recorded in Company's database or otherwise is confidential to the company and that any ownership in respect thereof resides in the company and that it cannot be used by employee for any purpose not specifically referred to in this employment.
5. I understand and acknowledge that as set forth under the **Login Provisioning and De-provisioning Policy (GECSP 11)**, my employee ID and password used to access Company or its Clients' systems are personal and confidential, are **Proprietary Information**, and shall not be disclosed to anyone. Non-compliance with this Policy may lead to disciplinary sanctions upto and including discontinuation of services, consistent with applicable law.
6. Notwithstanding the separation of my employment with the company for any reason whatsoever I will not communicate or allow to be communicated to any person not legally entitled thereto any information relating to the Confidential Information and affairs of Teleperformance.
7. I will immediately report to the Company, any violation or breach of the commitments made in this declaration, whether the breach or violation is intentional or inadvertent and I agree that:
  - (i) In the event of a breach or threatened breach of the provisions of this declaration, the Company shall be entitled to an injunction restraining from using or disclosing, in whole or in part, such Confidential Information, or from rendering any services, to any person, firm, corporation, association or other entity to whom any such information has been disclosed or is threatened to be disclosed, which injunction shall be available without the posting of any bond or other security and the issuance of which is hereby consented to by Employee,
  - (ii) Any such breach would cause injury to the Company, and

8. The rights to any invention, discovery or creation of any system or method related to the Company's operations and arising out of any work done in the course of my employment will automatically vest with the Company. In this connection, the Company may obtain patent rights in its name (or jointly with others) based on the fact of my invention, discovery, improvement or other creative effort. I acknowledge that I will not be liable for any compensation for such invention, discovery, improvement or other creative effort made by me, and that any reward that the Company may, in its sole discretion, bestow on me will not be deemed to confer any rights towards that invention, discovery or improvement in system or method. I further acknowledge that I may be required to execute further documentation in connection with such inventions, discoveries, improvements or other creative efforts and will execute the same without delay.
9. In the event of my leaving services of the Company, for any reason, during the **12-months** period from the separation date, I shall **NOT** directly or indirectly either on my own account or otherwise:
  - i. engage or attempt to engage in providing services to any customer or prospective customer where such services or products are competitive with the services offered by the Company or any affiliate to the Customer
  - ii. canvass solicit or endeavour to entice away from the Company any client or customer(s) of the Company, or any person(s), who at any time during my employment, were or are clients or customers of the Company, or were in the habit of dealing with the Company;
  - iii. solicit, interfere with, or endeavour to entice away any employee of the Company; or
  - iv. counsel, or otherwise assist any person to do any of the acts referred to in para (i), (ii) & (iii) of this clause.
10. I shall **NOT** offer, promise, give, accept, condone, approve or knowingly benefit from an improper business gratuity, a bribe, 'kickback' or other improper advantage, benefit or reward, or otherwise apply inappropriate influence.
11. I shall **NOT** make a '**facilitation payment**'. Facilitation payment refers to the practice of paying a small sum of money to (usually) an official as a way of ensuring that they perform their duty.
12. None of my relatives are employed or associated with the Company or any of its affiliate companies or its customers/clients/suppliers in any form; and I undertake that I **shall** immediately notify the Company in case-
  - (a) any person who is so employed / associated becomes a relative, and/or
  - (b) a relative, in future, is so employed / associated with the Company.

I **understand and acknowledge** that:

1. the restraints contained herein are reasonable in all the circumstances of employment and agree that they are necessary for the protection and maintenance of the Company and its business.
2. my services can be suspended pending disciplinary action/enquiry/investigation as per Company policy and I shall abide by decision of investigation/enquiry Committee constituted for such purposes.
3. the Company shall be entitled to seek an order for specific performance or injunctive relief or other equitable relief in case I fail to observe or breach any of the restraints herein.

I **shall** indemnify and keep indemnified the company for any loss, damages or injury suffered by the company for any breach of above conditions or any other clause or term of employment.

I understand and acknowledge that my failure to comply with this declaration and undertaking may lead to disciplinary sanctions which may include discontinuation of services, as well as civil liability and/or criminal prosecution under applicable laws.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

<b>Employee Signature</b>	Accepted On 02 Jun 2023 shuklaakanksha952@gmail.com
<b>Employee Name</b>	<b>Akanksha Dhananjay Shukla</b>



Annexure III

Personal Data - Declaration

I **Akanksha Dhananjay Shukla** hereby certify that all statements made on the **Employment Application Form**, my **Curriculum Vitae** or **during my interviews** with the Company are **true and complete**. I understand that any omission or misrepresentation of any fact may result in refusal of employment or immediate dismissal.

I further understand that I shall be bound by the existing and new rules, regulations and policies of the Company including those related to Frisking (Pat Down) process wherein, a search would be conducted of outer clothing to detect any unauthorized / prohibited articles.

I confirm that I have voluntarily furnished my personal information to the Company and the Company shall be free to use such information and all other information that I may provide at any time hereinafter. The Company may share such information in connection with my employment and other related matters, as deemed fit and necessary by the Company.

I recognize that in connection with employment with Teleperformance, I may be the subject of a background enquiry and drug test by the company or its representative, and I hereby authorize the same. I also authorize the Company to take action including penal action against me in case any fact is found contrary to what has been stated by me in the application form mentioned herein above.

I do hereby declare that I will immediately report to my Line Manager or HR team in case of "**Change to Circumstances**", within **48 hours** of me becoming aware of such "**Change to Circumstances**" which may arise due to the following:

- a) I am found guilty of a criminal offence / is under police caution or investigation;
- b) There is a change in my legal right to work / work status; and
- c) There are any adverse credit judgments against me.
- d) Change in personal status like name change / marital status / permanent or current address change etc.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Temp Emp Code	2221726474
Employee Signature	Accepted On 02 Jun 2023 shuklaakanksha952@gmail.com
Employee Name	Akanksha Dhananjay Shukla

ANNEXURE IV

DECLARATION AND UNDERTAKING - Work From Home

I, **Akanksha Dhananjay Shukla**, do here-by confirm and declare that while I Work From Home, I will adhere to all company and Client confidentiality and security policies, not limited to the below:

- I understand and agree that 'Working From Home' is an extension of my workplace and all policies as applicable while Working From Office shall continue to apply, including Confidentiality Agreement, Code of Conduct, Data Security and WAHA Security Policy amongst others;
- I understand that I will not use pen, paper, mobile phone, camera, or any other electronic devices while Working from Home;
- I will not have unauthorised people, including family and friends to access or take a look at my device while I am working, however I also understand that their movement around or behind my device might be captured in any monitoring tool;
- I understand and agree that recording of conversations or other Teleperformance /Client/consumer information, outside of standard business processes is prohibited;
- I understand that the use of speakerphone is prohibited while Working From Home;
- I understand that the key privacy considerations around accessing personal data (for example customer, client and employee information), read in conjunction with Teleperformance policies, standards and procedures, while Working From Home is strictly prohibited;
- I shall take particular care to reduce the risk of inappropriate or unauthorised disclosure of personal data while Working From Home; and
- I have a functional internet connection at home and shall ensure that it is operational with enough data availability at all the time. I understand that this is a pre-requisite for Work From Home and I shall maintain good internet bandwidth. I shall be fully responsible for upkeep and usage of this connection.
- I agree to return company or client's systems, assets, records and materials **within 36 hours** from the date of intimation received by the company in the same condition as it was provided to me.
- In case, I delay in returning or fail to return or returned in damaged condition, the company's or client's systems, assets, records and materials within such stipulated time then company has the undisputed right to recover penalties /amount as per the case may be.
- I agree to the use webcam for video calls /collaboration with supervisors and colleagues.
- I agree to the use of cameras available on the Teleperformance Cloud Campus by Teleperformance and the terms and conditions related to it as appended below, which is subject to update, as per the applicable law. This is regardless of whether the camera was provided by Teleperformance, if it is built-in or bundled with the equipment provided to the employee, or in a Bring Your Own Device (BYOD) scenario.
- I understand, that I have the option to raise a helpline ticket to the BHR team over the email id (**HR.TPCCIndia@teleperformancedibs.com**), if I will have any concern whatsoever, post deployment of Teleperformance Cloud Campus.
- I understand, that in the event, I desire to opt-out as Working-from-Home-Agent in the Teleperformance Cloud Campus, I will reach out to my immediate supervisor with a written notice stating the reason for it and [**HR.TPCCIndia@teleperformancedibs.com**].
- I hereby give my consent to Teleperformance's use of a Camera as part of the computer sign-on process to authenticate my identity. I further agree to allow Teleperformance to visually monitor me during work

hours via a camera to ensure that my work-at-home environment meets the expectations of Teleperformance and its clients.

- I specifically understand and agree to Teleperformance's use of camera video and audio for security measures assessment, proper and lawful execution of all employment and client related contractual provisions, safety verification and any other business-related purpose. I agree to turn on the camera when requested and/or conduct verification via phone or video call pursuant to random clean desk audits.

For this purpose, I hereby understand that Teleperformance reserves the right to inspect my work area in my Work From Home site or the system virtually with or without advance notice to me. I also understand that at random intervals during your shift, Teleperformance may take snapshots of your workspace to analyze and detect any violations of existing security protocols including, but not limited to, clean desk policy, GISP and standards.

