

Application for Redressal of Grievance/s to CGRC

To,
The Chairman,
College Grievance Redressal Cell (CGRC),
Ghanshyamdas Saraf College of Arts & Commerce
Malad West
Mumbai

Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,

I/We am/are hereby forwarding my/our application for Redressal of Grievance/s. Kindly accept it and do the further processing. My/our personal details and particulars about my/our grievances are as follows-

1	First Name of the Student	
2	Middle Name of the Student	
3	Last Name of the Student	
4	Department	
5	Residential Address of the Student	
6	Permanent Address of the Student	
7	Email of the Student	
8	Mobile No. of the Student	
9	WhatsApp No. of the Student	
10	Landline No. of the Student (If Any)	
11	Faculty	Science and Technology (Science, Engineering, Pharmacy, Architecture) Commerce and Management (Commerce, Management)
12	Programme of Study	UG PG Ph.D.
13	Class	B.COM BCAF BMS BFM BCBI B.SC IT BAMMC M.COM ACCOUNTS M.COM MANAGEMENT Ph.D

14	Year of Study	First Second Third
15	Semester	I II III IV V VI
16	Roll No.	
17	PRN No.	
18	P.G./Ph.D./M.Phil. Registration No.	
<i>(Add Student Profile, if more no. of Students Applying for Redressal of Grievance)</i>		
19	Name of the Teacher/s / Officer/s / Staff / Section/s / Department/s against whom the Complaint is to be Lodged	
20	Nature of Grievance/s in which Redressal is Sought	
21	List of Supporting Documents Attached herewith	

Declaration from the Student/s

I/We hereby declare that the above information furnished by me/us is true to the best of my/our knowledge. In case if it is turned false I/We am/are personally responsible for the punishment.

Date:

Place:

Signature of the Student/s