I hereby provide my consent and agree to such inspection and waive-off any claim for invasion of privacy in connection with such inspection. There are a number of situations in which I will activate the camera. These include: for my identification to be confirmed (in particular every time I login to Teleperformance systems); during regular security procedures; during 1-to-1 meetings, coaching sessions, and team meetings to achieve the most effective communication, collaboration and provision of the services. As I am providing services remotely, Teleperformance also recommend camera use during the rest of the time that I am providing services as a way to more effectively engage with my colleagues. When I activate my camera, it will be livestreaming and not recording. Every time recording is required (for Teleperformance business purposes, in a chatroom where you are present, for instance recording informational sessions delivered by TP Representatives), the 'recording icon' will show and I will be able to turn off my own individual camera during the recorded session.

For above purpose, Teleperformance, in its sole discretion, reserves the right to install any system monitoring technology on the work machine including EDR, Webcams or any other software/file that allows for supervision at work-at-home site which includes, but is not limited to:

- Capturing 'facial confirmation', 'ID scan' and 'Geo Tagging';
- Tracking 'multiple people violation'. 'unknown user violation', 'not at desk violation', 'auto idle user detection'; Mobile phone detection and usage;
- Clean desk environment (use of pen/paper or other objects not permitted);
- Capturing Desk-top random image and click pictures when above violations are detected via random scan which could be used as evidence in case of any breach as per the security policy

I understand that failure to comply with the above will lead to appropriate action in accordance with Teleperformance HR policies and manual.

<b>Temp Emp Code</b>	<b>2221726474</b>
<b>Employee Signature</b>	<b>Accepted On 02 Jun 2023 shuklaakanksha952@gmail.com</b>
<b>Employee Name</b>	<b>Akanksha Dhananjay Shukla</b>





# GURU KRIPA SAI VEG HOTEL

Shop no 5, Bharat Diamond Brass, Bandra BKC East, Mumbai - 400 051.

Email : gurukripasaiveghotel@gmail.com

Tele no. 022 583078

GST No. : 27AAACS5382F2ZC

Date : 15/06/2024

## To Whom so ever it may concern

This is to certify that Mr. Kunal R. Yadav, is working in our Hotel, since 15/01/2022 till date, as a Sr. Executive. During is tenure with us for the above period , we found him efficient, his character and conduct were good.

Thanking you,



(Arun R. Yadav)  
(Manager)

Guru Kripa Sai Veg Hotel

February 9, 2024

Dear Priti,

We are pleased to make you an offer of employment at Firstsource Solutions Limited("Company"), for the position of CSA at the company's Mumbai office.

The break-up of the salary offered is provided below:

COMPONENT	AMOUNT (Rs)
Basic	Rs5,600.00
Special Allowance / FBP	Rs2,745.00
House Rent Allowance	Rs2,800.00
Conveyance	Rs1,600.00
Medical	Rs1,500.00
Statutory Bonus	Rs2,842.00
<b>GROSS SALARY</b>	<b>Rs17,087.00</b>
PF (12% of Basic) – Co. Contribution	Rs672.00
Gratuity(4.8% of Basic)*	Rs269.00
ESI (3.25% of Gross) - Co. Contribution	Rs556.00
<b>RETIRALS</b>	<b>Rs1,497.00</b>
<b>FIXED SALARY (p.m.)</b>	<b>Rs18,584.00</b>
<b>FIXED SALARY (p.a.)</b>	<b>Rs223,008.00</b>
Performance Pay (p.a)**	Rs6,000.00
<b>TOTAL ANNUAL CTC (p.a)</b>	<b>Rs229,008.00</b>

**A. Statutory Applicability and other Allowances:**

- Gratuity will be paid in accordance with the Payment of Gratuity Act, 1972;
- Provident Fund contribution will be in accordance with the Employees' Provident Fund and Miscellaneous Provisions Act, 1952;
- Statutory bonus will be paid in accordance with the Payment of Bonus Act, 1965;
- Taxes as per the Income Tax Act, 1961 will be deducted in each month's salary. Please provide proof of income earned and tax computation sheet of your previous employment so that the same can be considered and appropriate adjustments made.

**B. Appointment Details:**

<b>Date of joining</b>	February 26, 2024
------------------------	-------------------

Statutory deductions & payments will be applicable in accordance with your eligibility under law, Any incentive / performance / variable, pay will be applicable as per your eligibility under company policies.

You will be given an appointment letter with the terms and conditions of your employment if you accept this offer and are appointed in the Company.

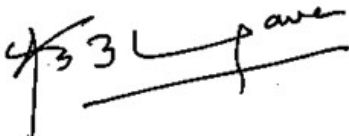
Your appointment in the Company is subject to the submission of documents as requested and a successful background verification check which will be conducted by the Company.

This offer is valid till February 26, 2024 from the date of issue for your acceptance and will be rescinded by the Company in the absence of acceptance by you.

We hope that your association with the Company will be a long and fruitful one.

Thanking You,

**For Firstsource Solutions Limited**

A handwritten signature in black ink, appearing to read 'Anshul Bhargava', written over a horizontal line.

**Anshul Bhargava**

**Global Head – Human Resources**





# World Class Services Limited

(Formerly Known as World Class Services Private Limited)

ISO 9001 : 2008, ISO 14001 : 2004, OHSAS 18001:2007 & Member of IFMA

CIN : U74999MH2011PLC222374

**Date: 13/01/2023**

To,  
**Raveena Yadav**  
**Emp. Code: WCSPLFSO982**  
**Mumbai**

Dear Ms. Raveena Yadav,

We are pleased to appoint you as “**Executive – Talent Acquisition**” at Mumbai Location with our Client **M/s Firstsource Solution Ltd.** on contractual Basis with effective from **15<sup>th</sup> January 2024 to 13<sup>th</sup> July 2024**. In addition to this following are the terms & conditions:

- You will be paid salary **INR 33,599/-** per month take home (as per Annexure-I).
- It is a condition of your employment with the company that the management in its absolute discretion may transfer you to any other Project site / Establishment / Department / Division located anywhere in the country or outside the country under the same Management or any other Sister Concerns, Associate Companies or any Holdings or Subsidiaries. Such transfers will not create for you any right to ask for revision in your emoluments or other terms and conditions of your services. Consequent to such transfers, you will be governed by the terms and conditions of service as application to your category of employees in the new place.
- It is understood that our decision to appoint you is based on the information given by you in the bio-data/Application Form during the interview you had with us. If at a later stage, it is found that information you had provided is false / incorrect, your services are liable to be terminated.
- You shall not divulge any information you may come across during your services, in connection with the technology / Business / Trade of the company to any competitor / individual/ Body of individuals / Business organizations etc. In case of violation of this clause, the Management is within its right to terminate your services immediately and can claim damage to this effect.
- You shall not leave the company without a clear notice of 30 working days after the formal acceptance of the resignation or in the lieu of notice by paying a sum equivalent to one months' gross remuneration and salary as the case may be.

**REGISTERED OFFICE :**  
REGUS Times Square, Unit-1, Level-2,  
B-Wing, Andheri, Kurla Road, Andheri (East)  
Mumbai-400 059 (MH)

**CORPORATE OFFICE :**  
380, Goyal Nagar, Service Road, Near Bank of Baroda,  
Bangali Square, Indore-452 016 (M.P.) Tel.: 0731-4268167  
Email: info@wcspl.org, www.wcspl.org



# World Class Services Limited

(Formerly Known as World Class Services Private Limited)

ISO 9001 : 2008, ISO 14001 : 2004, OHSAS 18001:2007 & Member of IFMA

CIN : U74999MH2011PLC222374

- This appointment is a contract between you and World Class Service Ltd. for a particular project only, once the project gets over this contract between us stand terminate automatically, we shall inform you about the same 30 days before. Management reserved rights to terminate your services anytime after giving you notice of 30 days.
- You shall abide by the Rules and Regulation of the company which may be enforced from time to time.
- If any Letter of Authority or Power of Attorney is issued in your favor, you will have to return it on demand or on separation from the company failing which all the liabilities arising in that case will be borne by you.
- You will keep us informed of any change in your residential address, telephone numbers, any up gradation of your qualification etc.
- During the continuance of your employment with us, without our permission in writing, you will not carry on any business or enter any type of services or be employed by any other firm, company or persons in any capacity, for any part of your time, whether during working hours or otherwise. You shall devote your whole time, attention and efforts exclusively to your duties to promote the interest of the company's affairs, Any business activities existing in your name prior to joining service should be disclosed and permission be taken from the management to continue with the activities.
- You shall, throughout the service of the company conduct yourself in the manner benefiting a responsible member of the staff. In case your behavior found to be undesirable, the company reserves the rights to terminate your services forthwith without any compensation, notice or salary in lieu of notice and all the dues may be fortitude with this effect.
- Continued absence for 3 days without permission in writing from the management or overstay of sanctioned leave for 5 days shall tantamount to voluntary abandonment of service and your name will be struck off from the rolls of the company without any notice to you.
- All the income tax liability arises on your salary and remuneration shall be on your account & borne by you. Company will not be liable for anything to this account and would not bear anything towards income tax whatsoever. Company will deduct necessary Tax at Source on your salary and remuneration as applicable from time to time.

**REGISTERED OFFICE :**  
REGUS Times Square, Unit-1, Level-2,  
B-Wing, Andheri, Kurla Road, Andheri (East)  
Mumbai-400 059 (MH)

**CORPORATE OFFICE :**  
380, Goyal Nagar, Service Road, Near Bank of Baroda,  
Bangali Square, Indore-452 016 (M.P.) Tel.: 0731-4268167  
Email: info@wcspl.org, www.wcspl.org



# World Class Services Limited

(Formerly Known as World Class Services Private Limited)

ISO 9001 : 2008, ISO 14001 : 2004, OHSAS 18001:2007 & Member of IFMA

CIN : U74999MH2011PLC222374

As token of your acceptance of the above, you are requested to return the duplicate copy of this letter duly signed all the pages.

For World Class Services Ltd

AUTHORIZED SIGNATORY

---

I have gone through the terms & conditions of the above order engaging me as and accept the offer keeping in view all the above terms and condition.

Employee Name : **Raveena Yadav**  
Signature :

**Helpdesk:** (Timing 11:00 AM to 05:30 PM, Monday to Friday)

Cell: +91 731 4268167

Mail: For documents:- [data@wcsl.co.in](mailto:data@wcsl.co.in) & [gaurav@wcsl.co.in](mailto:gaurav@wcsl.co.in) (for Salary and Payroll)

**REGISTERED OFFICE :**  
REGUS Times Square, Unit-1, Level-2,  
B-Wing, Andheri, Kurla Road, Andheri (East)  
Mumbai-400 059 (MH)

**CORPORATE OFFICE :**  
380, Goyal Nagar, Service Road, Near Bank of Baroda,  
Bangali Square, Indore-452 016 (M.P.) Tel.: 0731-4268167  
Email: [info@wcspl.org](mailto:info@wcspl.org), [www.wcspl.org](http://www.wcspl.org)





# World Class Services Limited

(Formerly Known as World Class Services Private Limited)

ISO 9001 : 2008, ISO 14001 : 2004, OHSAS 18001:2007 & Member of IFMA

CIN : U74999MH2011PLC222374

## Annexure -I

### Break Up of CTC

Salary	Monthly	Annual
Basic	10000	120000
HRA	5000	60000
Special Allowance	17157	205884
Advance Bonus	2842	34104
<b>Gross Salary</b>	<b>34999</b>	<b>419988</b>
<b>Employer Contributions</b>		
PF @ 13%	1300	15600
Insurance Premium	1201	14412
<b>CTC</b>	<b>37500</b>	<b>450000</b>
	Monthly	Annual
<b>Net Take Home</b>	<b>33599</b>	<b>403188</b>
<b>Approx Deductions</b>		
	in Rs.	
PF 12%	1200	
P.T.	200	
<b>Total</b>	<b>1400</b>	

**REGISTERED OFFICE :**  
REGUS Times Square, Unit-1, Level-2,  
B-Wing, Andheri, Kurla Road, Andheri (East)  
Mumbai-400 059 (MH)

**CORPORATE OFFICE :**  
380, Goyal Nagar, Service Road, Near Bank of Baroda,  
Bangali Square, Indore-452 016 (M.P.) Tel.: 0731-4268167  
Email: info@wcspl.org, www.wcspl.org

25 November, 2022

Ms. Rupali Triloki Sharma  
Om Sainath Kalpvruksh Seva Soc,  
Aambejavani Azad Nagar,  
Malvani, Kharodi,  
Mumbai  
Maharashtra - 400095

Dear Ms. Sharma,

With reference to your application and the subsequent interviews you had with us, we are pleased to appoint you in HDFC Sales Pvt. Ltd. on the following terms and conditions:

1. You will be placed in Grade "GT" and will be designated as "Customer Relation - Trainee".

**2. Annual Compensation :**

In lieu of the Services rendered by you in terms of this Agreement, your total salary CTC will be. Rs. 238,872.00 per annum. (Refer Annexure I for Salary Break - up).

**3. Probation Period :**

You shall be confirmed after having completed your probation period of 6 months unless otherwise extended or terminated in writing.

**4. Statutory Benefits :**

**(a) Gratuity:**

You shall be entitled to payment of Gratuity as per the provisions of the Payment of Gratuity Act, 1972 and the rules applicable there under. [Gratuity shall be paid only on separation/retirement of your employment and on your having completed 5 (five) years of continuous employment with the Company at the rate of half month's salary for every completed year of service or part thereof in excess of six months. For the purpose of this clause, salary shall be the basic salary last drawn by you.

**(b) Provident Fund:**

You shall be covered under the Provident Fund scheme, in accordance with the provisions of Provident Fund scheme as applicable and the rules applicable as amended from time to time.

**(c) Employee State Insurance Scheme:**

You shall be covered under the Employee State Insurance Scheme if applicable to you, in accordance with the provisions of the Employees State Insurance Scheme as applicable and the rules applicable as amended from time to time.

**5. Welfare Activities :**

**(a) Medical Insurance Scheme:**

All employees are covered from the date of joining under the Medical Insurance Scheme. This scheme provides an Insurance cover for hospitalization treatment for the employee to the extent covered.

*Date: 03rd May, 2024*

*Name : Rupali Triloki Sharma*

*Emp No : 54762*

*Location : Jogeshwari*

*Dear Ms. Sharma,*

*We are pleased to inform you that your salary (Cost to Company) has been increased to **Rs. 259257.00 per annum** w.e.f. **01-April-2024** (refer Annexure I for the Salary break – up).*

*We are confident that you will strive to achieve higher levels of performance in the coming years and we look forward to your continued support in taking HDFC Sales to greater heights of excellence.*

*We wish you a very happy and successful year ahead.*

*Yours sincerely,*

*For HDFC Sales Pvt. Ltd*



*Authorized Signatory*



Date: 11/06/2024

To whom so ever it may concern

This is to certify that Mr. Darshan C. Sawant is working in our company since 09/03/2022 till date, as Sr. Executive. During his tenure with us for the above period, we found him efficient, his character and conduct were good.

Thanking You,

Yours Truly,



(Aparna Pandharkar)

(Director)

Impetus Arthasutra Pvt. Ltd.

**GHANSHYAMDAS SARAF COLLEGE OF ARTS AND COMMERCE**  
**TY B.Com (Accounting Finance) - SEM VI - AY 2023-2024**  
**List of Students with Internship Based Projects**

Sr. No.	Roll No.	Full Name	Name of the Company interned with
1	6	Bhapkar Sakshi Devidas	Ace Décor
2	7	Bhati Pratham Rajendra	Mitesh Trivedi & Associates.
3	18	Deshpande Samruddhi Sachin	M G Sharma and Associates (Chartered accountants Firm)
4	19	Dubey Akash Manish	HDFC Bank
5	20	Dubey Harsh Ajay	BNP PARIBAS
6	36	Gusain Karan Jeetsingh	Lunawat and Vyas
7	44	Jaiswal Aditya Vijaykumar	Fintech Education
8	46	Kabadi Sahil Vilas	Times of India
9	47	Kadam Yash Anil	AJK & Associates
10	50	Kasu Sadiya Abdul Majid	Kirti Pandya & Co.
11	51	Kate Nayan Vilas	Mistry Associates
12	53	Khandekar Ridhi Mahendra	Fintech Education
13	58	Lad Yug Rajeshkumar	Chhalani and Associates
14	70	Mishra Ujwal Dinesh	Jagat and Associates Consultancy Service
15	101	Modi Aarti Anil	AMB Jain & Co.
16	102	Mundra Jagrat Vijay Kumar	CA Gaurang B Shah & Co
17	107	Panchal Janhavi Santosh	Percolate Training & Consulting LLP
18	108	Pandey Jiya Dinesh	Kirti Pandya & Company
19	121	Prajapati Bharti Manish	S.K Goyal & Co.
20	133	Sen Khushi Brijbhushan	V.Vishwanathan (HUF)
21	153	Solanki Dhruvi Rajesh	H.P.Jain and Associates
22	155	Thakur Shravani Deepak	Oriental Integrated Facility Management Private Limited
23	161	Vaishnav Sanjana Jagdish	G.R. Modi & Co. Chartered Accountants



**Experience Certificate**

**Date: 04/03/2023**

**Subject: Experience Certificate for Accountant.**



**To, Bhapkar Sakshi Devidas.**

We hereby certify that **Bhapkar Sakshi Devidas** has joined our company. As Accountant and has been with the company for **5 months** from **October** to **February**.

During her tenure with us, she has proved herself and has been very hardworking and dedicated. We have noticed that with her timeline and dedication, the project went very well on time. She can be named among those who deserve excellent growth in the Accounts career. We wish her all success in all their future efforts.

**Regards**

**Ace Decors**

**Stamp**

*[Handwritten signature]*





# Mitesh Trivedi & Associates

CHARTERED ACCOUNTANTS

Office : 9/B, Komal Apartments, Patel Nagar, Behind Cosmos Bank, Stallon Road, Bhayandar (W), Thane - 401 101.  
Mob.: +91 98692 00966, +91 90822 09388 | Email : miteshtrivediassociates@gmail.com

## EXPERIENCE – CERTIFICATE

It is to certify that Mr. Pratham Rajendra Bhati was working as employee with us at Mitesh Trivedi & Associates Chartered Accountant from the period July 2023 to October 2023.

During his employment Mr. Pratham Rajendra Bhati has perused knowledge & experience in the field of Audit/Accounting, etc. from our organisation. During his employment we found him to be Professional, knowledgeable and Responsible.

He has a friendly nature and works well as individual or member of a team as required by management.

With his enthusiasm to work, learn and progress, I am certain that he would make a great employee to any enterprise.

Date: 02/11/2023

Place: Bhayander

For Mitesh Trivedi & Associates





# M G SHARMA & ASSOCIATES

## CHARTERED ACCOUNTANTS

202- MUKUND PALACE, NEW GOLDEN NEST ROAD, BHAYANDER EAST, THANE(MH)401105

NAVEEN MEHTA  
9969752195  
naveenm@mg7@gmail.com

MADAN GOPAL SHARM  
9414263126  
sharmamg7@gmail.com

DATE: 19<sup>th</sup> September, 2023

### INTERNSHIP CERTIFICATE

#### TO WHOM SO EVER IT MAY CONCERN

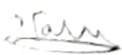
It is to certify that Miss. Samruddhi Sachin Deshpande, a 3<sup>rd</sup> year Bachelor of Accounting (BAF) student of Ghanshyamdas Saraf College of Arts and Commerce was working with us M/s M G SHARMA & ASSOCIATES(FRN-011451C), Chartered Accountant as an Intern, and has completed 3 months internship from period 19<sup>th</sup> June, 2023 to 19<sup>th</sup> September, 2023.

During her period Miss. Samruddhi S. Deshpande has perused knowledge & experience in field of ITR, Accounting, etc. from our organisation. Also we found her to be Professional, Knowledgeable and result oriented with theoretical & practical understanding of work requirements.

She has a friendly & having good sense of humour and works well as individual also member of a team as required by management. Overall Miss. Samruddhi S. Deshpande performed her duties and responsibilities cheerfully with attention to detail at all times. With her enthusiasm to work, learn and progress, I am certain that she would make a great employee to any enterprise.

M G SHARMA & ASSOCIATES

Chartered Accountants





CA Naveen Mehta

Partner

FRN. 011451C

Membership No. 078177



HDFC Bank Limited  
Human Resources Division  
HDFC Bank House, 2<sup>nd</sup> Floor,  
Senapati Bapat Marg,  
Lower Parel, Mumbai 400013  
Tel : 6652 1000 Fax: 2490 4016

July 13, 2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Akash Manish Dubey** has completed his project training with us in **Credit Intelligence Control at Mumbai from May 11,2023 to July 11,2023.**

He has completed a project on **“Risk Strategy in the Payment Business Product: Prevention and Identification of frauds”**.

We wish him all the best for the future.

**Yours truly,  
For HDFC BANK LIMITED.  
Human Resources**

**This is Computer generated letter and hence does not require Signature**

Human Resource Division, HDFC Bank Corporate HR – ISO 3001.2008 Certified

Regd.Office: HDFC Bank Limited, HDFC Bank House, Senapati Bapat Marg, Lower Parel (West), Mumbai-400 013





22 Aug 2023

To

Harsh Dubey

SUBJECT: INTERNSHIP LETTER

Dear Harsh

This letter is to certify below details regarding your internship.

NAME	:	Harsh Dubey
UID	:	f61730
ENTITY NAME	:	BNPP India Branch
LOCATION	:	Mumbai
INTERNSHIP START DATE	:	22 <sup>nd</sup> May 2023
DEPARTMENT NAME	:	Operational Permanent Control
INTERNSHIP END DATE	:	16 <sup>th</sup> July 2023

We wish you all the best for the future.

If you have questions in relation to the above, please do not hesitate to contact BNPP INDIA HRSS  
<[bnpp.india.hrss@asia.bnpparibas.com](mailto:bnpp.india.hrss@asia.bnpparibas.com)>

*This is a computer generated statement and does not require signature*

# Lunawat & Vyas

CHARTERED ACCOUNTANTS



## EXPERIENCE CERTIFICATE

It is to certify that **Mr. Karan Jeetsingh Gusain**, student of Third year of Bachelors of Commerce (Accounting and Finance) B.C.A.F course from Ganshyamdas Saraf College was working as an intern with us, M/s Lunawat & Vyas, Chartered Accountants for period from June 10, 2023 to Current period i.e. 10 months in the area of Accounting, Income Tax, GST, TDS and Working with Excel & Other regulatory compliance.

During his internship Mr. Karan Jeetsingh Gusain has perused knowledge & experience in above field from our Firm.

Also, we found him to be knowledgeable and result oriented with theoretical & practical understanding of work requirements.

We wish him a very successful career ahead.

For Lunawat & Vyas,  
Chartered Accountants  
Firm Registration: 142430W

Dharmendra Lunawat  
Partner  
M. No. 154358





**FINTECH  
EDUCATION**

**TO WHOMSOEVER IT MAY CONCERN**

This certificate is hereby bestowed upon **Aditya Jaiswal** for the successful completion of summer internship project with **Fintech Education** as a **Financial Market Trainee**.

Internship project titled **Fundamental and Technical Analysis of HDFC BANK and ICICI BANK** was completed by him between **2<sup>nd</sup> March, 2023 to 8<sup>th</sup> June, 2023**.

His proficiency and contribution during the internship span were **Excellent**.

Looking forward,

**Aniket Chandanshive,  
Founder, CEO.  
FINTECH EDUCATION**





Bennett, Coleman & Co. Ltd  
7, Bahadurshah Zafar Marg, New Delhi 110103 T: 91 11 23302000  
Registered Office: The Times of India Building, Dr. D.N Road, Mumbai 400001  
Corporate Identity No: U22120MH1913PLC000391

10 December 2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Sahil Kabadi** student of **Ghanshyamdas Saraf College of Arts and Commerce** has successfully completed Weekend Sales Internship from **August 5, 2023 to November 25, 2023** with **Results and Market Development** department of "BCCL", Location Mumbai.

The details of the Project are as follows:

- Project: On ground (field) sales - Access program
- Name of the Guide: Mr. Sagar Bhosale

During the internship period he was found dedicated, self-motivated, and hardworking.

Wish him all success in future endeavors.

**For Bennett, Coleman & Co. Ltd.**



**Atul Chaturvedi**  
Chief Manager – Results & Market Development

# A.J.K & ASSOCIATES

Chartered Accountants

301, Mukund Palace, New Golden Nest Road, Bhayander (East), Thane - 401 105

---

1<sup>st</sup> November, 2023

## INTERNSHIP CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

It is to certify that Mr. Yash Kadam, a 3rd year Bachelor of Accounting (BAF) student of Ghanshyamdas Saraf College of Arts and Commerce, Mumbai has completed 4 months Finance internship under the guidance of CA Arpit Jain. The duration of the internship was from period 1st July, 2023 to 31st October, 2023.

During this period of internship, Mr. Yash Kadam performed his duties and responsibilities cheerfully. With his enthusiasm to work, learn and progress, we are certain that he would make a great employee to any enterprise.

During the time of his tenure, we found him extremely resourceful in the entire accounting field. We wish him all success in his future endeavors.

For A. J. K. & Associates

Chartered Accountants

FRN: 138724W



CA ARPIT JAIN

(Partner)

M. No.: 148082



604, 6th Floor, Kesrinath Apartments,  
Near Filmistan Studio, S. V. Road,  
Goregaon (W), Mumbai-400 062.  
Tel.: +91 22 28786203  
Telefax: +91 22 28766204  
Mobile: 9821331986  
E-mail : vipulkirti@yahoo.com

Kirti Pandya & Co.  
CHARTERED ACCOUNTANTS

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Sadiya Majid Kasu having PAN LYPK1844C residing at Room No 5, Katarsingh Chawl, Malvani Block No. 3, Marve Road, Malad (west) Mumbai - 400 095 was working with us as trainee Accountant from 21/05/2023 to 5/07/2023.

This certificate is issued to her as per her request.

For Kirti Pandya & Co

Proprietor  
Kirti V Pandya

Place : Mumbai

Date: 16/09/2023





Date:- 01/03/2024

**TO WHOM IT MAY CONCERN**

We confirm that Ms. Nayan Kate was interned by us as an Audit/Accounts Junior during the period from 06<sup>th</sup> August, 2021 to 28<sup>th</sup> February 2024.

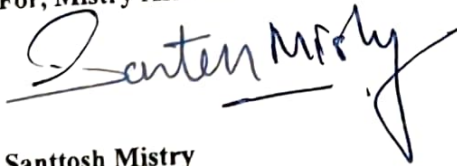
Her duties involved the preparation of accounts for clients both orally and in writing, monitoring of deadlines, writing up cash books, preparation of balancesheet, assisting the accounts and audit department on all aspects relating to the preparation of year end accounts, draft accounts and annual audits

During her period of employment she has demonstrated that she has the ability to communicate with all level of staff and clients. More importantly she had a professional aptitude towards organizing and tackling the varied types of assignments that she undertook. She has found to be a good responsible member of the accounts and audit team.

We trust the above will be sufficient for your requirements but please note that it is given in strict confidence.

Your Faithfully,

For, Mistry Associates



**Santtosh Mistry**

(Partner)



# FINTECH EDUCATION

## TO WHOMSOEVER IT MAY CONCERN

This certificate is hereby bestowed upon **Ridhi Khandekar** for the successful completion of summer internship project with **FinTech Education** as a **Financial Market Trainee**.

Internship project titled **Fundamental and Technical Analysis of NESTLE LTD and HUL LTD** was completed by him between **2<sup>nd</sup> March, 2023 to 8<sup>th</sup> June, 2023**.

Her proficiency and contribution during the internship span were **Excellent**.

Looking forward,

**Aniket Chandanshive,**  
Founder, CEO.  
FINTECH EDUCATION

**CHHALANI & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

C 911, Valbhav Paradise, Aaram Society Lane,  
Vakola, Santacruz (E), Mumbai – 400055

Date: 31<sup>st</sup> August, 2023

**TO WHOMSOEVER IT MAY CONERN**

This is to certify that Mr. Yug Lad, a 3<sup>rd</sup> year Bachelor of Accounting (BAF) student of Ghanshyamdas Saraf College of Arts and Commerce, Mumbai, has successfully completed 4 weeks Finance internship under the guidance of CA Neelam Chhalani. The duration of the internship was from 11<sup>th</sup> July, 2023 to 7<sup>th</sup> August, 2023.

During this period of internship, Mr. Yug Lad was found to be sincere and hard working. He has genuine willingness to learn and achieve success. We wish him all the best for his future endeavors.

For Chhalani & Associates

*Neelam Chhalani*

CA Neelam Chhalani  
Partner





**JAGAT AND ASSOCIATES**

105, Rashmi Laxmi sadan,  
Navghar road, bhayandar (east), Mumbai - 401105

Date: 31st November, 2023

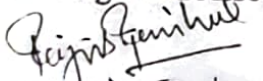
**TO WHOMSOEVER IT MAY CONCERN**

It is to certify that Mr. Ujwal Mishra, a 3rd year Bachelor of Accounting (BAF) student of Ghanshyam Das Saraf College of Arts and Commerce, Mumbai has completed 5 months Finance internship under the guidance of Rajeev Parihar, from period 19th May to 20th October.

During this period of internship, Mr. Ujwal Mishra performed his duties and responsibilities cheerfully. With his enthusiasm to work, learn and progress, we are certain that he would make a great employee to any enterprise.

During the time of his tenure, we found him extremely resourceful in the entire accounting field. We wish him all success in his future endeavours.

For Jagat and Associates,

  
Mr. Rajeev Parihar





# A M B JAIN & CO.

## CHARTERED ACCOUNTANTS

101, Subhshree Arcade, Opp Shivaji Chowk, Zakaria road, Malad-West, Mumbai-400064.  
Mob.9029281052,Email:caankurjain.03@gmail.com,Web:caankurmjain.in

Date:29/03/2021

To,

The Principal / The Project guide (Mr.Prasanna Choudari)

Ghanshyamdas saraf college of arts and commerce

RSET Campus,S V road,Malad west,

Mumbai-400064.

This is to certify that Ms. Aarti Modi D/o. Mr. Anil Modi studying TYBAF of your college had been serving in our Firm M/S. A M B Jain & Co., Chartered Accountants as Accounting and Finance Intern for a duration of ten months from May 2023 to Feb 2024 with our entire satisfaction.

Throughout Internship, we found her sincere, honest, hardworking, dedicated employee with the professional attitude and a very good learning ability. She is also Pleasant, Confident and open to challenges.

During her Internship, Ms. Aarti Modi actively participated in various task and gained experience in Accounting, Finance, Auditing & taxation. She enriched her professional base in best manner.

Ms. Aarti Modi was always willing to proactive approach towards her assigned work and had excellent rapport with her team members. She is amiable in nature and has a good character.

We wish her all the success in life.

This letter is issued for submission to college as part of Curriculum & course.

Yours faithfully,

For  
A M B JAIN & CO.  
Chartered Accountants  
FRN - 0142339W

Ankur M Jain  
Proprietor  
Membership No.-167765  
Place:Mumbai





**Gaurang B. Shah & Co.**  
CHARTERED ACCOUNTANTS

GAURANG SHAH  
B.Com. F.C.A.

Date: 31/08/2023

## EXPERIENCE CERTIFICATE

It is to certify that Mr. Jagrat Vijay Mundra has been serving in the organization since 1<sup>st</sup> April 2023 to till date as 31<sup>th</sup> August 2023.

During his employment Mr. Jagrat Vijay Mundra has perused knowledge & experience in field of Accounting, GST, Reconciliation, Related Documentary, Income tax, MS Excel, MS Word, etc. from our organisation.

He is a friendly and works well as an individual or member of a team as required by management. He has worked effectively with clients.

Overall Mr. Jagrat Vijay Mundra performed her duties and responsibilities cheerfully. With his enthusiasm to work, learn and progress, I am certain that he would make a great employee to any enterprise.

During the time of his tenure we found her extremely resourceful in the entire accounting field. We wish him all success in his future endeavours.

From,

CA Gaurang B Shah & Co.

Gaurang B Shah

(Memb No 121567)





PERCOLATE

## Percolate Training & Consulting LLP

A/4, Chandrika Apartment, Shankar Lane, Kandivali (West), Mumbai – 400 067  
+91 - 70215 29835 | [corptraining@percolate.net.in](mailto:corptraining@percolate.net.in) | <https://www.percolate.net.in/>

17<sup>th</sup> December, 2023

### Experience Letter

It is our pleasure to inform you that Miss Janhavi Panchal, has worked with **Percolate Training & Consulting LLP** for the position of **Accountant Executive** for a period of 6 months starting from 16<sup>th</sup> June, 2023 to 16<sup>th</sup> December, 2023.

In this period, Miss Janhavi Panchal has remained involved with her duties and responsibilities assigned to her. We found her competent and active with sincerity and determination. She is professionally sound and hard-working whose dedication in taking contribution and initiative for the organization has proven helpful in the establishment repeatedly.

We respect her decision to terminate the services with us and wish her all the best in her future endeavors.

Sincerely,



*Paridhi*  
Paridhi Khandelwal

Co-founder & CEO

Percolate Training & Consulting LLP

604, 6th Floor, Kesrinath Apartments,  
Near Filmistan Studio, S. V. Road,  
Goregaon (W), Mumbai-400 062.  
Tel.: +91 22 28786203  
Telefax: +91 22 28766204  
Mobile: 9821331986  
E-mail : vipulkirti@yahoo.com

Kirti Pandya & Co.  
CHARTERED ACCOUNTANTS

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Jiya Dinesh Pandey having PAN HEPP5688N residing at Room No 302, Sonam Jyot Building No 14, New Golden nest Bhayander East , Thane - 401105 was working with us as trainee Accountant from 21/05/2023 to 5/07/2023.

This certificate is issued to her as per her request.

For Kirti Pandya & Co

  
Proprietor  
Kirti V Pandya



Place : Mumbai

Date: 16/09/2023



S.K. GOYAL & CO.  
TAX CONSULTANT  
A-206, God gift building , new ravi raj complex  
Bhayander (East), Thane 401105

## CERTIFICATE OF COMPLETION

Date: 31<sup>st</sup>, August, 2023

### TO WHOMSOEVER IT MAY CONCERN

This is Certifying that Ms. Bharti Manish Prajapati, a 3<sup>rd</sup> year of bachelor of Accounting and Finance (BAF) student of Ghanshyam Das Saraf College of arts and commerce (Mumbai) has been successfully completed 2-month Account & Finance internship under the guidance of CA Satendra Goyal. The duration of Internship was from 5<sup>th</sup> June 2023 to 5 august 2023.

During the period of internship Ms. Bharti was found to be sincere and hardworking. She has a genuine willingness to learn and achieve success. We wish her all the best for her future endeavors

Regards,

For SATENDRA GOYAL

S.K. GOYAL & CO.



# V. VISWANATHAN HUF

Swagat Bhavan, Opp. MSFB Colony, Next to Indian Oil, Station Road,  
Vasai (E), Dist. Palghar - 401202.

Phone No.: 9307655120, Email : info@prabhuassociates.com, www.prabhuassociates.com

Date : 28<sup>th</sup> March '2024

## To Whomsoever It May Concern

This is to certify that **Ms. Khushi Sen** is working with us as an **Account Assistant-trainee** from 19<sup>th</sup> June, 2023 till date.

During her tenure she perused knowledge and experience in the field of Accounting, GST, reconciliation, related documentary, income tax, MS Excel, MS Word etc. from our firm.

She performs her duties and responsibilities cheerfully with attention to detail at all times. We found her to be honest, dedicated, hard-working and bears a good moral character.

We wish her all the success in her future endeavors.

**For V. VISWANATHAN (HUF)**

V. VISWANATHAN (HUF)



**KARTA**  
V.VISWANATHAN  
(Karta)

for



**H. P. Jain & Associates**

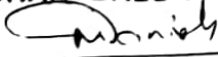
CHARTERED ACCOUNTANTS

Office : 13/4, Jawahar Nagar, S. V. Road,  
Goregaon (West), Mumbai 400 062.  
Telefax : (+91 22) 2873 7200, 2873 7202  
E mail : cahpjan@yahoo.co.in

## Certificate of Internship

This is to certify that Ms Dhruvi Solanki has done internship at our Firm H P Jain and Associates from 01/09/2023 to 31/12/2023 on “accounting and direct taxation”

**H. P. JAIN & Associates**  
**CHARTERED ACCOUNTANTS**



**PARTNER**

(Signature of the Authority)



**ORIENTAL**  
Integrated

An ISO 9001:2008 &  
An OHSAS 18001:2007  
Certified Company

# ORIENTAL INTEGRATED FACILITY MANAGEMENT PVT. LTD.

**Regd./Corp. Office :**

2nd Flr., 214 Samruddhi Commercial Premises Co.op. Society Ltd., Chincholi Bunder Extn. Road,  
Malad (West), Mumbai - 400 064. Tel. : (022) 28777333 / 888, Mobile : +91 7208636965  
Email : support@orientalintegrated.com | Web. : www.orientalintegrated.com

## TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that Miss. Shravani Deepak Thakur, worked as an Accounts Trainee in our Company from 05<sup>th</sup> May'2023 to 08<sup>th</sup> July'2023 with our entire satisfaction. During the working period she was found sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

She is amiable in nature and character is well. We have no objection to allow her in any better position and have no liabilities in our company.

We wish her every success in life.

Thanking You,  
For, Oriental Integrated Facility Management Pvt. Ltd.

*Rajesh*  
Authorized Signatory





# G. R. MODI & CO.

## Chartered Accountants

12, Laxminarayan Shopping Center, 1st Floor, Poddar Road, Malad (E), Mumbai - 400097  
Tel No. 91-22-28884274 - 28819304 Fax No. 91-22-28819304 email : swapnil@modiconsultancy.com

Date: - 22<sup>th</sup> March 2024

To Whom It May Concern,

This is to certify that **Sanjana Vaishnav** has successfully completed an internship with **G R Modi & Co (Chartered Accountants)** in the accounting and taxation department from [01 August 2023] to [18<sup>th</sup> March 2024]. Throughout the internship period, **Sanjana Vaishnav** has exhibited dedication, enthusiasm, and a strong willingness to learn.

During her internship, **Sanjana Vaishnav** actively participated in various accounting tasks and gained valuable hands-on experience in the following areas:

- Assisting in maintaining financial records and documents.
- Supporting the preparation of financial reports, including balance sheets, income statements,.
- Preparation of Income tax return
- Assisting in auditing procedures to ensure compliance with company policies and regulations.
- Collaborating with team members to complete assigned projects and tasks efficiently.

**Sanjana Vaishnav** has demonstrated excellent communication skills, attention to detail, and a proactive approach to problem-solving. They have shown a strong commitment to their professional development and have made valuable contributions to our team.

We believe that **Sanjana Vaishnav** has gained valuable insights and experience during their internship and has the potential to excel in the field of accounting and taxation. We wish her success in her future academic and career endeavors.

Sincerely,



FOR G.R. MODI & CO

CA SWAPNIL MODI

PARTNER



Hudl India Pvt. Ltd.  
Formerly known as Sportstec India Pvt. Ltd.

7th Floor (703-704), IT Building No.3  
Nesco IT Park, Gate No.3, Western Express Highway,  
Goregaon East, Mumbai - 400063, Maharashtra, India.

+91 22 42112218  
hudl.com  
Corporate Identification Number:  
U74120MH2012PTC228574

**Date: 17<sup>th</sup> June 2024**

**Rahul sharma**  
**Mumbai**

Dear **Rahul**,

We are pleased to inform you that you have been selected for a one-month period of traineeship with Hudl India Private Limited. During this period, you will be trained to breakdown and analyze the game of Instant Ice Hockey and other games using the Hudl solutions.

Your traineeship shall commence from 18<sup>th</sup> June 2024 to 17<sup>th</sup> July 2024. Only upon successful completion of the same, you would be paid Rs.12,022/- (Rupees Twelve Thousand and Twenty-Two only) which will be subject to Statutory Deductions The working hours of your traineeship would be from the following shift timings and you will be having weekly off on Sunday.

- 07:00 am to 03:00 pm OR
- 03:00 pm to 11:00 pm OR
- 11:00 pm to 07:00 am OR
- 09:00 am to 05:00 pm

This letter should not be construed as temporary or permanent employment, and you shall not be entitled to any other benefits.

As per requirement, you should be flexible and have adequate resources to work from the office as well as work from home.

By accepting this letter, you agree that throughout your association with us, you may have access to trade secrets and confidential business information belonging to the Company and you further acknowledge that you must keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your traineeship, you will immediately return to the Company all of its property, equipment, and documents, including electronically stored information and you will observe all policies and practices governing the Company.

Please indicate your acceptance of this letter by signing below and return it to the Human Resource Department.

**Yours Sincerely**

Ankita Shekhar  
HR Manager

**I accept the terms and conditions set out in this offer letter for traineeship.**

**Name: Rahul sharma**

**Date:**

**Signature**



February 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Vanshika Dhumal** who was a part of IIDE's Global Virtual Internship Programme. Vanshika has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Vanshika displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Vanshika will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Vanshika, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

May 5, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Sonal Rishikesh Kushwaha** who was a part of IIDE's Global Virtual Internship Programme. Sonal has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Sonal displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Sonal will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Sonal, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

May 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Sheetal Gupta** who was a part of IIDE's Global Virtual Internship Programme. Sheetal has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Sheetal displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Sheetal will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Sheetal, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

June 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Resham Narayan Bhattarai** who was a part of IIDE's Global Virtual Internship Programme. Resham has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Resham displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing, Prospecting, Data Research and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Resham will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Resham, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu



February 11, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Purva Sharma** who was a part of IIDE's Global Virtual Internship Programme. Purva has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Purva displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Purva will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Purva, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

May 8, 2024

## LETTER OF EXPERIENCE

To whom it may concern,

This Letter of Experience is for **Nandini Kailashnath Gupta** who was a part of IIDE's Global Virtual Internship Programme. Nandini has successfully completed a 1-month internship under the leadership of her manager, Shreya Ravaria.

Throughout her internship, Nandini displayed a commendable level of professionalism and actively participated in training and tasks related to Social Media Marketing, SEO, Content Writing and Google Workspace Management.

This experience provided her with valuable insights & practical exposure into essentials of digital marketing, enabling her to provide integrated marketing solutions.

We are confident that Nandini will bring her optimism, passion, and creativity to any digital setting she becomes a part of.

If you have any questions about our recommendation of Nandini, please do not hesitate to contact IIDE.

Sincerely,



**Karan Shah**  
Founder & CEO, IIDE



IIDE Campuses: Mumbai | Delhi | Kathmandu

This is to certify that NEEL RAKESH SHAH has successfully completed a 3-month internship at MOTILAL OSWAL FINANCIAL SERVICES , from 10/11/23 to 10/02/24

During this internship, he has demonstrated dedication, enthusiasm, and a strong willingness to learn. He actively participated in Given tasks or projects Like Managing the PMS Balance, Operating Bolt software during the internship.

He has shown remarkable skills in Operating bolt software, Helping the clients in the problem of Buying and Selling of shares. His contributions have been valuable to our team and organization.

We wish NEEL RAKESH SHAH the best in His future endeavors and acknowledge His commitment and hard work during the internship.

- Date of Issuance: 25/02/2024
- Signature & Stamp:

*Vikrant*



- Owner Name: VIKRANT RAMESHCHANDRA SHAH
- Organization Name: MOTILAL OSWAL FINANCIAL SERVICES ,FRANCHISE .

---

## LIST OF STUDENT FOR INTERNSCALLING PURPOSE

1 message

---

**Swati Chandak** <swati.chandak@sarafcollege.org>  
To: Vikas Ahuja <vikas.ahuja@rajasthan.org.in>  
Cc: Mamta Chhajjer <mamta.chhajjer@sarafcollege.org>

Wed, Mar 13, 2024 at 1:13 PM

Inters required for calling profile\*

Dear Sir

pls find list of student who have shown interest in your Internship . pls let me know how to go about it .  
pls note external exam dates for sy and fy april

1. Bhoomi Pathak sybms 9028277911
2. Yash singh sybms 8898961930
3. Heeba Shaikh TYBCAF 9987584566
4. satish yadav SYBAF 8097275873
5. Priya Gupta SYBMS (9307100752)
6. Neha yadav TYBAF 9892415051
7. Ankita Barui SYBCOM 8879018593
8. Chrissel Pereira FYBMS (8080792860)
9. Krutika Koli FYBMS(9892403251)
10. Erica Galbao FYBMS(9769653648)
11. Sangya Varma SYBcom(7045385599)
12. Subhiksha singh SYBCBI (7021749282)
13. Bharti pujari FYBcom(9326418135)
14. Kriya Shah FYBMS (7043841333)
15. Tanisha Pareek FYBMS(7043841333)
16. Aman Agarwal Sybms(9509531127)
17. Ayusha baing SYBMS(9321564415)
18. SAHIL.RANGRE.TYBMS(9607127105)
19. Samiksha Shetty SYBMS(9867428402)
20. Vinita vyas FYBMS (8104969860)
21. Riddhi Sarvaiya FYBMS (8591755107)
22. Riya sawant SYBCOM( 7400105382)
23. Rubisha Ruban SYBMS mno(6384 840 653)
24. Shilpa Mali SYBMS mno (8097230991)
25. Pammi kandu SYBMS mno (89282 27753)
26. Yogita Mishra SYBMS( 9307570394)
27. Pamela Ghanekar FYBCBI (7304610604)
28. Shivani Tiwari SYBMS(8087499226)
29. Aarya Jha SYBMS mno- 9619964261
30. Aloha Mourya TYBCOM MNO-9137608467
31. Ankita paleja SYBMS(8104099671)
32. Eshita jain Sybms(7710847606)
33. Esha Varma FYBMS( 91520 71446)
34. Garima Bisht SYBFM (9082436763)
35. Gauri Kadgaonkar SYBFM ( 9819656586)
36. Rinku pakira SYBcom(7666703104)
37. Munzza Shaikh SYbcf (8169166921)
38. Shifa Shah SYBAF(8828165792)
39. Sana Shaikh TYBMS (9004205211)
40. Diya Agrawal Sybfm (9764887605)
41. Tejvi Doshi FybmS(9604159691)
42. Diksha Vishwakarma sybcom ( 9892995506 )
43. Shagufta Ansari SYBCBI (9619261870)
44. Anshika vishwakarmTybco 99321552369)
45. Aman Agarwal (9509531127)
46. Bashir Patel FYBCAF(7021288671)
47. Vishal Singh FY BFM (9321881011)
48. Mansi dave FYBFM(8097028453)



49. Shree Salvi FYBCOM (9004131379)
50. Laksheet Kagra FYBFM (9699650860)
51. Sneha Vishwakarma SYBAF ( 8879338284)
52. Shraddha Vishwakarma SYBAF ( 9137985579)
53. Siddhi Pradeep Tiwari FYBCOM (7385336965)
54. Nikhil Shravan Rajbhar SYBMS mno 7208436983
55. Prachi jain sybfm 7718840511
56. Sanjana jha Sybms (7385174522)
57. Anjali Maitree FYBMS(8850091788)
58. Sonu Saini FYBMS (7304153904)
59. Nasrin shaikh SYBCBI (7208509481)
60. Prachi jain sybfm(7718840511)
61. Abhishek medge SYBFM (9076454483)
62. Ishika Singh SYBAF (9833523743)
63. Sheetal yadav fybmS(7021787040)
64. Yash Singh-SYBMS(8898961930)

---

## Selected Students for Internship

3 messages

---

**Vikas Ahuja** <vikas.ahuja@rajasthan.org.in>  
To: Swati Chandak <swati.chandak@sarafcollege.org>

Thu, Jun 13, 2024 at 10:19 AM

Dear Ma'am,

Thank you for supporting us with the hiring of interns, for our admission process.

We have hired 7 of your students for 2 / 3 months. Please find below the names of the selected students. Their internship started from 22nd May 2024.

1. Yash Singh (TY BMS)
2. Sahil Bubna (TY BAF)
3. Vipul Saparia (TY BBI)
4. Divya Yadav (TY BAF)
5. Ashiwn Ahir (TY BAF)
6. Purab Kyal (TY BMS)
7. Aman Agarwal (TY BMS)

Regards,

Vikas Ahuja

---

**Swati Chandak** <swati.chandak@sarafcollege.org>  
To: Mamta Chhajer <mamta.chhajer@sarafcollege.org>

Thu, Jun 13, 2024 at 2:36 PM

[Quoted text hidden]

---

**Swati Chandak** <swati.chandak@sarafcollege.org>  
To: Vikas Ahuja <vikas.ahuja@rajasthan.org.in>

Fri, Jun 14, 2024 at 9:50 AM

Goodmorning Sir

any letter issued to these students?

If so please share a scan copy to me .

Regards

**SWATI CHANDAK**

**Assistant Professor**

**Ghanshyamdas Saraf College of Commerce and Arts**

**7498129938**

**[swati.chandak@sarafcollege.org](mailto:swati.chandak@sarafcollege.org)**

[Quoted text hidden]



**Accuspeed Solutions Private Limited**  
CIN - U72900MH2019PTC329575



**Address**

101, GANESH KRUPA CHS, SHIMPOLI CROSS ROD NO  
2, BORIVALI WEST, MUMBAI 400092

**June 12, 2024**

Dear Mehek Jaiswal,

We are delighted to extend this offer of a **Digital Marketing Internship** at Accuspeed Solutions Private Limited. We were impressed with your qualifications, skills, and experiences, and you will be a valuable addition to our team.

**Job Title: Social Media Manager (Intern)**

Company: Accuspeed Solutions Private Limited

Location: 101, GANESH KRUPA CHS, SHIMPOLI CROSS ROD NO 2, BORIVALI WEST, MUMBAI 400092

Salary: INR 8,000 per month

**Job Duties :**

As a Social Media intern at Accuspeed Solutions Private Limited for Scientific Logo by Subhash Brand, you will be responsible for creating social media content with the help of seniors and scheduling in respective accounts.

**Compensation and Benefits:**

You will get a monthly stipend amount of INR. 8,000/-

**Start Date:**

You can start your employment with Accuspeed Solutions Private Limited on 12/06/2024. Please report to Subhash Bothare on your first day of work.

**Confidentiality Agreement:**

As an employee of Accuspeed Solutions Private Limited, you will be required to sign a confidentiality agreement, safeguarding the company's sensitive information and intellectual property.

**Regards,**

**Bothare**

**SUBHASH BOTHARE**

CEO

Date: 10th May, 2024

Place: Mumbai

To  
Pushpita Gautam Barui,

We are delighted and excited to welcome you at Muskurahat Foundation as a Crowdfunding Intern. At Muskurahat Foundation, we believe that our biggest strength and we take pride in hiring only the best and the brightest. We are confident that you would play significant role in the overall success of the organization and we wish you the most enjoyable, learning packed and truly meaningful internship experience with Muskurahat Foundation.

Your Appointment will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us. Also, please confirm your acceptance of offer over mail.

Congratulations!



Himanshu Goenka,  
Founder & President,  
Muskurahat Foundation.



Date: 10th May, 2024

Place: Mumbai

Annexure A: -

You shall be governed by the following terms and condition of service during the internship with Muskurahat Foundation, and those may be amended from time to time.

1. You are being hired as a Crowdfunding Intern and Samay Gada will be your Reporting Manager and mentor during the internship. As a Fundraiser, you will be responsible for raising funds for the organization through your own personal network.
2. Your joining date is 10th May and the duration of the internship will be 1 month. During this time, you are expected to devote your time and efforts solely to Muskurahat work. You are also required to let your mentor know about your forthcoming events (if any) in advance so that your work can be planned accordingly.
3. You will be working remotely for this internship. There will be online catch ups scheduled with your mentor to discuss the work progress and overall internship experience at regular intervals.
4. All the work you will produce at or in relation to Muskurahat Foundation will be the intellectual property of the organization. You are not allowed to store, copy, sell, and share or distribute it to a third party under any circumstances.
5. We take data privacy and security very seriously to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. Muskurahat Foundation operates on zero tolerance principle with regards to any breach of data security guidelines.
6. Communications will be completely through WhatsApp and two-way communication is expected.
7. You are expected to acknowledge the information, PDFs and messages delivered to you and update your Reporting Manager (Samay) with your progress whenever asked to do so.
8. During the appointment period, you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the organization.

Date: 10th May, 2024

Place: Mumbai

9. Incentives are performance based. Incentive structure will be shared in two of days after the internship commences.
10. Under normal circumstances, either the company or you may terminate this association by providing a notice of 7 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.
11. You are expected to conduct yourself in utmost professionalism in dealing with your mentor, team members, colleagues, clients, and others and treat everyone with due respect.
12. Muskurahat Foundation is a Non- Government Organization and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect the appreciation & rewards to follow.
13. Expect positive and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the only way we all can continuously push ourselves to do better.
14. Have fun of what you do and do the right thing – both the principles are core of what Muskurahat Foundation stands for and expect you to imbibe them in our day-to-day actions and continuously challenge us if we falling short of expectations no either of them.
15. This is a paid internship. You will be given 20% of the funds you collect in total as a stipend at the end of the internship tenure.
16. You will be rewarded with an internship completion certificate along with your stipend at the end of the campaign.



Bennett, Coleman & Co. Ltd  
7, Bahadurshah Zafar Marg, New Delhi 110103 T: 91 11 23302000  
Registered Office: The Times of India Building, Dr. D.N Road, Mumbai 400001  
Corporate Identity No: U22120MH1913PLC000391

10 December 2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Ms. Harshita Vashith** student of **Ghanshyamdas Saraf College of Arts and Commerce** has successfully completed Weekend Sales Internship from **July 29, 2023 to November 26, 2023** with **Results and Market Development** department of "BCCL", Location Mumbai.

The details of the Project are as follows:

- Project: On ground (field) sales - Access program
- Name of the Guide: Mr. Vishal Devrukhkar

During the internship period she was found dedicated, self-motivated, and hardworking.

Wish her all success in future endeavors.

**For Bennett, Coleman & Co. Ltd.**



**Atul Chaturvedi**  
**Chief Manager – Results & Market Development**



Bennett, Coleman & Co. Ltd  
7, Bahadurshah Zafar Marg, New Delhi 110103 T: 91 11 23302000  
Registered Office: The Times of India Building, Dr. D.N Road, Mumbai 400001  
Corporate Identity No: U22120MH1913PLC000391

10 December 2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Raj Jadhav** student of **Ghanshyamdas Saraf College of Arts and Commerce** has successfully completed Weekend Sales Internship from **July 29, 2023** to **November 26, 2023** with **Results and Market Development** department of "BCCL", Location Mumbai.

The details of the Project are as follows:

- Project: On ground (field) sales - Access program
- Name of the Guide: Mr. Sagar Bhosale

During the internship period he was found dedicated, self-motivated, and hardworking.

Wish him all success in future endeavors.

**For Bennett, Coleman & Co. Ltd.**



**Atul Chaturvedi**  
**Chief Manager – Results & Market Development**





Bennett, Coleman & Co. Ltd  
7, Bahadurshah Zafar Marg, New Delhi 110103 T: 91 11 23302000  
Registered Office: The Times of India Building, Dr. D.N Road, Mumbai 400001  
Corporate Identity No: U22120MH1913PLC000391

10 December 2023

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Mr. Sahil Kabadi** student of **Ghanshyamdas Saraf College of Arts and Commerce** has successfully completed Weekend Sales Internship from **August 5, 2023** to **November 25, 2023** with **Results and Market Development** department of "BCCL", Location Mumbai.

The details of the Project are as follows:

- Project: On ground (field) sales - Access program
- Name of the Guide: Mr. Sagar Bhosale

During the internship period he was found dedicated, self-motivated, and hardworking.

Wish him all success in future endeavors.

**For Bennett, Coleman & Co. Ltd.**



**Atul Chaturvedi**  
**Chief Manager – Results & Market Development**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**ACTIVITY/ EVENT REPORT 2023 - 2024**  
**ORGANISING DEPARTMENT – IQAC & Research Cell**

Sr. No.	Description	Remarks
1	Name of the Event	Multi-Disciplinary One-Day International Conference
2	Date of the Event	3 <sup>rd</sup> February, 2024
3	Timing of the Event	9:00 am – 5:00 pm
4	Activity	Deliberation & Paper Presentations on the theme of Conference
	A. In Campus	A. In Campus
	B. Beyond Campus Activity	Hybrid mode
5	Venue	Durgadevi Saraf Auditorium
6	Purpose/ Objective of the Activity	To give academicians, researchers, industry professionals, and students a forum for productive debate and discussion of contemporary educational trends and methodologies
7	Teacher In-Charge	Dr. Lipi Mukherjee & Dr. Rupa Shah
8	Number of Participants	270
9	Organizing Committee	IQAC & Research Cell of GSCC
10	Collaborating Outside Agency/ Person	Middlesex University, Dubai
11	Brief Report/ Programme Outcome	The Chief Guest for the conference was Dr. Debabrata Mitra, Vice Chancellor, Dakshin Dinajpur University, West Bengal; The Guest of Honour was Mr. Siddhartha Rastogi, MD and COO Asset Management, AMBIT & Dr. Supriya Kaitheri, representative of Middlesex University, Dubai was the Keynote Speaker. The Conference was graced by Dr. Jayant Apte, Director- Education and many other dignitaries. The Chairperson of the Conference was the Principal Dr. Ashwat Desai, Conference Convenor- Vice - Principal (SFD) Dr. Lipi Mukherjee, Conference Secretary- Dr. Rupa Shah while it was anchored by Prof. Prajna Shetty.



		<p>The conference witnessed a participation of nearly 270 delegates. The research community was very excited about the conference, and this enthusiasm was evident in the form of 85 full-length research papers received from the researchers comprising of academicians &amp; students. Two concurrent sessions were held during the one-day conference; one was conducted offline and the other online. There was a total of 30 papers presented in the two sessions. Experts from the academic and business worlds gave the day's resource speeches and key note addresses, making the conference a huge success. Participating and presenting their papers were professors and students from various colleges. The articles discussed how contemporary methods and trends, have affected the education industry and how, over time, adjusting to these changes and utilizing digital technology appropriately will guarantee higher output and improved sustainability.</p>
12	Other Specifications	ISSN publication of 85 papers in 3 Volumes; Impact factor 8.343

*Dr. Lipi Mukherjee*

**Dr. Lipi Mukherjee**  
[Vice-Principal (SFD)  
Conference Convener]

*Dr. Rupa V. Shah*

**Dr. Rupa V. Shah**  
[Conference Secretary]

*Dr. Seema Agarwal*

**Dr. Seema Agarwal**  
[IQAC Convener]



**IQAC Coordinator**  
Rajasthani Sammelan Education Trust  
Ghanshyamdas Saraf College of  
Arts & Commerce.





Ghanshyamas Saraf  
college of arts & commerce

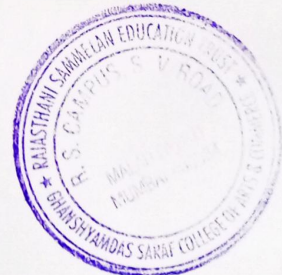
**INTERNAL QUALITY ASSURANCE CELL (IAQC)  
ACTIVITY/ EVENT REPORT 2023 - 2024  
ORGANISING COMMITTEE : RESEARCH CELL**

Sr. No.	Description	Remark
1	Name Of The Event	SIX-DAY National Level Faculty Development Program on 'Research Methodology'
2	Date Of The Event	28th August, 2023 to 2 <sup>nd</sup> September, 2023
3	Timing Of The Event	3:00pm to 5:00pm
4	Activity	
	A. On Campus	On 2 <sup>nd</sup> September 2023
	B. Beyond Campus Activity	Online mode from 28 <sup>th</sup> Aug, 23 to 1 <sup>st</sup> Sept, 23
5	Venue	DSIMS LAB
6	Purpose/ Objective Of the Activity	To instill Research Skills in participants
7	Teacher In-Charge	Dr. Neha Joshi and Dr. Rupa Shah
8	Number Of Participants	85
9	Organizing Committee	Research Cell
10	Collaborating Outside Agency/ Person	-----
11	Brief Report/ Programme Outcome	Workshop started with Fundamentals of Research and concluded with Hands on Training for The R Software. It was an interactive Workshop and participants are looking forward to more such workshops.
12	Other Specify	None

*Ashwat Desai*

Convener

Dr. Ashwat Desai





## **A REPORT On Faculty Development Program on 'SIX-DAY National Level Faculty Development Program on Research Methodology'**

A 'SIX-DAY National Level Faculty Development Program on Research Methodology' was conducted by IQAC and Research Cell of GhanshyamDas College of Commerce and Arts in collaboration with Department of commerce, University of Mumbai from 28<sup>th</sup> August to 2<sup>nd</sup> September 2023. The program was conducted online for first five days and 6<sup>th</sup> day offline mode was adopted.

The Fundamental idea of this FDP was to enhance the faculty competencies in the area of research. The program was attended by 93 faculty members of which 11 faculty were outside Maharashtra. The program was enriching and intellectually stimulating for the participating faculty.

The INAUGURATION of the FDP program began on 28<sup>th</sup> August, 2023 with a Welcome Speech by Principal of GSCC Dr. Ashwat Desai. Sir welcomed all the participants and expressed his views on significance of Such FDP and expressed his best wishes for the program

Dr. Sangeeta Pawar, HOD of Commerce, University of Mumbai in her inaugural speech shared her views with participants that researchers should focus on societal needs keeping in mind commercial value & viability of research work. She further added attending such faculty development programs would enhance their knowledge & skills of researchers.

The Convener of this FDP, Dr. Rupa Shah, HOD of Commerce of GSCC explained the Rules and Regulations of FDP.

The First Session topic was "INTRODUCTION TO Research" which was conducted by the Resource person Dr. Anthony Patrick, Osmania University Hyderabad. He beautifully covered the pre requisites, essentials and fundamentals of research.

Dr. Patrick reinforced importance of passion, involvement and dedication as a MUST for researchers. He oriented the participants with concept of Research Ideas, Research cycle, Research methods and Research Methodology



Day 2 started with the topic "Review of literature – Effective use of Google" by Dr. Pujar, IGDR Mumbai. Dr. Pujar gave insights about how the nature of information has changed and how one needs to be careful while trusting the authenticity of information when retrieved from digital applications. He elaborated on various types of information and search sources and highlighted the importance of the Review of Literature in research studies. He also shared his expertise on Search strategy and tools to be used for reviewing the correct literature in the most effective way.

The Topic for Day 3 was "Hypothesis formulation, sampling and questionnaire design". Dr. Sivakotty Reddy, Department of management studies, VSFTR Andhrapradesh. He enlightened participants with the fundamentals of hypothesis, hypothesis testing, various tests for hypothesis testing and related errors. He further stated the essentials, steps and techniques of sampling. Dr. Reddy meticulously explained different types of scales to be used and its relevance in designing a questionnaire.

Dr. Kasi Eshuarappa, from Amar Kanta University, Madhya Pradesh was the resource Person for the Topic "Academic Writing and Publication Process" for Day 4. He very finely pointed out the Importance and methods of Academic writing. He further emphasized on how publishing your work is crucial. He also explained the steps and platforms for academic publishing. Dr. Kasi also discussed the methods and fine nitty-gritties to identify the Right Journal and effective research paper.

"Research Data Analysis using Software –Jamovi" was the Topic for day 5 By Dr. Madhukar Dalvi from NK College, Mumbai. He described the steps in Research process with examples. Dr. Dalvi extensively explained different types of scale, coding data sheet and use various statistical tools for the same.

Sir demonstrated step wise how Jamovi software can be used effectively for data analysis.

Day 6 was an Offline session on "Hands on Training on R Statistical Tool" By Dr. Mahesh Naik from NMIMS, Mumbai.

